



Nottoway County
Board of Supervisors

A G E N D A

January 19, 2017

7:00 P.M.

- A- CALL TO ORDER:** Ronald E. Roark, Clerk to the Board
- ANNUAL MEETING:** Election of Officers for Calendar Year 2017
- A-1** Election of Chairman
- A-2** Election of Vice Chairman
- A-3** Date, Time and Place of Regular Meetings
- INVOCATION:**
- PLEDGE OF ALLEGIANCE:** Chairman Simmons
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Presentation – Nottoway Work Center – Assistant Warden Marilyn Hill & Lt. Johnson
 - 2- Presentation of Audit – Robinson, Farmer Cox
 - 3- Rezone 15.523 A from A1 to GB Application of Citizens Bank & Trust
 - 4- Special Exception Permit – Citizens Bank & Trust Co. – Warehouse, storage, Retail Sales
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant

		A- Letter – J. Brown - VDOT
	2-	School Board
	3-	Health Department – Alex P. Samuel, MD MPH
	4-	Economic Development Committee
	5-	Regional Jail Report & Juvenile Detention Center
	6-	Landfill Report
		A- Leachate Report
		B- Financial Assurance
		C- Monthly Waste Report
	7-	Fort Pickett Redevelopment Authority
	8-	Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	1-
G-	NEW BUSINESS:	1-
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1- Jane Brown, Clerk
		2- Larry J. Parrish, Sheriff
		3- Ellen F. Myatt, Treasurer
		4- Christy Hudson, Commissioner of the Revenue
		5- Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	1- Budget Adjustment – Sheriff – \$975.30
		2- Erroneous Assessment – Mainline Investments - \$179.28
		3- Erroneous Assessment – Newcomb - \$997.01

J- INFORMATION ITEMS:

- 1- Letter - VACo
- 2- Notice – Dominion VA Power
- 3- Letter – STEPS
- 4- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
 - A- Annual Report
 - B- Certificate of Occupancy for 2016
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Statement – Del. Tax Collection
- 5- Dog Confinement April & May 2017
- 6- Regional Jail Authority
- 7- VA's Growth Alliance
- 8- Proposal – Robinson, Farmer Cox – Cost Allocation Plan
- 9- Virginia's Retreat
- 10- Rabies Clinic 1-21-17 9-11 AM at Courthouse
- 11- Local Gov't Day at General Assembly 2-2-17

L- COMMUNICATIONS, INSTRUCTIONS OF MEMBERS OF THE BOARD:

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

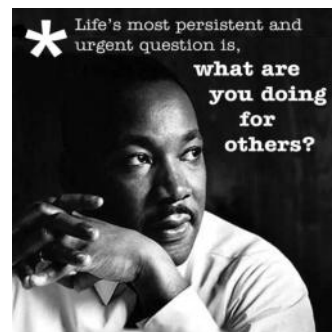
Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 19TH DAY OF JANUARY IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
CLARENCE A. SIMPSON
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Administrator Roark, Clerk to the Board, called the meeting to order at 7:00 p.m. informing that the night's meeting was the annual meeting of the Nottoway County Board of Supervisors, which will organize the Board for the year 2017.

Administrator Roark states that the first order of business is to elect a Chairman to serve for 2017. Administrator Roark opens the floor to nominations.

Supervisor Gary Simmons moves to nominate Supervisor Helen Simmons as the Chairman. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark turns the meeting over to Chairman Helen Simmons.

Chairman Simmons thanks the Board for her nomination and proceeds with nominations for Vice-Chairman.

Supervisor Bowen moves to nominate Supervisor Sherman Vaughn to serve as Vice Chairman. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Chairman Simmons informs the Board that the date and times for the 2017 Board of Supervisor meetings needs to be established; suggesting that previous years have housed the meetings on the third Thursday of each month at 7:00 p.m. in the Nottoway General District Court.

Supervisor Bowen moves to hold the 2017 Board of Supervisor meetings on the third Thursday of each month at 7:00 p.m. in the Nottoway General District Court. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

The minutes of the December 15, 2016 regular Board meeting were presented. Supervisor Vaughn moved to adopt the December 16, 2016 minutes as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Presentation – Marilyn Hill, Assistant Warden, Work Center - Nottoway Correctional Center: Assistant Warden Hill, joined by Warden Carl Manis, is present to provide an update to the Board on the Nottoway Correctional Work Center. Warden Hill reports that in 2016, inmate labor provided 12,325 man hours for the County and its three towns.

Presentation - Robinson, Farmer, Cox Associates: Mr. Paul Lee presents to the Board the completed Nottoway County Audit for the fiscal year ending June 30, 2016. Mr. Lee reports that the Audit found the County to be in solid financial shape; the tax collection rate remains noteworthy at 97%.

Administrator Roark asks Mr. Lee to clarify why the ending General Fund balance is showing a gain over fiscal year 2015. It is explained that there was over \$600,000 in obligated funds; were this not the case there would have actually been an approximate \$300,000 decrease in the General Fund balance.

Public Hearing: Hearing to consider a request from Citizens Bank & Trust Co. to rezone 15.523 acres of land located off Rt. 610 – Green Hill Road in Bellefonte District from A-1 Agriculture to General Business, GB; Administrator Roark explains that the Planning Commission heard the same request and chose to table any action pending an alternative request to be brought to the next meeting.

Chairman Simmons asks if there is anyone present wishing to offer comment, either for or against, the Bank rezoning request; there are neighbors in attendance but no one wishes to speak. Supervisor Bowen moved to table any action on the rezoning request. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark further explains that the Planning Commission recommends that the current zoning of this parcel, A-1 Agriculture, be amended by adding “wholesale uses, including warehouse and light processing” and “timber, building and landscaping supplies and equipment with storage under cover” to the uses by special exception. Vice Chairman Vaughn makes a motion to advertise this zoning amendment for public hearing at the February regular Board meeting. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Public Hearing: Hearing to consider a request from William J. Collins, III, Agent/Citizens Bank & Trust Co. for property located off Rt. 610 – Green Hill Road for wholesale uses, including warehouse and light processing as defined, lumber, building and landscaping supplies and equipment (with storage under cover) and outdoor retail sales; request is made pursuant to Section 2-5-4-4 11 & 28 of the Nottoway County Zoning Ordinance – Uses Permitted by Special Exception

Administrator Roark explains that the Planning Commission was scheduled to hold a public hearing on this request at its last meeting but did not due to the tabled action on the rezoning request.

Supervisor Bowen moves to table any action on this request. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that a speed reduction study for Whitmore Town Road is ongoing, a study is being initiated for the placement of flashing lights at the intersection of Rt. 609 & Hwy 460, the bridge on Rt. 608 Old Shore Road has a 3-ton weight limit and rehabilitation is scheduled to begin within the next 6 months to accommodate a heavier load

Mrs. Bryant also reports that the Rt. 618 Indian Oak Road Bridge is due for rehabilitation or replacement and that determination is expected soon; there is an expected 9 to 12 month road closure for the project. The county needs to decide if they are ok to hold a willingness which would provide citizen information as opposed to holding a formal public hearing

Supervisor Bowen moves to go with a willingness and hold a citizens information meeting. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

A – Letter – Virginia Department of Transportation – Julie Brown, Director, Local Assistance Division: Providing information concerning a Commonwealth Transportation Board project; a new initiative that will enhance how the status of SMART SCALE (Dashboard) projects are communicated

School Board: Administrator Roark explains there is no School Board report due to the meeting being rescheduled to this night, Thursday, January 19, 2017

Economic Development Committee: Administrator Roark states the Committee will not hold a meeting in January

Regional Jail Report & Juvenile Detention Center: October 2016 Piedmont Regional Jail Transportation Report, November 2016 Piedmont Regional Jail Transportation Report, August – November 2016 Jurisdiction Reports, October & November Piedmont Regional Jail Revenue report, Virginia Department of Juvenile Justice Statewide Detention Facility Population, October & November Piedmont Regional Juvenile Detention Center Utilization Report

Landfill: Administrator Roark gave the Landfill report

A – Daily Leachate Disposal Records for December 2016

B - Letter – Virginia Department of Environmental Quality – Katy T. Dacey, Office of Financial Responsibility & Waste Programs: A review has been completed of the financial test submitted by Nottoway County to demonstrate financial assurance for the closure and post-closure care costs associated with the Nottoway County Landfill; documents were approved and no further information will be required at this time

C - December 2016 Solid Waste Report; average of 56.15 tons of waste per day received, 2016 Cumulative (Jan-Dec 2016) Solid Waste Report; average of 59.88 tons of waste per day received

Fort Pickett Redevelopment Authority: Administrator Roark reports that several students of the Southside Virginia Community College Power Lineman Program are currently lodging in the newly renovated building

Planning Commission Report: Administrator Roark states the Commission met and heard both the Citizen's Bank & Trust Co. rezoning request and special exception request and also discussed a potential subdivision

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - \$975.30

REVENUES:

3-100-18990-0050	Miscellaneous - Undefined	<u>\$975.30</u>
	(VML Insurance Proceeds)	<u>\$975.30</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$975.30</u>
		<u>\$975.30</u>

2 – Erroneous Assessment: Refund Mainline Investments \$179.28 (prorated amount) for an erroneous real estate assessment for tax year 2016

3 – Erroneous Assessment: Refund Barry Glenn and Eleanor R. Newcomb \$997.01 for an erroneous personal property assessment for tax year 2016

Vice Chairman Vaughn moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark presents the following information items:

1 – Letter – Virginia Association of Counties – Katie Boyle, Director of Government Affairs: Providing a copy of a letter sent to Virginia Governor Terry McAuliffe requesting that proposed changes to the process by which children are admitted to residential treatment be delayed

2 – Notice: Application of Virginia Electric and Power Company for revision of a rate adjustment clause: Rider U, new underground distribution facilities, for the rate year commencing September 1, 2017 Case No. PUE-2016-00136

3 – Letter – STEPS Incorporated: Asking for participation from the Nottoway Sheriff's Office for their Point in Time Count to be completed January 25, 2017 from 6:00 p.m. until January 26, 2017 at 6:00 a.m.; this is a count of homeless individuals and families in the region

4 – Minutes: Minutes of the Nottoway Planning Council meeting held on September 1, 2016, minutes of the Virginia's Growth Alliance meeting held on November 3, 2016, minutes of the Piedmont Regional Jail Board meeting held on October 26, 2016, minutes of the Nottoway Community Planning Management Team meeting held on November 28, 2016, minutes of the Nottoway County Planning Commission meeting held on November 15, 2016, minutes of the Nottoway County Public Library Board of Trustees meeting held on November 16, 2016

5 - Nottoway Sheriff's Office partial activity report for December 2016

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period December 2016, 2016 Building Permit Summary, 2015 Building Permit Summary, site location map of new construction for 2016

2 - Animal Control Officer's Report: Administrator Roark informs he has advertised for a temporary Animal Control Officer

3 - Erosion and Sedimentation Report: Report Period December 2016

4 - Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$500.00. Supervisor Simmons moves to approve the payment to Attorney Elliott. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

5 – Dog Confinement: Administrator Roark asks the Board to set the annual dog confinement; the past years' confinement has been during the months of April and May. Vice Chairman Vaughn moves to set the 2017 dog confinement period as April and May. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

6 – Regional Jail Authority: The Board needs to reaffirm its original adoption of the Resolutions approving the organization and service agreement of the Piedmont Regional Jail Authority now that all members' names have been added; Supervisor Simpson moves to adopt the amended resolutions as presented. The motion carried as follows

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTIONS)

Administrator Roark provides the Board with a progress update on the Reassessment from Pearson's Appraisal Service, Inc.; 2,552 parcels have been completed to date.

7 – Virginia's Growth Alliance: Administrator Roark reports they attended the last meeting on January 05; the County is reported to have a few economic development prospects

8 - Letter – Robinson, Farmer, Cox Associates – Steven J. Jacobs, Director: Mr. Jacobs provides two proposals (a one year and a three year) and a contract to assist with preparation of the County's Cost Allocation Plan; selection of the three year plan will provide a cost savings to the County. The proposed annual cost is a fixed fee of \$4,500; if the three year plan is selected the total costs will be \$12,000. Vice Chairman Vaughn moves to accept the three (3) year proposal from Robinson, Farmer, Cox for preparation of the County's Cost Allocation Plan. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

9 – Letter – Virginia's Retreat: It is the wishes of the existing Virginia's Retreat members to 'rebrand' into something else on the advice of various consultants; the proposed name change is Virginia's Crossroads (meant to appeal to younger people) and three marketing plans have been provided for review

Supervisor Bowen is enthusiastic about the rebrand and suggests Option #1 as the marketing option. Vice Chairman Vaughn moves to approve of the Virginia's Retreat 'rebrand' to include the name change to Virginia's Crossroads. The motion carried as follows:

G.L. Simmons	No
S.W. Bowen	Yes
C.A. Simpson	No
S.C. Vaughn	Yes
H.M. Simmons	Yes

Supervisor Bowen moves to recommend marketing option #1 but eliminate the red "slash". The motion carried as follows:

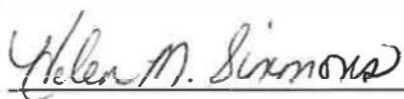
G.L. Simmons	No
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

10 – Rabies Clinic: Administrator Roark informs there will be a Rabies Clinic held on January 21, 2017 from 9 am to 11 am in the parking lot at the Courthouse.

11 – Government Day: Administrator Roark informs that the Annual Local Government Day at the General Assembly is scheduled for Thursday, February 2, 2017

Administrator Roark announces that the Board has been invited to an information luncheon being hosted by Southside Virginia Community College on February 03, 2017 at Pickett Park.

There being no further business to come before the Board, Chairman Simmons adjourns the meeting at 7:51 p.m.



Chairman



Clerk

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF NOTTOWAY, VIRGINIA AUTHORIZING
THE ORGANIZATION OF THE PIEDMONT REGIONAL JAIL AUTHORITY**

WHEREAS, the Counties of Amelia, Buckingham, Cumberland, Lunenburg, Nottoway and Prince Edward, Virginia have studied and considered the advantages of a regional jail authority as provided in §53.1-95.2. et. seq., of the Code of Virginia, 1950, as amended (the "Code").

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors (the "Board of Supervisors") of the County of Nottoway, Virginia (the "County"), as follows:

1. The County desires to create a regional jail authority with the Counties of Amelia, Buckingham, Lunenburg, Nottoway and Prince Edward, Virginia pursuant to the Code.
2. The name of the authority shall be the Piedmont Regional Jail Authority (**hereinafter, the "Authority"**) and the address of the Authority's principal office shall be 801 Industrial Park Road, Farmville, Virginia 23901.
3. The Counties of Amelia, Buckingham, Cumberland, Lunenburg, Nottoway and Prince Edward, Virginia shall be the initial participating political subdivisions in the Authority, and each of the said localities shall be represented by three members on the Authority's board of directors consisting of the Sheriff of each locality and two (2) members appointed by the Board of Supervisors of each locality. There shall be a total of eighteen (18) members. The initial members of the Authority shall be:

NAMES

Thomas Gleason
Supervisor, Amelia County

Taylor Harvie, III
County Administrator
Amelia County

Ricky L. Walker, Sheriff
Amelia County

Rebecca S. Carter
County Administrator
Buckingham County

William G. Kidd, Sheriff
Buckingham County

ADDRESSES

8501 South Genito Road
Jetersville, Virginia 23083

P.O. Box A
16360 Dunn Street, Suite 101
Amelia, Virginia 23002

P.O. Box 463
16441 Court Street
Amelia, Virginia 23002

P.O. Box 252
13380 West James Anderson Hwy
Buckingham, VA 23921

P.O. Box 50
Buckingham, Virginia 23921

Frank M. Knott, Jr.
Buckingham County

871 Hall Road
Buckingham, Virginia 23921

Vivian Giles
County Administrator
Cumberland County

P.O. Box 110
1 Courthouse Circle
Cumberland, Virginia 23040

Darrell Hodges, Sheriff
Cumberland County

P.O. Box 71
1492 Anderson Highway
Cumberland, Virginia 23040

Parker Wheeler
Supervisor, Cumberland County

318 Dana Drive
Farmville, Virginia 23901

Tracy M. Gee
County Administrator
Lunenburg County

11413 Courthouse Road
Lunenburg, VA 23952

Edward W. Pennington
Supervisor, Lunenburg County

P.O. Box 214
1121 Mecklenburg Avenue
Victoria, Virginia 23974

Arthur Townsend, Sheriff
Lunenburg County

160 Courthouse Square
Lunenburg, VA 23952

Ronald E. Roark
County Administrator
Nottoway County

P.O. Box 92
344 West Courthouse Road
Nottoway, VA 23955

Larry J. Parrish, Sheriff
Nottoway County

P.O. Box 6
266 West Courthouse Road
Nottoway, Virginia 23955

Steven W. Bowen
Supervisor, Nottoway County

1605 Orchard Road
Burkeville, Virginia 23922

Wade Bartlett
County Administrator
Prince Edward County

P.O. Box 382, 111 South Street
Farmville, Virginia 23901

Jimmy W. Garnett
Prince Edward County

5368 Lockett Road
Rice, Virginia 23966

Wesley W. Reed, Sheriff
Prince Edward County

P.O. Box 25
28 Campbell Crossing Road
Meherrin, Virginia 23954

The terms of the office of the members, other than the aforesaid Sheriffs, shall be at the will of the governing bodies of the respective participating political subdivisions. Each individual member shall have one (1) vote on the Authority. The aforesaid Sheriffs and their duly elected successors shall serve on the Authority board of directors during their respective terms of office.

4. The purposes for which the Authority is created are acquiring, constructing, owning, equipping, maintaining and operating regional jail facilities, including, but not limited to, enlarging, renovating, and improving such facilities; acquiring the necessary real and personal property therefor, with the right of contract for the use of, or to lease, mortgage, or sell any or all of such facilities, including real property; and doing any and all things deemed by the Authority necessary, convenient and desirable for and incident to the efficient and proper development and operation of these facilities to the greatest extent allowed by applicable law.
5. There is, at present, a proposed capital project for the expansion and renovation of Authority jail facilities with preliminary estimated capital costs of \$4.2 million. The Authority is expected to issue revenue bonds to finance these capital costs and one-half of these capital costs are expected to be reimbursed to the Authority by the Commonwealth of Virginia Board of Corrections.
6. The Authority is instructed to take all necessary steps toward the organization, including, but not limited to, conducting an organizational meeting, and all other necessary actions
7. This resolution shall be effective immediately upon its adoption.

Date of Adoption: January 19, 2017.

CERTIFICATION OF ADOPTION OF RESOLUTION

The undersigned Clerk of the Board of Supervisors of the County of Nottoway, Virginia hereby certifies that the Resolution set forth above was adopted during an open meeting on January 19, 2017, by the Board of Supervisors with the following votes:

Aye: Mrs. Helen Simmons
 Mr. Sherman Vaughn
 Mr. Clarence Simpson
 Mr. Steve Bowen
 Mr. Gary Simmons

Nay: NONE

Abstentions: NONE

Signed this 19th day of January, 2017.

By: Ronald E. Roark
 Clerk, Board of Supervisors

**RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE COUNTY OF NOTTOWAY, VIRGINIA, APPROVING
THE PIEDMONT REGIONAL JAIL AUTHORITY
SERVICE AGREEMENT**

WHEREAS, the Piedmont Regional Jail Authority (**the “Authority”**) was created by the Counties of Amelia, Buckingham, Cumberland, Lunenburg, Nottoway and Prince Edward, Virginia (**together, the “Member Jurisdictions”**) pursuant to Section 53.1-95.2 of the Code of Virginia of 1950, as amended (**the “Act”**), for the purposes of acquiring, constructing, owning, equipping, maintaining and operating regional jail facilities (**the “Jail Facilities”**);

WHEREAS, in order to pay costs of acquiring, constructing, owning, equipping, maintaining and operating the Jail Facilities, the Member Jurisdictions have agreed to pay certain amounts for services to be received in accordance with the terms of a Service Agreement between and among the Member Jurisdictions and the Authority (**the “Service Agreement”**);

WHEREAS, there has been presented to this meeting a draft of the Service Agreement which the Authority and the Member Jurisdictions propose to execute to carry out the transactions described above, copies of which shall be filed with the records of the Member Jurisdictions and the Authority.

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF NOTTOWAY, VIRGINIA:

1. The Board of Supervisors (**the “Board of Supervisors”**) of the County of Nottoway, Virginia (**the “County”**) hereby approves the Service Agreement.
2. The Chairman or Vice Chairman of the Board of Supervisors, or either of them, is hereby authorized and directed to execute the Service Agreement.
3. Any authorization herein to execute a document shall include authorization to deliver it to the other parties thereto and to record such document where appropriate.
4. All other acts of the officers, employees and representatives of the County that are in conformity with the purposes and intent of this resolution and in furtherance of the execution and delivery of the Service Agreement by the Member Jurisdictions are hereby approved and ratified.
5. This resolution shall take effect immediately.

Date of Adoption: January 19, 2017.

CERTIFICATION OF ADOPTION OF RESOLUTION

The undersigned Clerk of the Board of Supervisors of the County of Nottoway, Virginia hereby certifies that the Resolution set forth above was adopted during an open meeting on January 19, 2017, by the Board of Supervisors with the following votes:

<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstentions</u>
Mrs. Helen Simmons	NONE	NONE	NONE
Mr. Sherman Vaughn			
Mr. Clarence Simpson			
Mr. Steve Bowen			
Mr. Gary Simmons			

Signed this 19 day of January, 2017.

By: Ronald E. Roach
Clerk, Board of Supervisors



Nottoway County
Board of Supervisors

A G E N D A

February 16, 2017

7:00 P.M.

A- CALL TO ORDER:

INVOCATION:

PLEDGE OF ALLEGIENCE: Chairman Simmons

B- MINUTES:

C- DELEGATIONS FROM THE PUBLIC:

**D- PUBLIC HEARINGS/
PRESENTATIONS:**

- 1- Amend Zoning Ordinance Adding
Section 2-1-4-36 & 2-1-4-37 to A1
District
- 2- Special Exception Permit – Blackstone
Investment Properties LLC, Agent for
Citizens Bank & Trust Co.

E- DEPARTMENTAL REPORTS:

- 1- Highway Department – Dianna Bryant
 - A- Letter – Revenue Sharing
 - B- Letter – High Volume Unpaved
Roads
 - C- Statement – Nottoway Avenue
Project
 - D- Notice of Award – Nottoway Avenue
- 2- School Board
- 3- Health Department – Alex P. Samuel,
MD MPH

- 4- Economic Development Committee
- 5- Regional Jail Report & Juvenile Detention Center
- 6- Landfill Report
 - A- Monthly Waste Report
 - B- Gas Monitoring
 - C- Groundwater Monitoring
 - D- Letter – DEQ
 - E- Inspection Report
- 7- Fort Pickett Redevelopment Authority
- 8- Planning Commission Report - Mr. Roark
- F- UNFINISHED BUSINESS:**
- G- NEW BUSINESS:**
 - 1- Website Hosting Agreement – Timmons
 - 2- Appropriation – Clerk of Circuit Court – \$13,715.00
 - 3- Request – Blackstone Vol. Fire Dept.
- H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:**
 - 1- Jane Brown, Clerk
 - 2- Larry J. Parrish, Sheriff
 - 3- Ellen F. Myatt, Treasurer
 - 4- Christy Hudson, Commissioner of the Revenue
 - 5- Terry Royall, Commonwealth Attorney
- I- CONSENT CALENDAR:**
 - 1- Budget Adjustment – Animal Control - \$85.00
 - 2- Erroneous Assessment – Conner - \$26.97

J- INFORMATION ITEMS:

- 1- Letter – Social Services
- 2- Sheriff's Report
- 3- Blackstone F. D. Report
- 4- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Surplus Equipment - Sheriff
- 5- Del. Tax Collection
- 6- Appointment – VACo – Mr. Bowen
- 7- E911 Sign Maintenance

CLOSED SESSION – Personnel - 2.2-3711-A-1

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mr. Simpson

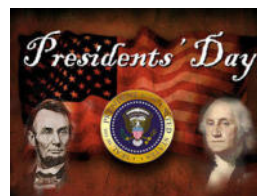
Mrs. Simmons

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 16TH DAY OF FEBRUARY IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
CLARENCE A. SIMPSON
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Simmons called the meeting to order at 7:00 p.m.

Bishop Douglas Milliner, Lighthouse Church of God of Prophecy, provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

The minutes of the January 19, 2017 regular Board meeting were presented. Vice Chairman Vaughn moved to adopt the January 19, 2017 minutes as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Chairman Simmons asks if there are any delegations from the public:

Sonny Abbott: Mr. Abbott is present to express concern for the upcoming Budget year and its preparations that will soon begin. Mr. Abbott urges the Board to provide citizens with actual numbers for both revenues and expenditures so all will understand how the process works and how a Budget shortfall or excess comes to be.

Ricky Rash: Mr. Rash is present to urge the Board that the Nottoway County Schools and its students are worth the investment and reminds them to keep an open mind during Budget deliberations.

Chairman Simmons acknowledges the presence of newly appointed Nottoway County Department of Social Services Director Bernetta Watkins and both welcomes and congratulates her.

Public Hearing: Consider a proposed Ordinance amendment under the following style:

To amend Article 2, Division 1- Agriculture District (A-1) of the Nottoway County Zoning Ordinance by adding Section 2-1-4-36 and Section 2-1-4-37 under the following style:

Uses Permitted by Special Exception:

36: Wholesale Uses, including warehouse and light processing as defined

37: Lumber, building, and landscaping supplies and equipment (with storage under cover)

Chairman Simmons asks if there is anyone wishing to comment, either for or against, the proposed Ordinance amendment:

Bill Collins, representing Citizens Bank & Trust Co., informs that the Bank is in favor of the Zoning amendment.

Administrator Roark informs the Planning Commission heard the proposed Ordinance amendment and recommend approval. Vice Chairman Vaughn moves to approve the amendment to the Nottoway County Zoning Ordinance as presented; adding Section 2-1-4-36 and Section 2-1-4-37. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Public Hearing: Consider request from Blackstone Investment Properties, LLC, Agents/Citizens Bank & Trust Co. to use property located off Rt. 610 – Green Hill Road for outdoor retail sales, wholesale uses, including warehouse and light processing as defined, lumber, building and landscaping supplies and equipment (with storage under cover); request is made pursuant to Section 2-1-4-33, 36 & 37 of the Nottoway County Zoning Ordinance – Uses Permitted by Special Exception

Chairman Simmons asks if there is anyone present wishing to comment, either for or against, the Blackstone Investment Properties, LLC special exception request:

Bill Collins, representing Citizens Bank & Trust Co., property owner, informs that the bank is in favor of the request.

Marcus Edwards, owner of Blackstone Investment Properties, informs that he is in favor of the request

Administrator Roark informs that the Planning Commission heard the Special Exception request and recommend approval. Vice Chairman Vaughn moves to approve the Blackstone Investment Properties, LLC, Agents/Citizens Bank & Trust Co. to use property located off Rt. 610 – Green Hill Road for outdoor retail sales, wholesale uses, including warehouse and light processing as defined, lumber, building and landscaping supplies and equipment (with storage under cover); request is made pursuant to Section 2-1-4-33, 36 & 37 of the Nottoway County Zoning Ordinance – Uses Permitted by Special Exception. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that pothole patching has recently been completed using contract forces on a rotating schedule, preparation is underway for surface treatment of primary routes, state forces will now complete the Rt. 618 bridge project – the bridge is not as bad as originally expected, Davis Mill Road will be paved in the coming weeks, Rt. 750/Hwy 40 safety study was completed over 1 year ago – this will be studied again for possible improvements

A – Letter – Virginia Department of Transportation – Julie R. Brown, Director, Local Assistance Division: Providing a list of projects effected by the Commonwealth Transportation Boards approval for de-allocation of Revenue Sharing funding

B – Letter – Virginia Department of Transportation – Julie R. Brown, Director, Local Assistance Division: Notification that applications are now being accepted for FY2018 High Volume Unpaved Road Program

C - Statements – Nottoway Avenue Revenue Sharing Project – Town of Blackstone: Invoice for payment to the Town for the Nottoway Avenue Sidewalk Project; Invoice for \$1,404.00

Vice Chairman Vaughn moves to pay the Town of Blackstone invoice for \$1,404.00, for the Nottoway Avenue Sidewalk Revenue Sharing project. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

D – Notice of Award: H.G. Reynolds Company, Inc., from Henderson, North Carolina has been awarded the bid for the construction of the Nottoway Avenue Sidewalk Project at a Contract price of \$477,500.00; Administrator Roark clarifies that the contract price includes both the Town and County portions

Administrator Roark provides the Board with resolutions supporting actions that were previously taken by the Board to have the Virginia Department of Transportation make improvements to Rt. 721 - Country Club Road, Rt. 631 - Good Hope Road, and Rt. 642 – Lazaretto Creek Road under the Rural Rustic Road designation.

Supervisor Bowen moves to approve the resolutions as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTIONS)

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on January 19, 2017; minutes of the regular meeting of the Nottoway County School Board held on December 08, 2016

Economic Development Committee: Administrator Roark informs there is a meeting scheduled for Thursday, February 23, 2017 at 4:30 p.m.

Regional Jail Report & Juvenile Detention Center: December 2016 Piedmont Regional Jail Transportation Report, 2016 Annual Piedmont Regional Jail Transportation Report, October – December 2016 Jurisdiction Reports, December 2016 Piedmont Regional Jail Revenue report

Landfill: Administrator Roark gave the Landfill report

A – January 2017 Solid Waste Report; average of 66.31 tons of waste per day received

B – Letter – Draper Aden Associates – Jeff Norman, Environmental Services Division: Results of the Nottoway Sanitary Landfill Gas Monitoring Program, Monitoring Event: 01-17-17

C – Letter – Draper Aden Associates – Jeffrey C. Norman, Environmental Services Division: Results of the Nottoway County Sanitary Landfill (active facility) Groundwater Monitoring Program, Sampling Event 81: 01-17-17

D – Letter – Virginia Department of Environmental Quality – Michael D. Sexton, Groundwater Remediation Specialist: Acknowledging receipt of Draper Aden Associates (on behalf of the Nottoway County) recognition of exceedances found during the November 2016 sampling event; the recognition was received within the regulatory timeframes

E – Letter – Virginia Department of Environmental Quality – Doug Foran, BRRO Solid Waste Compliance Inspector: Results of the Nottoway County Sanitary Landfill – Nottoway County, VA SWP304 – Unannounced Compliance Inspection; no deficiencies found

Planning Commission Report: Administrator Roark reports the Commission met and held public hearings on both the proposed Zoning Ordinance amendment and the Blackstone Investment special exception request; the Commission held a discussion on the rural electric service issues and in turn recommended that the Study Committee meet again and have a report for the next regularly scheduled meeting.

Contract – TIMMONS GROUP – Sarah Hague Dennis, GISP, ENP, Local Government Practice Leader, GIS Consultant: Contract renewal for the County’s Web LoGISTics site; annual fee of \$7,200 for website hosting and maintenance, any additional services provided on a time and materials basis will be billed on a monthly basis. There is an addition included in this contract over past ones; the option for the County to use their staff on an hourly basis if requested for items other than the website.

Supervisor Simmons moves to approve the TIMMONS GROUP contract renewal for the County’s Web LoGISTics site, to include web hosting and maintenance, at a renewal rate of \$7,200 annually. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Letter – Nottoway Circuit Court Clerk’s Office – Jane L. Brown, Clerk: Requesting approval for payment of an invoice from Kofile Technologies in the amount of \$13,715 for restoration of record books retained in the Clerk’s Office; the Library of Virginia will be depositing funds in the same amount with the County Treasurer to cover the expense. Administrator Roark explains the Board will need to appropriate the \$13,715 and approve payment of the invoice upon receipt.

Vice Chairman Vaughn moves to appropriate the \$13,715 Library of Virginia funding and authorize payment of the Kofile Technologies invoice for the same amount. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Letter – Blackstone Volunteer Fire Department (BVFD) – Dion Tomer, Chief: Requesting that the Board of Supervisors adopt an Ordinance requiring the placement/use of a Knox Box on the exterior of commercial structures under specific conditions.

Chief Tomer, joined by Deputy Chief Zac Beares, is in attendance and explains the importance of Knox Box usage and the benefits to businesses that utilize them.

Supervisor Bowen asks Chief Tomer to clarify the requirements for enforcing the use of a Knox Box; is it based on square footage of the structure or type of commercial use, etc. Chief Tomer explains that if the Board chooses to mimic the Town of Blackstone Ordinance then all new commercial construction, regardless of use or size, or a change of use for an existing commercial structure will require installation of a Knox Box.

Supervisor Bowen moves to advertise the proposed Knox Box Ordinance for public hearing for the March regular Board meeting. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Animal Control - \$85.00

REVENUES:

3-100-13010-0080	Dangerous Dog	<u>\$85.00</u>
	(Citizen Fee for registry of dog)	<u>\$85.00</u>

EXPENDITURES:

4-100-35010-5803	Dangerous Dog	<u>\$85.00</u>
		<u>\$85.00</u>

2 – Erroneous Assessment: Refund Marie Davis Conner \$26.97for an erroneous Personal Property assessment for tax year 2016

Supervisor Simpson moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark presents the following information items:

1 – Letter – Nottoway County Department of Social Services Board (DSS) – Noel Shekleton, Chairman: Announcement that Bernetta Watkins will be assuming the role of Nottoway County DSS Director

2 – Nottoway Sheriff's Office Partial Activity Report for January 2017

3 – Blackstone Volunteer Fire Department Incident Reports for December 2016 and January 2017

4 – Minutes: Minutes of the Nottoway County Public Library System Board of Directors meeting held on January 18, 2017, minutes of the Piedmont Regional Jail Board meeting held on December 21, 2016

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period January 2017

2 – Animal Control Officer's Report: Administrator Roark provides the Board with a document titled "INTAKE OF DOGS DUE TO OWNER SURRENDER"; adoption of this document is a requirement by the Commonwealth of Virginia. Supervisor Bowen moves to adopt the "INTAKE OF DOGS DUE TO OWNER SURRENDER" document as required by the Commonwealth. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Supervisor Bowen suggests to the Board for them to consider allowing the volunteer groups that have been helping with the Nottoway County Animal Pound continue their service.

3 - Erosion and Sedimentation Report: Report Period January 2017

4 – Letter – Nottoway County Sheriff's Office – Larry J. Parrish, Sheriff: providing notification of the intentions to dispose of (in the Nottoway County Landfill) office and/or police equipment that has been taken out of service and has no usable value

Vice Chairman Vaughn moves to dispose of the Sheriff's equipment in the Landfill. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

5 - Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$396.00. Vice Chairman Vaughn moves to approve the payment to Attorney Elliott. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

6 - Letter – Virginia Association of Counties (VACo) – Mary W. Biggs, 2017 President: Steve Bowen has been appointed to both the 2017 VACo Nomination Committee and Economic Development and Planning Steering Committee, Vice Chairman Vaughn has been appointed to the Finance Committee and Supervisor Gary Simmons has been appointed to the Education Committee

7 – E911 Sign Maintenance Report

Administrator Roark informs that a Budget schedule has been prepared. All departmental budget requests were distributed today and are due in by March 03, 2016; Departmental meeting requests will take place on March 13, 2016, there will be a work session with the full Board on March 28, 2016, a public hearing on the proposed budget is scheduled for April 20, 2017, and the proposed adoption of the FY18 Budget is scheduled for April 27, 2017

Administrator Roark informs the Board that he has a matter(s) that need(s) to be discussed in closed session. The Board enters closed session under Code of Virginia § 2.2-3711-A-1 Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals, and Code of Virginia § 2.2-3711-A-5: Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community

The Board enters closed session at 7:37 p.m.

The Board returned to open session at 8:27 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

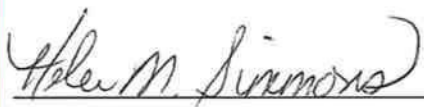
G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Supervisor Bowen asks if anyone is planning to attend the Burkeville School closing public hearing; he is planning to attend.

Administrator Roark informs the Board that he and Assistant Administrator Prorise recently attended a planning meeting with representatives from the local emergency services agencies as well as FASTC representatives and project contractors. The meeting was held on Monday, February 13, 2017 and was attended by more than 25 people; it proved productive and provided response clarification for future occurrences.

There being no further business to come before the Board, Chairman Simmons adjourns the meeting at 8:30 p.m.



Chairman



Clerk

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURT HOUSE THEREOF ON THURSDAY, THE 16th DAY OF FEBRUARY, IN THE YEAR OF OUR LORD TWO THOUSAND AND SEVENTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
CLARENCE A. SIMPSON
STEVE W. BOWEN
GARY L. SIMMONS
R. E. ROARK, COUNTY ADMINISTRATOR

AMEND ORDINANCE

By authority of Section 15.2-2280 et.seq. of the Code of Virginia (1950), as amended, the Nottoway County Zoning Ordinance is hereby amended with respect to the following articles and sections, to-wit:

Article 2 – BASE DISTRICT REGULATIONS GENERALLY
Division 1 – AGRICULTURE DISTRICT A-1

**Section 2-1-4- ADD SECTION 2-1-4-36: WHOLESALE USES,
INCLUDING WAREHOUSES AND LIGHT PROCESSING AS DEFINED**

**Section 2-1-4- ADD SECTION 2-1-4-37: LUMBER, BUILDING, AND
LANDSCAPING SUPPLIES AND EQUIPMENT(WITH STORAGE
UNDER COVER)**

Effective date of this amendment is upon its passage, to-wit:

Passed by the Board of Supervisors of Nottoway County at a meeting and public hearing held on the 16th day of February, 2017 by a vote of 5 to 0.

FOR THE BOARD OF SUPERVISORS:

BY: Helen M. Simmons
Helen M. Simmons, Chairman

ATTEST:

Ronald E. Roark
Ronald E. Roark, Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE
COURTHOUSE THEREOF, ON THURSDAY, THE 16th DAY OF
FEBRUARY IN THE YEAR OF OUR LORD TWO THOUSAND
SEVENTEEN AND IN THE 241st YEAR OF THE COMMONWEALTH:

PRESENT: HELEN SIMMONS, CHAIRMAN
SHERMAN VAUGHN, VICE-CHAIRMAN
CLARENCE SIMPSON
STEVE BOWEN
GARY SIMMONS
RONALD E. ROARK, CLERK

RESOLUTION

WHEREAS, Section 33.2-332 of the *Code of Virginia*, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Nottoway County, Virginia ("Board") desires to consider whether Route 721(Country Club Road), From: Route 40 (Kenbridge Road) To: the dead end, should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

Recorded Vote

Moved By:

Seconded By:

Yeas:

Nays:

MA VAUGHN
5
0

A Copy Teste:

Signed Ronald E Roark
Printed Name RONALD E ROARK
Title County Administrator

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE
COURTHOUSE THEREOF, ON THURSDAY, THE 16th DAY OF
FEBRUARY IN THE YEAR OF OUR LORD TWO THOUSAND
SEVENTEEN AND IN THE 241st YEAR OF THE COMMONWEALTH:

PRESENT: HELEN SIMMONS, CHAIRMAN
SHERMAN VAUGHN, VICE-CHAIRMAN
CLARENCE SIMPSON
STEVE BOWEN
GARY SIMMONS
RONALD E. ROARK, CLERK

RESOLUTION

WHEREAS, Section 33.2-332 of the *Code of Virginia*, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Nottoway County, Virginia ("Board") desires to consider whether Route 631 (Good Hope Road), From: Route 360 (W. Patrick Henry Hwy.) To: Route 619 (W. Creek Road), should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

Recorded Vote

Moved By: MR. VAUGHN
Seconded By: _____
Yeas: 5
Nays: 0

A Copy Teste:

Signed Ronald E. Roark
Printed Name RONALD E. ROARK
Title COUNTY ADMINISTRATOR

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE
COURTHOUSE THEREOF, ON THURSDAY, THE 16th DAY OF
FEBRUARY IN THE YEAR OF OUR LORD TWO THOUSAND
SEVENTEEN AND IN THE 241st YEAR OF THE COMMONWEALTH:

PRESENT: HELEN SIMMONS, CHAIRMAN
SHERMAN VAUGHN, VICE-CHAIRMAN
CLARENCE SIMPSON
STEVE BOWEN
GARY SIMMONS
RONALD E. ROARK, CLERK

RESOLUTION

WHEREAS, Section 33.2-332 of the *Code of Virginia*, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Nottoway County, Virginia ("Board") desires to consider whether Route 642 (Lazaretto Creek Road), From: Route 633 (Lone Pine Road) To: the dead end, should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

Recorded Vote

Moved By:

Seconded By:

Yeas:

Nays:

MR. VAUGHN
5
0

A Copy Teste:

Signed Ronald E Roark
Printed Name RONALD E ROARK
Title County Administrator

NOTTOWAY COUNTY BOARD OF SUPERVISORS

MEETING DATE:

February 16, 2017

MOTION:

To enter Closed Session pursuant to Code of Virginia §2.2-3711 A 1 – Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments of schools of public institutions or higher education where such evaluation will necessarily involve discussion of the performance of specific individuals, and § 2.2-3711 A 5 – Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nottoway County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, §2.1-344.1 of the Code of Virginia requires a certification by this Board of Supervisors that such executive meeting was conducted in conformity with Virginia Law;

NOW THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors.

VOTE:

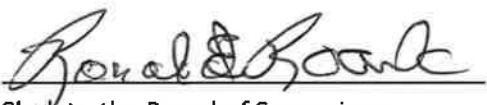
AYES: 5

NAYS: 0

(For each nay vote, the substance of the departure from the requirements of the Act should be described.)

ABSENT DURING VOTE: *NONE*

ABSENT DURING MEETING: *NONE*


Clerk to the Board of Supervisors



Nottoway County
Board of Supervisors

A G E N D A

March 16, 2017

7:00 P.M.

- A- CALL TO ORDER:** Chairman Simmons
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Simmons
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Ordinance adopting Section 506 of
The 2009 Virginia Statewide Fire
Prevention Code
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Permit to Construct Sidewalk –
Nottoway Avenue
 - 2- School Board
 - 3- Health Department – Alex P. Samuel,
MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile
Detention Center
 - 6- Landfill Report
 - A- Monthly Waste Report
 - B- Letter – DEQ
 - 7- Fort Pickett Redevelopment Authority

		8-	Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	1-	
G-	NEW BUSINESS:	1-	Request – Blackstone Vol. Fire Dept.
		2-	USDA – Grant – Loan – Police Vehicles
		3-	Resolution – Betty Wright
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1-	Jane Brown, Clerk
		2-	Larry J. Parrish, Sheriff
		3-	Ellen F. Myatt, Treasurer
		4-	Christy Hudson, Commissioner of the Revenue
		5-	Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	1-	Budget Adjustment – Clerk’s Office – \$598.92
		2-	Erroneous Assessment – Ally Financial - \$1,066.72
		3-	Erroneous Assessment – Ally Financial - \$346.28
		4-	Erroneous Assessment – Austin - \$738.56
		5-	Erroneous Assessment – Norton – \$36.19
J-	INFORMATION ITEMS:	1-	Annual Report Emergency Management
		2-	Notice – CenturyLink
		3-	Notice – Dominion VA Power
		4-	Blackstone F. D. Report
		5-	Sheriff’s Report
		6-	Notice – VA Power

K- COUNTY ADMINISTRATOR:

7- Minutes

1- Building Inspector's Report

2- Animal Control Officer's Report

3- E & S Report

4- Surplus Vehicle

5- Letter - VACo

6- VA's Growth Alliance

7- Resignation – Yvonne Wilson

8- Request for Refund – Building Permit – Hill

9- Sign Maintenance

10- Refund - DCJS

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mr. Simpson

Mrs. Simmons

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 13TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
CLARENCE A. SIMPSON
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Budget Committee Chairman Sherman Vaughn called the meeting to order at 9:50 a.m.

Supervisor Steve Bowen provided the invocation.

Committee Chairman Vaughn stated the purpose of the meeting is to receive comments from Departments/Agencies on their budget request for the fiscal year beginning July 01, 2017. Committee Chairman Vaughn clarifies that no decisions will be made by the committee at this time; the committee recommendations will be presented to the full board on March 28, 2017 at 7:00 p.m.

The following Departments/Agencies were either in attendance to make a formal presentation of their Budget request to the Board or they submitted a request for funding but did not request a hearing:

1 - Nottoway County Public Schools; request for funding \$24,670,542 (requesting \$846,406 increase in local funding): Superintendent of Schools Dr. Rodney Berry, accompanied by School Board members Curtis Hurte, Bob Horn, and Director of Finance Amy Eberly attends and presents to the Board the Schools proposed budget. Superintendent Berry explains that the increased funding request is planned to be used to provide raises to employees, provide a larger health insurance contribution for employees, make much needed improvements to the school buildings, provide funding for Amelia Nottoway Technical Center, and lastly allow for Burkeville Elementary School to remain open. Dr. Berry clarifies that it is the intentions of the School Board to increase the employer contribution for health insurance by \$41.00 per month – from the current \$475 to \$516

Supervisor Vaughn asks Administrator Roark to put into perspective the financial impact a tax increase could provide; approximately \$88,000 would be generated by \$0.01 tax increase. Superintendent Berry clarifies that he understands the financial position the Board is in but encourages them to do all that they can to honor the Schools' budget request.

Administrator Roark outlines some of the requests received for inclusions in the FY17 proposed budget:

It is time for a new cell to be constructed at the Landfill; it is proposed to transfer \$1,000,000 from the General Fund to the Landfill Fund with it being paid back over the life of the cell (approximately 7 to 8 years)

The parking lot at the Sheriff's Office need to be paved; estimate received at almost \$50,000

There need to be roof repairs made on buildings at Pickett Park with all funding coming from LRA money

Need to purchase a new lawnmower with a leaf blower for the Courthouse Complex

The Virginia's Growth Alliance has submitted a request for \$20,000 each year for 3 years for retail strategies

\$40,000 is needed to complete the Real Estate Assessment

\$200 increase in Employer health insurance contribution is proposed

\$10,000 remains for Emergency Services training

Lastly, the Commonwealth of Virginia (State) has approved a "compression" for the Sheriff's Office providing salary increases equivalent to \$80 per year for length of service up to 30 years for each sworn deputy and \$60 per year for up to 30 years for a non-sworn deputy.

2 - Commissioner of the Revenue – Christy Hudson: Commissioner Hudson's request for funding of \$188,282, includes a 2.9% increase to accommodate the State approved 2% salary increases, effective August 1, 2017, as well as \$2,400 to maintain the ability of making the County real estate tax records available online

3 - STEPS, Inc. (Southside Training, Employment, and Placement Services): CEO Sharon Harrup. Ms. Harrup indicates that STEPS is asking for level funding for FY 18 of \$15,355. Ms. Harrup provides a few notable happenings for the agency; 1,300 lives "touched" by STEPS last year, 8 Nottoway citizens found employment just last year at STEPS, 38 individuals are currently working in the Victoria plant thanks to a recently awarded large scale medical scrub contract by a facility in Florida, 197 employees total for STEPS, 29 Nottoway residents are serviced by the STEPS homeless prevention program, the Headstart programs offered are making a dramatic impact on the area youth and it is vital that funding remains at a Federal level to continue these programs

4 - Nottoway Sheriff's Office (request for funding for Court Security - \$150,291, request for funding for Sheriff's Office - \$1,101,048, and a request for funding for Central Dispatch - \$488,030): Sheriff Larry Parrish states his Budgets includes a funding increase for a \$3,000 salary supplement for deputies, a \$1,000 salary supplement for dispatchers, the States' approved compression (previously outlined by Administrator Roark), and increased telephone, internet and dispatch software costs

Sheriff Parrish reminds the Board that the space of the Sheriff's Office has become inadequate and urges the Board to keep that in mind for the future.

5 - Nottoway County General Registrar/Electoral Board (combined request for funding of \$173,175): Registrar Angela Stewart, along with Chairman of the Electoral Ralph Branch and member Bobby Wheeler, informs of a requested minor increase in the General Registrar budget but a 24% increase for the Electoral Board due to increased training requirements and mandatory new voting equipment

Registrar Stewart stresses to the Board that her office is not equipped for proper equipment storage, not large enough to accommodate absentee voting, and not handicapped accessible, and suffers from moisture and mold; these are vital issues that must be addressed.

The Board members break for lunch and will reconvene at 2:00 p.m.

6 - Terry Abston – Virginia Cooperative Extension (request for funding - \$53,681):

7 - Piedmont Senior Resources – Justin Young: Piedmont Senior Resources will ask for funding equal to \$2.75 per senior

8 – Nottoway County Emergency Services / Blackstone Volunteer Fire Department: Dion Tomer, Chief: Chief Tomer thanks the Board for the continued contributions to the local agencies, including the newly allocated training monies. Expresses concern to the Board about the future impact the expected FASTC and Blackstone growth can have on the department, its equipment and apparatus; urges the Board to begin planning to accommodate this impact.

March 13, 2017

9 – Commonwealth's Attorney – Terry Royall: requesting funding in the amount of \$255,470. Attorney Royall passes along a request from Circuit Court Judge Cella for the County to purchase and install equipment to allow for internet conferencing in the courtroom.

There being no further business to come before the Board, Budget Committee Chairman Vaughn adjourns the meeting at 3:34 p.m.

Helen M. Simmons Chairman Ronald E. Boak Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 16TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
STEVE W. BOWEN
SHERMAN C. VAUGHN, VICE CHAIRMAN
CLARENCE A. SIMPSON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT: GARY L. SIMMONS

Chairman Simmons called the meeting to order at 7:00 p.m.

Pastor Lisa Myers, Wards Chapel United Methodist Church, provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

The minutes of the February 16, 2017 regular Board meeting were presented. Supervisor Bowen moved to adopt the February 16, 2017 minutes as presented. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Absent
H.M. Simmons	Yes

Chairman Simmons asks if there are any delegations from the public:

John Roark: Mr. Roark is present to address a recent issue of possible animal cruelty that he suggests the County did not handle in an appropriate manner. Mr. Roark further suggests that the County is being transparent in the operations of the Nottoway Pound, specifically recent and past inspection findings and/or citations

Debbie Morgan: Ms. Morgan states that while she was not a Nottoway County resident, she was a rescue operator that has worked with Nottoway County Animal Control in the past. Ms. Morgan suggests that the County has an implied "bad" reputation for the way it handles its animal control and urges the Board to make necessary changes to include staffing more than one Certified Animal Control Officer and allow volunteers and/or rescue agencies to participate with finding placements for the animals

Bob Buschbell: Mr. Buschbell wishes to inform the Board of an experience he had with the Nottoway County Animal Control; a neighbor with horses was neglecting them and when he tried to intervene and called Animal Control he was informed that "there was nothing that could be done about it". Mr. Buschbell asks for clarification of what the Animal Control Officer can and/or cannot do in his official capacity.

Sonny Abbott: Mr. Abbott is present to comment on the FY18 Budget; suggests that the Board did not ask the necessary, nor appropriate, questions during recent Departmental Budget hearings. Mr. Abbott urges the Board, again, to provide transparency during Budget preparations and throughout the entire Year.

Chairman Simmons offers remarks concerning the recent allegations of animal cruelty, the issue that three of the four delegations spoke about, and states a few facts supporting the County's actions related to those allegations. Supervisor Bowen asks the Commonwealth's Attorney to clear up a few accusations that were brought forth during the delegations; she provides these facts.

Public Hearing: To consider adoption of an ordinance adopting Section 506 of the 2009 Virginia Statewide Fire Prevention Code; this ordinance pertains to all new commercial, industrial and multifamily residential structures and repurposed structures

Chairman Simmons asks if there is anyone present wishing to comment, either for or against, on the proposed Ordinance; there is no one present wishing to comment. Blackstone Volunteer Fire Department Chief Dion Tomer is in attendance and provides an explanation of the Knox Box system and cites its benefits to property owners. Vice Chairman Vaughn moves to adopt the Ordinance adopting Section 506 of the 2009 Virginia Statewide Fire Prevention Code. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR ORDINACE ADOPTING
SECTION 506 OF THE
VIRGINIA STATEWIDE FIRE PREVENTION CODE)

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that the Cox Road, Rt. 460 Bus., bridge replacement project is running behind, paving of Davis Mill Road, Rt. 719, was completed on March 3rd, a two-mile improvement project on The Grove Road, Rt. 603, might begin sooner than its anticipated July start date, paving on Country Club Road, Rt. 721, should begin later in the month and is expected to take less than one month to complete, the bridge replacement on Old Shore Road, Rt. 608, will begin tomorrow, Friday, March 17th requiring a detour expected to last four months

Mrs. Bryant asks the Board to schedule a work session for the secondary six year improvement plan for the April regular Board meeting. The Board will hold the public hearing on Thursday, April 20, 2017 at 6:30 p.m., just prior to the regular meeting which will begin at 7pm.

Letter – Virginia Department of Transportation – Barry Atwater, Transportation Permit & Subdivision Specialist Sr.: Notification that Land Use Permit Number: 425-58051 has been issued for the Nottoway Avenue Sidewalk Project

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on March 09, 2017; minutes of the regular meeting of the Nottoway County School Board held on February 09, 2017, minutes of the Budget work session of the Nottoway County School Board held on March 02, 2017, declaration of surplus property, Budget adjustment

A – Surplus Property: The School Board has declared a modular unit, located beside Nottoway Intermediate School, as surplus and is requesting for it to be sold or disposed of; Administrator Roark seeks authorization to advertise the modular unit for sale by sealed bid. Supervisor Bowen moves to authorize the sale. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

B – Budget adjustment – Project Graduation - \$2,992.07

REVENUES:

3-201-24020-0415	Project Graduation (Carryforward)	\$2,992.07
		<u>\$2,992.07</u>

EXPENDITURES:

4-201-61100-1620-300-500-515	Salary	\$2,779.44
4-201-61100-2100-300-500-515	FICA	212.63
		<u>\$2,992.07</u>

Vice Chairman Vaughn moves to approve the Project Graduation Budget adjustment. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Economic Development Committee: Administrator Roark informs there is no meeting scheduled for March

Regional Jail Report & Juvenile Detention Center: January 2017 Piedmont Regional Jail Transportation Report, December 2016 – January 2017 Jurisdiction Reports, January 2017 Piedmont Regional Jail Revenue report, December 2016 and January 2017 Piedmont Regional Juvenile Detention Center Utilization Report, Virginia Department of Juvenile Justice Statewide Detention Facility Population, comparative reports of FY15, FY16 and FY17 jurisdiction inmate days

Landfill: Administrator Roark gave the Landfill report

1 - February 2017 Solid Waste Report; average of 63.69 tons of waste per day received

2 – Letter – Virginia Department of Environmental Quality (DEQ) – Michael D. Sexton, Groundwater Remediation Specialist: Notification of DEQ review of the Nottoway County Landfill background based groundwater protection standards; identified a couple of issues with the statistical evaluation that need to be addressed by the facility in order to establish background based GPS for arsenic, cobalt, and lead

Planning Commission Report: Administrator Roark reports the Commission did not meet for March

Letter – Blackstone Volunteer Fire Department – Dion Tomer, Chief: Chief Tomer provides the Board with statistical data reflecting the steady decline in revenue for the Nottoway County Emergency Services agencies due to declining County decal sales

United States Department of Agriculture (USDA) has awarded the County with a (up to) \$49,000 Rural Development loan and a (up to) \$12,000 Rural Development grant for the purpose of purchasing new law enforcement vehicles; Vice Chairman Vaughn moves to accept the USDA loan/grant, not to exceed \$49,000 and \$12,000 respectively, and to authorize Administrator Roark and the County Planner to sign all necessary documents. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Resolution: Supervisor Simpson moves to approve a resolution, read aloud by Administrator Roark, in appreciation of the 28 years of service to Nottoway County by Betty Wright; Mrs. Wright was an employee for the Virginia Cooperative Extension. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION OF
APPRECIATION)

Commonwealth's Attorney Royall informs the Board to expect correspondence from Circuit Court Judge Cella concerning an item she brought to their attention at the recent Budget hearing

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Circuit Court Clerk - \$598.92

REVENUES:

3-100-18990-0050	Miscellaneous - Undefined	<u>\$598.92</u>
	(to be used for part-time salaries)	<u>\$598.92</u>

EXPENDITURES:

4-100-21060-1003	Salaries – Part-time	\$556.36
4-100-21060-2001	FICA	<u>42.56</u>
		<u>\$ 598.92</u>

2 – Erroneous Assessment: Refund Ally Financial \$1,066.72 for erroneous personal property assessments for tax years 2015 and 2016

3 – Erroneous Assessment: Refund Ally Financial \$346.28 for an erroneous personal property assessment for tax year 2016

4 – Erroneous Assessment: Refund Nelson David Austin \$738.56 for an erroneous personal property assessment for tax year 2016; request to apply the refund to the 2017 personal property taxes

5 – Erroneous Assessment: Refund Leslie Wayne Norton \$36.19 for an erroneous real estate assessment due to land use; request to apply the refund to the 2017 real estate taxes

Supervisor Bowen moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark presents the following information items:

1 – Virginia Department of Emergency Management 2016 Year in Review

2 – Notice: Public Notice for Virginia State Corporation Commission Case No. PUR-2017-00007; *Joint Petition of Level3 Communications, Inc., Level 3 Communications, LLC, Level 3 Telecom of Virginia, LLC, Level 3 Communications of Virginia, Inc., Broadwing Communications, LLC, Global Crossing Telemanagement VA, LLC, TelCove Operations, LLC, together with CenturyLink, Inc., Central Telephone Company of Virginia d/b/a CenturyLink, United Telephone Southeast LLC d/b/a CenturyLink, and CenturyLink Communications, LLC for Approval of Indirect Transfer of Control of Level 3 Communications, LLC, Level 3 Telecom of Virginia, LLC, Level 3 Communications of Virginia, Inc., Broadwing Communications, LLC, Global Crossing Telemanagement VA, LLC, Telcove Operations, LLC, Central Telephone Company of Virginia d/b/a CenturyLink, United Telephone Southeast LLC d/b/a CenturyLink, and CenturyLink Communications, LLC*; approval of transfer of control pursuant to Va. Code §56-88 *et seq.*

3 – Notice of Virginia Electric and Power Company d/b/a Dominion Virginia Power of intent to file applications or petitions pursuant to §56-585.1 A 4 and A 6 of the Code of Virginia

4 – Blackstone Volunteer Fire Department Incident Report for February 2017

5 – Nottoway Sheriff's Office partial activity report for February 2017

6 – Notice of petition to the State Corporation Commission, from Virginia Electric and Power Company, for a continuing waiver of 20 VAC-5-201-10 J of the Rules Governing Utility Rate Applications and Annual Informational Filings to permit electronic service to local officials upon request

7 – Minutes: Minutes of the Piedmont Soil and Water Conservation District Board of Directors regular meeting held on January 24, 2017, Minutes of the Nottoway County Public Library Board of Trustees meeting held on January 18, 2017, Minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on December 21, 2016, Minutes of the Nottoway Community Planning and Management Team meeting held on January 23, 2017, Minutes of the Virginia's Growth Alliance meeting held on January 05, 2017, Minutes of the Piedmont Regional Jail Board meeting held on January 25, 2017

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period February 2017

2 – Animal Control Officer's Report: 2016 Intake of Dogs report filed with the Virginia Department of Agriculture and Consumer Services

Administrator Roark informs the Board of a recent announced inspection of the Nottoway County Animal Pound performed on February 22, 2017; there were reported findings as a result of the inspection:

- 1 – debris in the sink area that was not acceptable
- 2 – food bags were improperly stored – open next to chemicals, cleaners, etc.
- 3 – floor of animal enclosures was wet (Roark states the Pound had just been cleaned)
- 4 – the facility wasn't clean according to requirements
- 5 – lack of signage indicating the "isolation room"
- 6 – lack of signage indicating "operating hours"
- 7 – there was a geriatric dog in the pound that was deemed to need veterinary care (Amelia ACO was unaware of the dog having been placed in the Pound, it was placed there by someone from one of the Towns; ACO immediately called and scheduled a vet visit)

3 - Erosion and Sedimentation Report: Report Period January 2017

4 – Letter – Larry J. Parrish, Sheriff: Sheriff Parrish is requesting for a 2010 Ford Crown Victoria, VIN# 2FABP7BV1AX106682 that he has taken out of service, be declared surplus and transferred to the Nottoway County Schools' Bus Shop (they have expressed interest in the vehicle)

Supervisor Bowen moves to declare the 2010 Ford Crown Victoria as surplus and transfer it to the School Bus Shop. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

5 - Letter – Virginia Association of Counties – Mary W. Biggs, 2017 VACo President: Supervisor Gary Simmons has been appointed to the 2017 Education Steering Committee

6 – Virginia's Growth Alliance: Administrator Roark was informed at the last meeting of two potential projects that are for/in Nottoway County

7 – Resignation: Nottoway County Child Services Act Coordinator has resigned her position effective March 19, 2017; Administrator Roark asks the Board for authorization to allow him to fill this position and further asks for authorization to change the job structure

Vice Chairman Vaughn moves to allow the position to be filled and the restructure of the job duties. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

8 – Request for refund: Mike Hill d/b/a Handiest Man in Town has requested a refund of a building permit fee he paid for a job that was never completed; Supervisor Bowen moved to approve the refund of 80% of the building permit fee he paid. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

9 – Nottoway County E-911 sign maintenance report

March 16, 2017

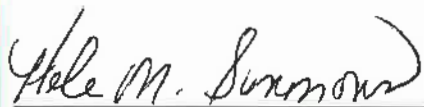
10 – Refund: The Virginia Department of Criminal Justice Services (DCJS) has made a request to the County for a refund of unexpended fiscal year 16 funding, in the amount of \$5,024.65 for the Victim Witness program; a program funded 100% from DCJS grant funding. Vice Chairman Vaughn moves to approve the \$5,024.65 refund to the Treasurer of Virginia for the unexpended funding. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

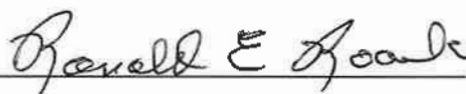
Administrator Roark reminds everyone that the Board will next meet on March 28, 2017 at 7:00 p.m., in the Health Department Conference Room, to hear the recommendations from the Budget Committee on the FY18 budget.

Chairman Simmons refers an issue brought forward by Commonwealth's Attorney Royall to the Personnel Committee.

There being no further business to come before the Board, Chairman Simmons adjourns the meeting at 8:10 p.m.



Chairman



Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE
COURTHOUSE THEREOF, ON THURSDAY, THE 16th DAY OF
MARCH IN THE YEAR OF OUR LORD TWO THOUSAND
SEVENTEEN AND IN THE 241st YEAR OF THE COMMONWEALTH:

PRESENT: HELEN SIMMONS, CHAIRMAN
SHERMAN VAUGHN, VICE-CHAIRMAN
CLARENCE SIMPSON
STEVE BOWEN
GARY SIMMONS
RONALD E. ROARK, CLERK

**AN ORDINANCE ADOPTING SECTION 506 OF THE 2009 VIRGINIA
STATEWIDE FIRE PREVENTION CODE**

Be it ordained as follows, the County of Nottoway hereby adopts the following provision of the 2009 Virginia Statewide Fire Prevention Code. This ordinance shall apply to newly constructed commercial buildings or structures, newly constructed industrial buildings or structures and to newly constructed multifamily residential structures that have restricted access through locked doors and have a common corridor for access to the living units. This ordinance shall also apply to an existing building or structure that is repurposed to a commercial building or structure, industrial building or structure or to a multifamily residential structure that has restricted access through locked doors and has a common corridor for access to the living units.

The term "commercial," for purposes of this ordinance, shall include apartment buildings.

This ordinance does not apply to single-family dwellings or to two-family dwellings.

"New construction" is defined as any construction for which a building permit is required to be issued on or after the effective date of this ordinance.

Where Required: Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a Knox Box be installed in an approved location not to exceed 3 to 5 feet off the ground. The Knox Box shall be of an approved type listed in accordance with UL 1037. The Knox Box shall be installed prior to the issuance of permit of occupancy.

Exception: Existing key boxes are not required to be listed in accordance with UL 1037 unless replaced.

Other Requirements:

1. Locks. An approved Knox lock shall be installed on gates, sprinkler system post- indicator valves, or similar barriers when required by the fire code official.
2. Knox Box Contents: All Knox Boxes shall contain labeled keys, easily identified in the field to provide access into the property and/or building, and to any locked areas within the said building as the fire code official may direct.
3. Key box maintenance. The operator of the building shall immediately notify the fire code official if the location of the key box changes. The operator of the building is responsible for the maintenance of the key box to ensure it functions properly.
4. Knox Box Required for Multi Family Residential Structures- All multifamily residential structures that have restricted access through locked doors and have a common corridor for access to the living units shall have installed a Knox Box, of a UL type and size as approved by the fire code official.
5. Standardized fire service elevator keys. All buildings with elevators equipped with Phase I emergency recall or Phase II emergency in-car operation, or buildings equipped with fire service access or occupant evacuation elevators shall be equipped to operate with a standardized fire service key approved by the fire code official.

Exception: While providing a standardized key is not possible due to the existing nonstandard elevator equipment, the owner shall be permitted to place the building's non-standardized fire service elevator keys in a key box installed in accordance with Section 506.1.

- a. Requirements for standardized fire service keys. Standardized fire service elevator keys shall comply with all of the following:
 1. All fire service elevator keys within the jurisdiction shall be uniform and specific for the jurisdiction. Keys shall be cut to a uniform key code.
 2. Fire service elevator keys shall be a patent-protected design to prevent unauthorized duplication.
 3. Fire service elevator keys subject to these rules shall be engraved with the words "DO NOT DUPLICATE."
- b. Access to standardized fire service keys. Access to standardized fire service elevator keys shall be restricted to the following persons or groups:
 1. Elevator owners or their authorized agents.
 2. Elevator contractors.
 3. Elevator inspectors of the jurisdiction.
 4. Fire and building code officials of the jurisdiction.
 5. The fire department and other emergency response agencies designated by the fire code official and the code official responsible for the enforcement of Part III, Maintenance, of the Uniform State Building Code.
- c. Duplication or distribution of keys. No person may duplicate a standardized fire service elevator key or issue, give or sell a duplicated key unless in accordance with this code.
- d. Responsibility to provide keys. The building or structure owner shall provide up to three standardized fire service elevator keys, if required by the fire code official, upon installation of a standardized fire service key switch or switches in the building.

Penalties. Any person who violates, neglects or refuses to comply with any provision of this chapter shall be found guilty of a Class 3 Misdemeanor.

This provision shall be enforced by the Nottoway County Building Code Official.

This ordinance shall be effective as of the 16 day of March 2017

County of Nottoway, Virginia

By Helen M. Simmons
Chairman – Board of Supervisors

Attest:

Ronald E. Brank
Clerk

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE HEALTH DEPARTMENT THEREOF, ON THURSDAY, THE 28TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
GARY L. SIMMONS
CLARENCE A. SIMPSON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Simmons called the meeting to order at 7:00 p.m.

Supervisor Steve Bowen provided the invocation.

Chairman Simmons stated the purpose of this meeting was to receive the report of the Budget Committee on their proposed budget for the fiscal year beginning July, 1 2017.

Supervisor Vaughn, who served as committee Chairman, reads aloud the Budget Committee's recommendations for the Budget proposed for Fiscal Year Beginning July 1, 2017.

The proposed budget for FY 2017-2018 totals \$36,701,374.00; to fund and balance this budget will require a \$0.03 cent increase in the Nottoway County Tax Real Estate Tax. The tax rates and levies are proposed to as follows:

\$0.50 per hundred (100) - Real Estate Tax rate (to include Mobile homes)
\$3.75 per hundred (100) - Personal Property Tax rate
\$1.35 per hundred (100) - Machinery & Tools
\$2.35 per hundred (100) - Vehicles-Handicapped Equipped
\$0.50 per hundred (100) - Mobile Homes
\$0.00 - Merchants Capital
\$0.00 - Farm Machinery & Implements
\$1.00 per hundred (100) - Aircraft
\$1.00 per hundred (100) on one vehicle - Emergency Service Volunteer

The Committee recommends tax relief for qualifying vehicles under the Personal Property Tax Relief Act at 60%.

The proposed budget for Fiscal Year 2017 includes \$175,000 additional funding for the Schools; their request for an additional \$846,406 was not honored. The Budget Committee encourages the School Board to keep the Burkeville School operating and adjust staff salaries.

The proposed budget for Fiscal Year 2017 includes a 2% salary increase for employees effective July 01, 2016; the Board will fund the State increase, for Constitutional Offices, early as it did last year as the State increase was approved to be effective August 01, 2017.

The Budget Committee further recommends the following:

1 - Funding has been included in the proposed budget for a required replacement of voting machines

2 - Funding has been included for a \$1,000 salary supplement for all sworn Officers and \$500 for all non-sworn officers; the Sheriff's original request was for \$3,000 for sworn officers and \$1,000 for non-sworn officers

3 - \$1 million is being transferred from the General Fund to the Landfill Fund to fund the construction of cell 5 at the Nottoway County Landfill; the remainder of the \$1.75 million will be transferred in FY19. The funding is to be repaid over the life of the cell; this is estimated at 9 years

4 – Funding was not included to increase size and pave a parking area near the Sheriff's Office

5 – \$20,000 is included for the Sheriff to upgrade software in the 911 Center; funds are to be transferred to the E911 Fund

6 – The per capita fee being charged the Towns of Blackstone, Burkeville, and Crewe is being increased to \$6.00 per capita; the current fee is \$3.00 per capita – this is due to increased operating costs for the Dispatch center

7 – Requesting necessary steps be taken to eliminate the County decal for FY19 with the intentions to increase funding for the Nottoway County Emergency Services

Administrator Roark reviews the Revenue and Expenditures of the Proposed Budget.

Administrator Roark provides the Board with information relating to the expansion of the Landfill and its associated expense.

Budget Committee Chairman Vaughn acknowledges that the proposed increase in the real estate tax rate could have been absorbed using funding from the General Fund balance until the need for the \$1 million Landfill transfer came about.

Supervisor Simpson expresses his dislike of any increased funding for the Schools; suggests to let them spend everything down and then show a need for funding instead of having a surplus that exceeds the local increase at the end of the fiscal year.

Supervisor Bowen states he doesn't agree with charging the towns 100% more for per capita dispatching costs when there is no increase in recreation funding to the towns, wishes the salary supplement for the sworn officers at the Sheriff's Office was \$1,500, and strongly urges the Board to withdraw their participation in the Virginia's Growth Alliance.

Supervisor Simpson moves to advertise the proposed budget for public hearing with the elimination of the proposed real estate tax rate increase; levy is to remain as it is now at \$0.47 per hundred.

G.L. Simmons	No
S.W. Bowen	No
C.A. Simpson	Yes
S.C. Vaughn	No
H.M. Simmons	No

Vice Chairman Vaughn moves to accept the Budget Committee report as presented and advertise for public hearing at the April 20, 2017 regular Board meeting. The motion carried as follows:

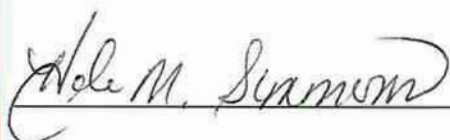
G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

March 28, 2017

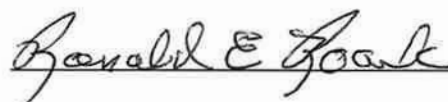
Supervisor Bowen makes a motion for the Budget Committee to consider increasing the sworn officer salary supplement to \$1,500 and increase the per capita dispatch fee to \$4.00. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

There being no further business to come before the Board, Chairman Simmons adjourns the work session at 8:10 p.m., until Thursday, April 20, 2017.



Chairman



Clerk

AT A MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 20TH DAY OF APRIL IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT: CLARENCE A. SIMPSON

Chairman Simmons called the meeting to order at 6:22 p.m.

Supervisor Steve Bowen provided the invocation.

Chairman Simmons stated the purpose of this meeting was to hold a work session on the Virginia Department of Transportation (VDOT) Secondary Six-Year Improvement Plan.

VDOT Assistant Residency Administrator Dianna Bryant is present to lead the work session on the Virginia Department of Transportation Secondary Six-Year Improvement Plan for Fiscal Years 2017/2018 through 2022/2023 in Nottoway County and on the Secondary System Construction Budget for Fiscal Year 2017/2018

Mrs. Bryant informs that the funding that was allocated to the Sullivan Street project, which has been removed from the plan, will be now applied to the Grove Road paving project that is scheduled to begin soon.

Mrs. Bryant explains that there is an amount of money available to include a new unpaved road project (\$189,359) as well as the potential to put funding of \$254,615 towards a round-about at the Rt. 40 – Darvills Road and Military Road intersection. If the Board chooses to not install the round-about on Rt. 40 they can use that specific funding as additional unpaved road funding.

Mrs. Bryant urges the Board to include Loveland Road – Rt. 703 as a new unpaved road project; while it is only 0.4 mile in length it poses a large number of traffic hazards and is justified with a high traffic count from residents; compared to both Vo-Tech Road and Reservation Road.

Administrator Roark provides Mrs. Bryant with a citizen letter from Rudolph Wilson of 527 Morgan Circle Road, Blackstone. Mr. Wilson, along with the other residents of Morgan Circle Road, are requesting that VDOT accept their road into the State Secondary System. Mr. Wilson suggests that the ideal situation would be to connect Morgan Circle Road with Wellville Road, thereby eliminating the need for crossing the railroad tracks during ingress/egress.

Supervisor Bowen moves to accept the Virginia Department of Transportation Secondary Six-Year Improvement Plan for Fiscal Years 2017/2018 through 2022/2023 in Nottoway County and on the Secondary System Construction Budget for Fiscal Year 2017/2018 as presented by VDOT and advertise it for public hearing at the May regular Board of Supervisors meeting. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

April 20, 2017

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 6:39 p.m. until the regular Board of Supervisors meeting starts at 7:00 p.m.

Mike M. Simmons

Chairman

Ronald E. Hoak

Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 20TH DAY OF APRIL IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT: CLARENCE A. SIMPSON

Chairman Simmons called the meeting to order at 7:00 p.m.

Supervisor Steve Bowen provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

Chairman Simmons declares that with the absence of Supervisor Simpson a tie vote will result in a defeated motion.

The minutes of the March 13, 2017 work session, the March 16, 2017 regular Board meeting, and the March 28, 2017 work session were presented. Vice Chairman Vaughn moved to adopt the March 13, 2017, March 16, 2017, and March 28, 2017 minutes as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Chairman Simmons asks if there are any delegations from the public:

Daphne Cole: Mrs. Cole is present to address the Board on the potential environmental impact of any Ft. Pickett development and also suggests that the public hasn't been fully informed of what's planned for the area; particularly near the bowling alley

Sonny Abbott: Mr. Abbott is present to address the issue of the Board's continued silence with some citizens yet others receive an immediate reply; citing the animal control issue discussed at the March regular board meeting and the Chairman's comments delivered following. Mr. Abbott suggests that the Board chooses which issues and which citizens they choose to reply to.

Public Hearing: Proposed Budget 2017-2018: Public Hearing on the Budget proposed for the Fiscal Year beginning July 01, 2017

Administrator Roark reads aloud the details of the proposed Budget, totaling \$36,701,374.00; the proposed budget includes a \$0.03 cent increase in the real estate tax rate.

Chairman Simmons asks if there is anyone present to comment on the Proposed Budget for Fiscal Year beginning July 01, 2017;

Dr. Rodney Berry, Superintendent, Nottoway County Public Schools: Dr. Berry requests that the Board consider increasing its proposed contribution to the School's by \$60,000 to allow them to maintain staff coverage at the current Amelia Nottoway Technical Center (ANTC) site since the Amelia County School Board has approved to reduce its funding by removing their alternative students from that program, to allow us time to properly plan the transition of the alternative school program from ANTC to a site in Nottoway County, and finally the additional funds would enable their current staff at ANTC to sustain their salaries since they will be financially impacted by the recent cut in funding from Amelia County's Alternative Program

John Schutt, Chief – Burkeville Volunteer Fire Department (BVFD): Chief Schutt urges the Board to reconsider its funding for Nottoway County Emergency Services, although he is only present representing BVFD. Mr. Schutt informs the Board of the financial strides they have taken with revenue recovery and staffing paid providers. Mr. Schutt clarified that his FY16 operating Budget was \$419,000, nearly \$100,000 increase from previous years.

Arlene Lewis-Robertson: Mrs. Robertson is strongly against the Board increasing the FY18 real estate tax rate; urges that with the School Board deciding to close the Burkeville Elementary School and the staff restructuring, to include the retirement of Assistant Superintendent Dr. Walton, the School should have adequate funding to do everything they need to fully operate the five remaining schools.

Sonny Abbott: Mr. Abbott urges the Board to eliminate any new local funding for the School; suggests that the recent funding decisions proposed by the School Board will adversely impact the County.

Curtis Hurte, Nottoway County School Board member: Mr. Hurte urges that the financial decisions made in preparing the proposed FY18 Budget were made for the right reasons

Supervisor Steve Bowen asks the Board to reconsider the proposed per capita fee increase of \$3 to \$6 for dispatching for the Towns of Blackstone, Burkeville and Crewe; urges them to either remain at the \$3 per capita or only increase the fee to \$4.

Public Hearing: Request from Frank Carlo to rezone 91.5 acres of land located at the corner of Rt. 625 – E. Courthouse Road in Blendon District from C-1 Conservation to RR Rural or UR Urban Residential

Chairman Simmons asks if there is anyone present wishing to comment on the Carlo rezoning request; either for or against:

Mrs. Dale Monahan, adjoining neighbor to the property proposed for rezoning, cites they are not opposed to development but the plan by Mr. Carlo is not feasible for the area. She suggests that such extensive development would ruin the existing neighborhood feel, and urges that the environmental impact on the neighborhood needs to be considered by the Board. Mrs. Monahan feels that noise pollution will be a detrimental issue, along with traffic congestion for such a rural area.

Joseph Monahan, 1681 E. Courthouse Road: Mr. Monahan expresses concern about the environmental impact to the area and especially the potential impact it could have to Cellar Creek. Mr. Monahan states he is opposed to the zoning change.

Daphne Cole: Mrs. Cole suggests that there are plenty of existing houses in the County that are available for sale, asks does the County really need such additional concentrated housing.

Administrator Roark explains that the Planning Commission heard the request at its last meeting and they recommend leaving the property as it is currently zoned, C-1 Conservation.

Supervisor Vaughn moves to accept the recommendation from the Planning Commission that the property in question remains zoned C-1 Conservation as it is currently. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that the primary and secondary mowing will soon begin and hope to have it completed by Memorial Day, Rt. 721 Country Club Road will be finished in about 2 weeks, Rt 460 and Rt. 609 study revealed flashing lights was not warranted but they did install yield and divided highway signs, Whitmore Town Road speed limit signs have been installed (due to approved speed limit reduction), patching on Rt. 460 is being completed for latex overlay, Rt. 360E, from Prince Edward County Line to Burkeville, will be milled, have joint repairs, and overlaid with asphalt this summer

A – Virginia Department of Transportation Monthly Report

B – Letter – Virginia Department of Transportation – Robert H. Cary, P.E., L.S., District Engineer: Notification that the Commonwealth Transportation Board will hold a public meeting in the area (Monday, May 1, 2017 at the Richmond District Office Auditorium beginning at 5:30 p.m.) to give citizens the opportunity to provide comments on projects and programs to be included in the Fiscal Year 2018-2023 Six-Year Improvement Program (FY2018-2023 SYIP), including highway, rail and public transportation initiatives

C – Virginia Department of Transportation – Notice: There will be a 2.5 mile detour – Route 607 south (Orchard Rd) to Route 360 West (Patrick Henry Hwy) back to Route 621 (Grape Lawn Rd), closed to thru traffic from the intersection of Route 629 (Twin Lakes Rd) to the intersection of Route 641 (Williams Rd); expected closure to begin 05/1/2017 thru 06/23/2017 daily from 7:00 a.m. to 4:00 p.m.

School Board: There has been no School Board report provided

Health Department – Alex P. Samuel, MD MPH: There has been no report provided

Economic Development Committee: Administrator Roark informs there is no meeting scheduled for April

Regional Jail Report & Juvenile Detention Center: February 2017 Piedmont Regional Jail Transportation Report, December 2016 – February 2017 Jurisdiction Reports, February 2017 Piedmont Regional Jail Revenue report, February 2017 Piedmont Regional Juvenile Detention Center Utilization Report

Landfill: Administrator Roark gave the Landfill report

A - March 2017 Solid Waste Report; average of 63.31 tons of waste per day received

B – Letter – Virginia Department of Environmental Quality – Michael D. Sexton, Groundwater Remediation Specialist: Acknowledging receipt and review of the 2016 Annual Report for the Nottoway County Sanitary Landfill – Active Area, SWP 304 Assessment Monitoring Program: Department's review has determined the technical content of the submission meets the reporting requirements of 9 VAC 20-81-250.E.2.a.(2)

Letter – Virginia Department of Environmental Quality - Michael D. Sexton, Groundwater Remediation Specialist: Acknowledging receipt and review of the 4th Quarterly 2016 Sampling Report for the Nottoway County Sanitary Landfill – Active Area, SWP 304 Assessment Monitoring Program: Department’s review has determined the technical content of the submission meets the applicable requirements of the regulations; however, the facility is not required to submit a separate fourth quarter report

Letter - Virginia Department of Environmental Quality - Michael D. Sexton, Groundwater Remediation Specialist: Acknowledging receipt and review of the 2nd Semi-annual 2016 Sampling Report for the Nottoway County Sanitary Landfill – Closed Area, SWP 304 Assessment Monitoring Program: Department’s review has determined the technical content of the submission meets the applicable requirements of the regulations; however, the facility is not required to submit a separate semi-annual report

Letter - Virginia Department of Environmental Quality - Michael D. Sexton, Groundwater Remediation Specialist: Acknowledging receipt and review of the 2016 Annual Report Review for the Nottoway County Sanitary Landfill – Closed Area, SWP 304 Assessment Monitoring Program: Department’s review has determined the technical content of the submission as amended meets the reporting requirements of 9 VAC 20-81-250.E.2.a.(2)

C – Draper Aden Associates: Providing determination of Nottoway County Landfill remaining cell capacity / Life of Cells 5 and 6, preliminary opinion of probable cost for the construction of Nottoway County Landfill Cell 5

Fort Pickett Redevelopment Authority: Administrator Roark states all is going fine and there is nothing to report at this time

Planning Commission report: Administrator Roark reports that the Commission met on Tuesday, April 18th to hear the Frank Carlo rezoning request, the Rural Electric Study Committee also reported on their plan to seek clarity from Southside Electric Cooperative for their new electric service request rates; they have invited a representative(s) to attend the next Commission meeting

Letter - Virginia Department of Criminal Justice Services – Francine C. Ecker, Director: Providing notification of a Byrne Justice Assistance Grant award for the Sheriff’s Office in the amount of \$1,790.00 (federal grant funds of \$1,611.00 with a required local match of \$179.00) to help support efforts to reduce crime and improve public safety.

Vice Chairman Vaughn moves to appropriate the \$1,611.00 federal grant to the Sheriff’s Budget. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Chairman Simmons presents the CONSENT CALENDAR:

1 - Erroneous Assessment: Refund Evelyn A. Parker \$444.15 for an erroneous Real Estate assessment for tax years 2014, 2015 and 2016

2 - Erroneous Assessment: Refund Mike & Sandra Hill \$60.90 for an erroneous Personal Property assessment for tax years 2014, 2015, and 2016

3 - Erroneous Assessment: Refund Willie Lee Mason and Hattie Ann Davis \$64.86 Mr. Mason and Ms. Davis were thought to be the heirs of Ms. Otelia Williams, who died in 1978, and paid the 2016 taxes: they were not the true heirs. Mr. James Thompson is the true heir and will be supplemented the same amount

4 - Erroneous Assessment: Refund Ms. Rachel Parker \$1,760.90 for an erroneous Personal Property assessment for tax years 2014, 2015, and 2016; the refund will be applied to other Personal Property and/or Real Estate accounts of hers

5 - Erroneous Assessment: Refund M & M Signs, Inc. \$79.20 for an overpayment of their 2017 business license renewal fee

Supervisor Bowen moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark presents the following information items:

1 – Nottoway Sheriff's Office partial activity report for March 2017

2 - Blackstone Volunteer Fire Department Incident Report for March 2017

3 – Virginia Department of Environmental Quality has awarded Piedmont Geriatric Hospital and their partner Virginia Center for Behavioral Rehabilitation the 2017 Governor's Environmental Excellence Award for their renewable energy program environmental project of using herbaceous biomass (native grasses) as a feedstock for their heat.

4 – Notice: Application of Virginia Electric and Power Company for determination of the fair rate of return on common equity to be used as the general rate of return applicable to its rate adjustment clauses pursuant to § 56-585.1:1 C of the Code of Virginia Case No. PUR-2017-00038

5 – Virginia Association of Counties Quarterly Report of Activities (FY 2017)

6 – Notice: Application of Columbia Gas of Virginia, Inc. for approval of an experimental Multifamily Line Extension Program pursuant to § 56-234 and for a waiver of provisions of Rule 20 VAC 5-303-20 Case No. PUR-2017-00027

7 – Notice: Application of Buggs Island Telephone Cooperative Commonwealth of Virginia State Corporation Commission Case No. PST-2016-00028; application pursuant to § 58.1-2670 of the Code of Virginia for review and correction of the assessment of certain property subject to local taxation for tax year 2016 by the State Corporate Commission pursuant to Chapter 26 of Title 58.1 of the Code of Virginia

8 – Minutes: Minutes of the Nottoway County Board of Zoning Appeals meeting held on August 1, 2016, Minutes of the Nottoway Community Planning Management Team meeting held on February 27, 2017, Minutes of the Nottoway Community Planning Management Team meeting held on March 13, 2017, Minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on February 22, 2017, Minutes of the Nottoway County Public Library Board of Trustees meeting held on March 15, 2017, Minutes of the Nottoway Planning Management Team meeting held on February 27, 2017, Minutes of the Piedmont Regional Jail Board meeting held on February 22, 2017

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period March 2017, Administrator Roark informs everyone that current Nottoway County Building Inspector, Al Ellington, III, will be retiring August 1, 2017 after 29 years of service to Nottoway County

2 – Animal Control Officer's Report: March 2017

3 - Erosion and Sedimentation Report: No report provided

4 - Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$381.00. Vice Chairman Vaughn moves to approve the payment to Attorney Elliott. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark informs the Board of a meeting scheduled with the School Board and both the Amelia County Board of Supervisors and School Board on May 2, 2017 at 7:00 p.m. at the Amelia-Nottoway Technical Center building.

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 8:04 p.m., until April 27, 2017 at 5:00 p.m. in the Health Department Conference Room.

	Chairman		Clerk
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AT AN ADJOURNED MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 27TH DAY OF APRIL IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
CLARENCE A. SIMPSON
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Simmons called the meeting to order at 7:00 p.m.

Supervisor Steve Bowen provided the invocation.

Chairman Simmons states the purpose of the meeting is to receive the report of the Budget Committee and consider adoption of the Budget and Setting of the Levy for Fiscal Year beginning July 01, 2017.

Budget Committee Chairman Supervisor Vaughn reads aloud the Budget Committee recommendations after reconvening to consider all citizen comments from the public hearing held on April 20, 2017.

Supervisor Vaughn informs that he and fellow Committee member Supervisor Gary Simmons did not agree on action from Schools' Superintendent Dr. Berry's request for \$60,000 additional funding; the Board will need to take a vote on this.

It is the Committee recommendation to maintain the originally proposed \$175,000 funding for the School System, the Committee also recommends reducing the per capita fee for dispatching from the proposed \$6 to \$5 per capita.

In reviewing the decision to remove the decal requirement on vehicles and add the fee to the personal property tax returns it was realized that the revenue would not be payable until the fiscal year had ended, so it is the Committee recommendation that the projected revenue in the proposed budget be adjusted by reducing the revenue from vehicle license by \$125,000 and by adding that same amount to the project General Fund balance; this will not affect the bottom line of the proposed budget.

The Committee discussed the animal control program and decided that improvements need to be made. The proposed budget includes \$15,000 to hire a part-time assistant but it is now the Committee's recommendation to hire a second full time Animal Control Officer and provide County coverage seven days a week. Using the already budgeted \$15,000, this would require 45,200 additional funds to cover salary, benefits, and an additional vehicle; this would be taken from the General Fund balance and increase the overall proposed Budget by that amount.

It is the Committee's recommendation to maintain the original proposed salary supplement for the Sheriff's Office at \$1,000 for sworn officers and \$500 for now-sworn.

Supervisor Simpson urges the Board to not provide the School any additional local funding; including the Committee's proposed \$175,000. Supervisor Bowen suggests that the Board only provide the Schools' with \$171,000; the amount necessary to keep the Burkeville Elementary School open. Board Chairman Helen Simmons is strongly opposed to the \$60,000 request for additional funding and further opposed to providing the \$175,000 from the Committee recommendations.

April 27, 2017

Administrator Roark polls the Board on whether they will approve the Schools' request for \$60,000 additional local funding. The recorded vote was as follows:

G.L. Simmons	Yes
S.W. Bowen	No
C.A. Simpson	No
S.C. Vaughn	No
H.M. Simmons	No

Following a discussion by the Board, Supervisor Bowen moves to approve only \$171,000 in new local funding for the Nottoway County Schools; a reduction from the original Budget Committee proposal of \$175,000.

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	No
S.C. Vaughn	Yes
H.M. Simmons	No

Following a discussion by the Board, Supervisor Gary Simmons moves to adopt the Budget for Fiscal Year 2017-2018, beginning July 01, 2017, totaling \$36,742,574.00, including the changes recommended, and the levy be set as advertised. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR THE
NOTTOWAY COUNTY, VIRGINIA
PROPOSED BUDGET
FOR THE YEAR ENDING
JUNE 30, 2018)

Supervisor Vaughn informs that he took great pleasure in serving with Supervisor Gary Simmons on the Budget Committee.

Administrator Roark informs that the Board members and staff will be going to dinner at Mitchell's Restaurant.

There being no further business to come before the Board, Chairman Simmons adjourns the meeting at 5:41 p.m.



Chairman



Clerk

NOTTOWAY COUNTY, VIRGINIA

REVENUE ESTIMATES

FOR THE YEAR ENDING

JUNE 30, 2018

ALL FUNDS

	2016-2017	2017-2018
Real Property Taxes	4,267,164.00	4,538,691.00
Public Service Corporation Property Taxes	444,350.00	470,000.00
Personal Property Taxes	1,669,200.00	1,690,384.00
Machinery & Tools	168,000.00	130,000.00
Penalties & Interest	155,000.00	155,000.00
Taxes on Recordation & Wills	80,000.00	80,000.00
Local Sales & Use Taxes	1,130,000.00	1,155,000.00
Business Licenses	156,600.00	157,600.00
Motor Vehicle Licenses	125,000.00	125,000.00
Hotel & Motel Room Taxes	1,000.00	1,000.00
Permits, Privileges Fees & Regulatory Licenses	84,460.00	84,060.00
Court Fines	50,500.00	50,500.00
Revenue from Use of Money	45,000.00	50,000.00
Revenue from Use of Property	506,800.00	515,500.00
Charges for Services	20,412.00	20,452.00
Miscellaneous Revenue	206,964.00	179,690.00
Recovered Costs	3,500.00	3,500.00
Ft. Pickett Local Reuse Authority	16,000.00	23,000.00
Non-Categorical Aid	1,166,790.00	1,162,790.00
Shared Expenses	1,446,779.00	1,485,423.00
Welfare	2,208,032.00	1,950,000.00
Other Categorical Aid	65,777.00	83,877.00
Non-Revenue Receipts	701,914.00	1,300,000.00
School Revenue	23,114,787.00	22,761,302.00
Cafeteria	1,250,559.00	1,237,834.00
E-911	247,782.00	246,857.00
Landfill	857,834.00	1,849,432.00
Planning Grant	6,000.00	6,000.00
LESS INTERFUND TRANSFER	-4,636,518.00	-4,811,518.00
TOTAL REVENUE ESTIMATES:	<u>\$35,559,686.00</u>	<u>\$36,701,374.00</u>

NOTTOWAY COUNTY, VIRGINIA

EXPENDITURE ESTIMATES

FOR THE YEAR ENDING

JUNE 30, 2018

ALL FUNDS

	2016-2017	2017-2018
Board of Supervisors	380,368.00	292,675.00
Board of Supervisors - Reserve Account	300,000.00	300,000.00
County Administrator	279,773.00	289,263.00
Legal Services	13,918.00	13,918.00
Auditor	41,000.00	45,000.00
Commissioner of the Revenue	182,972.00	188,282.00
Board of Assessors	200,000.00	40,000.00
Treasurer	217,275.00	229,382.00
Data Processing	182,149.00	123,700.00
Electoral Board	71,842.00	89,144.00
Registrar	83,831.00	85,234.00
Jurors & Witnesses	9,412.00	9,412.00
General District Court	11,800.00	8,800.00
Magistrate	100.00	100.00
Juvenile & Domestic Relations Court	22,500.00	22,500.00
Clerk of Circuit Court	232,176.00	237,413.00
Sheriff - Court Security	145,820.00	146,872.00
Law Library	1,500.00	1,500.00
Judge of Circuit Court Office	19,750.00	20,000.00
Commissioner of Accounts	150.00	150.00
Commonwealth Attorney	312,470.00	322,672.00
Sheriff	1,029,951.00	1,075,701.00
Central Dispatching	405,188.00	463,030.00
Volunteer Fire Departments	200,000.00	200,000.00
Rescue Service	113,060.00	117,060.00
Forestry Service	12,122.00	12,122.00
Detention Home Costs	818,902.00	818,902.00
Building Inspections	76,718.00	78,838.00
Animal Control	62,061.00	87,109.00
Medical Examiner (Coroner)	200.00	200.00
Litter Control	6,000.00	6,000.00
Maintenance	278,706.00	278,920.00
Local Health Department	100,000.00	100,000.00
Mental Health	57,355.00	57,355.00
Welfare - Social Services	1,844,304.00	1,844,203.00
Area Agency on Aging	250.00	250.00
Madeline's House	-0-	-0-
Comprehensive Services Act	896,835.00	520,335.00
Southside Community College	4,610.00	4,894.00
Debt Service	443,949.00	437,139.00
Parks & Recreation	19,500.00	19,500.00
Library / Literacy Project	245,167.00	245,167.00
Planning Commission (County)	84,427.00	88,678.00
Zoning Board	2,850.00	2,850.00
Economic Development Committee	26,391.00	26,391.00
Environmental Management	19,688.00	1,018,151.00
Cooperative Extension Program	52,282.00	53,681.00
Fl. Pickett Local Reuse Authority	573,402.00	579,456.00
Local Appropriation (School)	4,636,518.00	4,811,518.00
School Fund	23,114,787.00	22,761,302.00
Cafeteria	1,250,559.00	1,237,834.00
E-911	247,782.00	246,857.00
Refuse Collection - Operation	857,834.00	1,849,432.00
Planning Grant	6,000.00	6,000.00
LESS INTERFUND TRANSFER	-4,836,518.00	-4,811,518.00
TOTAL EXPENDITURES ESTIMATES:	<u>\$35,559,686.00</u>	<u>\$36,701,374.00</u>

NOTTOWAY COUNTY, VIRGINIA

PROPOSED BUDGET

FOR THE YEAR ENDING

JUNE 30, 2018

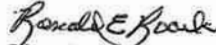
PROPOSED LEVY for General County Purposes on Real Estate - \$0.50 for every \$100.00 valuation. \$0.03 increase.
PROPOSED LEVY for Tangible Personal Property (with exception of household & kitchen furniture and vehicles without motive power used as mobile homes), boats or other watercraft used for business or pleasure - \$3.75 per \$100.00 valuation. No increase.
PROPOSED LEVY for Machinery & Tools - \$1.35 for every \$100.00 valuation. No increase.
PROPOSED LEVY for General County Purposes - Merchant's Capital - \$0.00 for every \$100.00 valuation. No increase.
PROPOSED LEVY for Farm Machinery, Implements or Equipment - \$0.00 for every \$100.00 valuation. No increase.
PROPOSED LEVY for Motor Vehicles Specially Equipped to provide Transportation for Physically Handicapped Individuals - \$2.35 for every \$100.00 valuation. No increase.
PROPOSED LEVY for Aircraft - \$1.00 per \$100.00 valuation. No increase.
PROPOSED LEVY for Emergency Services volunteers - one vehicle - \$1.00 per \$100.00 valuation.

NOTICE: The proposed tax rates are for consideration by the Nottoway County Board of Supervisors and may be raised or lowered at the Public Hearing and/or prior to the adoption of the Budget.

It is accordingly ordered that a synopsis of the Proposed Budget and Levies be published in the Courier Record and Crewe-Burkeville Journal in accordance with Section 15.2-2506 of the Code of Virginia and that notice be given by such publication that the Board of Supervisors of Nottoway County, VA, has fixed April 20, 2017 in the General District Court House of said County at 7:00 P.M. as the time and place for the Public Hearing on the proposed Budget and Levies. Any citizen of Nottoway County may attend the said Public Hearing and state his or her views on the adoption of the Budget and the making of the Levy.

Given under our hand this 28th day of March, 2017.


HELEN M. SIMMONS, Chairman
Board of Supervisors


RONALD E. ROARK
County Administrator



Nottoway County
Board of Supervisors

A G E N D A

May 18, 2017

7:00 P.M.

- A- CALL TO ORDER:** Chairman Simmons
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Simmons
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Mrs. Jerri Morton – 100 Mile Yard Sale
 - 2- Public Hearing – Special Exception – Schodt
 - 3- Joint Public Hearing – VDOT – Six-Year Plan for FY 2017/2018 – 2022/2023
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Analysis – Smart Scale Projects
 - B- Monthly Report
 - C- Road Closure – Cox Road
 - D- Revenue Sharing Programmatic Agreement
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee

- 5- Regional Jail Report & Juvenile Detention Center
- 6- Landfill Report
 - A- Gas Monitoring
 - B- Monthly Waste Report
 - C- Compliance Inspection
- 7- Fort Pickett Redevelopment Authority
- 8- Planning Commission Report - Mr. Roark
- F- UNFINISHED BUSINESS:**
- G- NEW BUSINESS:**
 - 1- Statements – Town of Blackstone Revenue Sharing Project
 - 2- VJCCCA MOA
- H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:**
 - 1- Jane Brown, Clerk
 - 2- Larry J. Parrish, Sheriff
 - 3- Ellen F. Myatt, Treasurer
 - 4- Christy Hudson, Commissioner of the Revenue
 - 5- Terry Royall, Commonwealth Attorney
- I- CONSENT CALENDAR:**
 - 1- Budget Adjustment – Commonwealth Attorney – \$1,446.17
 - 2- Erroneous Assessment – Blevins – \$733.20
 - 3- Budget Adjustment – Sheriff – \$165.85
 - 4- Erroneous Assessment – Stearns Bank, NA - \$227.40
 - 5- Erroneous Assessment – Kile - \$761.51
 - 6- Budget Adjustment – Sheriff - \$309.22

7- Erroneous Assessment – McDaniel - \$1,320.70

J- INFORMATION ITEMS:

- 1- Letter - DEQ
- 2- Notices – Dominion VA Power
- 3- Letter – Judge Cella
- 4- Blackstone F. D. Report
- 5- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Cost Allocation Plan
- 5- Request – Registrar Stewart
- 6- Distribution of Decal Receipts - 2017
- 7- Statement - Del. Tax Collection
- 8- Virginia's Growth Alliance

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mr. Simpson

Mrs. Simmons

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



May 18, 2017

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 18TH DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT: CLARENCE A. SIMPSON

Chairman Simmons called the meeting to order at 7:00 p.m.

Supervisor Steve Bowen provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

Chairman Simmons declares that with the absence of Supervisor Simpson a tie vote will result in a defeated motion.

The minutes of the April 20, 2017 VDOT Work Session, the April 20, 2017 regular Board meeting, and the April 27, 2017 adjourned meeting were presented. Vice Chairman Vaughn moved to adopt the April 20, 2017, and April 27, 2017 minutes as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Chairman Simmons asks if there are any delegations from the public:

Daphne Norton: Mrs. Norton is present to encourage the Board to reconsider funding for Nottoway County Emergency Services since those agencies have not had an increase in 22 years.

Presentation: Mrs. Jerri Morton, Burkeville: Mrs. Morton is present to provide information on the annual 100-mile yard sale she helps organize. Mrs. Morton explains the route for the yard sale and asks for the Board's support of the project that has been an outstanding success in past years.

Public Hearing: Request from Robert E. Schodt, Sr. to install a mobile home off Rt. 618 – Indian Oak Road to be used as a residence; owners of the property are Robert E. & Doris W. Schodt

Chairman Simmons asks if there is anyone present wishing to speak for or against the Schodt special exception request; there is no one wishing to speak. Administrator Roark informs the Planning Commission heard Mr. Schodt's request and recommend approval.

Supervisor Bowen moves to approve the special exception request from Robert E. Schodt, Sr. to install a mobile home off Rt. 618 – Indian Oak Road to be used as a residence. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Public Hearing: Virginia Department of Transportation – Secondary Six-Year Improvement Plan: Joint public hearing to receive public comment on the proposed Secondary Six-Year Improvement Plan for Fiscal Years 2017/2018 through 2022/2023 in Nottoway County and on the Secondary System Construction Budget for Fiscal Year 2017/2018

VDOT Representative and Assistant Residency Administrator Dianna Bryant is present to conduct the public hearing and review the projects on the proposed plan; totaling \$592,957.00. The proposed plan includes the addition of Loveland Road, Ingleside Road, Piper Lane, and Highpoint Road as rural rustic road project and funding to aid in construction of a roundabout at the intersection of Rt. 40 – Darvills Road and Military Road. It is the hope of VDOT to apply for additional funding sources to expedite the roundabout construction.

Chairman Simmons asks if there is anyone present wishing to speak, either for or against, the proposed Secondary Six-Year Improvement Plan; there is no one present wishing to speak.

Vice Chairman Vaughn moves to approve the Virginia Department of Transportation Secondary Six- Year Improvement Plan for Fiscal Years 2017/2018 through 2022/2023 and the Secondary System Construction Budget for Fiscal Year 2017/2018 as presented and also adopt a resolution in approval of the plan. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that the new bridge on Cox Road has been opened, Country Club Road project was recently completed allowing activity to begin on The Grove Road, contract mowing is currently underway on both primary and secondary routes, surface treatments are taking place on both primary and secondary routes

A – Analysis of Smart Scale Projects

B - Virginia Department of Transportation Monthly Report

C – Traffic Alert: Bridge Replacement work to close Cox Road beginning Monday, May 15, 2017 and will reopen Thursday, May 18, 2017

D – Revenue Sharing Programmatic Agreement: Nottoway County agreement is set to expire June 30, 2017; a resolution, showing a commitment to local funds, is required for a three (3) year extension. Supervisor Bowen moves to approve the Revenue Sharing Programmatic Agreement and adopt a resolution. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on April 13, 2017; minutes of the regular meeting of the Nottoway County School Board held on March 09, 2017, minutes of a budget work session of the Nottoway County School Board held on March 29, 2017

Actions taken at the regular meeting of the Nottoway County School Board held on May 11, 2017; minutes of the regular meeting of the Nottoway County School Board held on April 13, 2017, Perkins Budget Adjustment

1 – Budget Adjustment – Perkins - \$5,000.00

REVENUES:

3-201-33084-0048	Perkins	<u>\$5,000.00</u>
	(add. Allocation for equipment)	<u>\$5,000.00</u>

EXPENDITURES:

4-201-68100-8300-300-300-650	Perkins Equipment (Hardware)	<u>\$5,000.00</u>
		<u>\$5,000.00</u>

Vice Chairman Vaughn moves to approve the Perkins budget adjustment. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Health Department – Alex P. Samuel, MD MPH: There has been no report provided

Economic Development Committee: Administrator Roark informs there is no meeting scheduled for May

Regional Jail Report & Juvenile Detention Center: March 2017 Piedmont Regional Jail Transportation Report, February – March 2017 Jurisdiction Billing Report, January – March 2017 Jurisdiction Reports, March 2017 Piedmont Regional Jail Revenue report

Administrator Roark informs the Board that it appears there will be approximately \$327,000 funding remaining at the completion of FY17 in what they allocated for the Jail. He further explains of a planned capital improvement renovation project for the Jail that will require the 6 participating localities to fund \$2 million of the estimated \$4 million project; which means Nottoway will be responsible for between \$300,000 and \$400,000. He asks the Board for authorization to encumber any unused FY17 funding to help with this financial obligation.

Vice Chairman Vaughn moves to authorize Administrator Roark to encumber any unused FY17 Jail funding to help fund Nottoway's financial obligation to the planned capital improvements renovation project. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

A – Letter – Joyce Engineering – John G. Westerfield, P.G., Senior Technical Consultant: Providing notification that laboratory analytical data has indicated that volatile organic compounds are present in the shallow groundwater on the Jail's property

Landfill: Administrator Roark gave the Landfill report

A – Draper Aden Associates – Jeff Norman (PG), Environmental Services Division: Providing results of the Nottoway Sanitary Landfill Gas Monitoring Program Monitoring Event: 04-07-17

B - April 2017 Solid Waste Report; average of 64.40 tons of waste per day received

C – Letter – Virginia Department of Environmental Quality – Elizabeth A. Lohman, Land Protection Program Manager: Warning letter issued as a result of the Nottoway County Sanitary Landfill unannounced compliance inspection completed on March 15, 2017; it was observed that the facility's leachate storage pond had approximately 1 foot of freeboard (the distance from the leachate level to the top edge of the soil berm). DEQ does note that since the inspection the facility has pumped and hauled leachate to reduce leachate levels in the storage pond, however, no high water mark has been established for the leachate to be maintained in the future.

Administrator Roark informs that the water level in the leachate storage pond has been pumped down and Draper Aden has made soil borings to locate the top of the liner; Draper Aden has also been asked to establish the high water level and mark it for future reference

Fort Pickett Redevelopment Authority: Administrator Roark states there is nothing to report at this time.

Planning Commission Report; Administrator Roark reports the Commission met and heard the Schodt special exception request and held additional discussions concerning scheduling a meeting with a representative(s) from Southside Electric Cooperative to seek input on the elevated costs associated with establishing new rural electrical service

Statements – Nottoway Avenue Revenue Sharing Project – Town of Blackstone: Jennifer Hardy, Finance Director, has submitted one invoice for payment to the Town for the Nottoway Avenue Sidewalk Project; Invoice for \$1,317.62

Vice Chairman Vaughn moves to pay the Town of Blackstone for the invoice totaling \$1,317.62, for the Nottoway Avenue Sidewalk Revenue Sharing project. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Memorandum of Agreement between the County of Nottoway and the Piedmont Regional Juvenile Detention Center (PRJDC): Administrator Roark explains that PRJDC will now oversee the First Time Offender Program that was previously being handled by former County employee Yvonne Wilson; the grant funding will be received by the County and then distributed to PRJDC

Supervisor Gary Simmons moves to approve the Memorandum of Understanding between Nottoway County and the Piedmont Regional Juvenile Detention Center for the oversight of the First Time Offender Program. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Reports, requests – Constitutional Officers:

Commonwealth’s Attorney Terry Royall wishes to share a concern she has; she expresses discontentment with a statement that was published in a local newspaper article where Nottoway Animal Control Officer (ACO) Randy Leonard gave a false statement. Attorney Royall cites a second incident with ACO Randy Leonard where he purposely failed to follow the law in relation to an animal that had to be euthanized. Attorney Royall reminds the Board that she provided documents pertaining to reported prior misconduct by Mr. Leonard while in the capacity of ACO for Amelia County. Attorney Royall further states that, due to concern for the reputation of both her office and herself, she has chosen to no longer prosecute any Nottoway County animal control cases brought forward by ACO Leonard.

Chairman Helen Simmons informs Attorney Royall that she will refer her concerns to the Personnel Committee.

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Commonwealth’s Attorney - \$1,446.17

<u>REVENUES:</u>		
3-100-18990-0050	Miscellaneous – Undefined	<u>\$1,446.17</u>
	(CASC reimb for training)	<u>\$1,446.17</u>
<u>EXPENDITURES:</u>		
4-100-22010-5504	Travel (Convention & Education)	<u>\$1,446.17</u>
		<u>\$1,446.17</u>

2 – Erroneous Assessment: Refund Ms. Flossie Blevins \$733.20 for erroneous real estate assessments for tax years 2014, 2015 and 2016; the amount will be credited to her 2017 taxes

3 – Budget Adjustment – Sheriff - \$165.85

<u>REVENUES:</u>		
3-100-18990-0050	Miscellaneous – Undefined	<u>\$165.85</u>
	(DSS fuel consumption)	<u>\$165.85</u>
<u>EXPENDITURES:</u>		
4-100-31020-5408	Vehicle Supplies	<u>\$165.85</u>
		<u>\$165.85</u>

4 – Erroneous Assessment: Refund Stearns Bank \$277.40 for an erroneous personal property tax assessment for 2016

5 – Erroneous Assessment: Refund W.R. & Tucker S. Kile \$761.51 for erroneous real estate assessments

6 – Budget Adjustment – Sheriff - \$309.22

REVENUES:

3-100-19010-0040	Forfeited Assets – Sheriff	<u>\$309.22</u>
	(sale of seized vehicle)	<u>\$309.22</u>

EXPENDITURES:

4-100-31020-5808	State Asset Forfeiture	<u>\$309.22</u>
		<u>\$309.22</u>

7 – Erroneous Assessment: Refund Mrs. Marilyn McDaniel \$1,320.70; she qualifies as a widow spouse for Veterans tax relief

Vice Chairman Vaughn moves to approve the CONSENT CALENDAR as presented.
The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark presents the following information items:

1 – Letter – Virginia Department of Environmental Quality (DEQ) – Mark Mongold: Notification that Tyson Farms, Inc., Crewe Hatchery has applied to DEQ for a Virginia Pollution Abatement permit

2 – Notices: Application of Virginia Electric and Power Company for determination of the fair rate of return on common equity to be used as the general rate of return applicable to its rate adjustment clauses pursuant to § 56-585.1:1 C of the Code of Virginia Case No. PUR-2017-00038, Application of Virginia Electric and Power Company for approval of a rate adjustment clause pursuant to § 56-585.1 A 4 of the Code of Virginia Case No. PUR-2017-00057, Application of Virginia Electric and Power Company to revise its fuel factor pursuant to § 56-249.6 of the Code of Virginia CASE NO. PUE-2017-00058

3 – Letter – Eleventh Judicial Circuit – Paul W. Cella, Judge: Expressing appreciation for the Board’s decision to authorize funding for the installation of a videoconferencing system in the Nottoway Circuit Court

4 – Blackstone Volunteer Fire Department Incident Report for April 2017

5 – Minutes: Minutes of the Nottoway County Planning Commission meeting held on February 14, 2017, Minutes of the Nottoway County Board of Zoning Appeals meeting held on March 13, 2017, Minutes of the Piedmont Regional Jail Board meeting held on March 22, 2017, Minutes of the Piedmont Regional Jail Authority Board meeting held on March 22, 2017, Minutes of the Virginia’s Growth Alliance meeting held on March 2, 2017, Minutes of the Southern Virginia GO Regional Council meeting held on April 11, 2017

Administrator Roark presents the following correspondence:

1 - Building Inspector’s Report: Report period April 2017

2 - Animal Control Officer’s Report: Report period April 2017

3 - Erosion and Sedimentation Report: Report period April 2017

4 - Letter – Steven J. Jacobs, Director – Robinson, Farmer, Cox Associates: Providing a copy of the County’s Cost Allocation Plan based on FY 2016 costs; \$190,994 is the Schools’ portion and \$114,807 was Social Services portion. Administrator Roark asks the Board to appropriate the \$190,994 to the Schools’ Budget and in turn authorize him to bill them for the same amount.

Supervisor Gary Simmons moves to make the \$190,994 appropriation to the School and authorize Administrator Roark to bill them for the same amount. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

5 – Request – Office of the General Registrar – Angela Stewart: Requesting authorization to move funding from available line items in the Board of Elections budget to cover part-time help through the end of FY17; there is a Primary Election to be held in June and there is not enough funding budgeted to cover the necessary help

Vice Chairman Vaughn moves to transfer the necessary funding within the Board of Elections budget to cover part-time help for the Registrar. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Distribution of Decal Receipts: Administrator Roark provides a proposed breakdown of the 2017 decal receipts; the distribution of \$110,218 is proposed as follows:

Burkeville Rescue Squad	\$ 5,830.53
Nottoway County Emergency Squad, Inc.	23,301.19
Blackstone Volunteer Fire Department	27,028.76
Burkeville Volunteer Fire Department	27,028.76
Crewe Volunteer Fire Department	27,028.76

Supervisor Gary Simmons moves to approve the distribution of 2017 decal funds as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Supervisor Bowen urges that the method of funding the Emergency Services needs to be amended; suggests that it should not be a detriment to the agencies that the County doesn’t collect all of the decal money. Supervisor Bowen strongly suggests that in the future the Board needs to set a budget for Emergency Services and distribute that amount regardless of collections.

May 18, 2017

Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$493.50. Supervisor Gary Simmons moves to approve the payment to Attorney Elliott. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Virginia's Growth Alliance: Administrator Roark explains that at the last meeting attended by he and Supervisor Gary Simmons, they heard a presentation from a Company from Herndon, Virginia, The Center For Innovative Technology, that is willing to perform a broadband assessment for the County that will address the needs and aid in devising a plan to obtain necessary services; with the end result of being more attractive to potential new business and/or industry

Supervisor Gary Simmons moves to invite the Company to make a presentation to the full Board about the services they offer and the benefit they can provide. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark informs the Board they are invited to a safety meeting related to the Atlantic Coast Pipeline being hosted at the Fort Pickett Officer's Club on Tuesday, June 6, 2017 at 6:00 p.m.; dinner will be provided.

Administrator Roark informs that the Blackstone Town Council has requested a joint meeting with the Board to discuss Nottoway Commons, LLC; the meeting will be held Tuesday May 23, 2017 at 5:00 p.m. at the Fort Pickett Officer's Club.

Supervisor Bowen requests to have the County Budget be placed on the County website.

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 7:55 p.m.

_____ Chairman _____ Clerk

May 23, 2017

AT A MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE FORT PICKETT OFFICER'S CLUB THEREOF, ON TUESDAY, THE 23RD DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

ABSENT: CLARENCE A. SIMPSON

Chairman Simmons called the meeting to order at 5:00 p.m.

Supervisor Steve Bowen provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

Chairman Simmons stated the purpose of the meeting was to discuss the proposed Nottoway Commons, LLC project with the Mayor and Council from the Town of Blackstone.

In attendance representing the Town of Blackstone are Mayor Billy Coleburn, Manager Phillip Vanoorbeeck, Clerk Jennifer Daniel, Director of Transportation Josh Worrell, Director of Community Development Yvonne Wilson, and Council members Wade Hamner, Ben Green, Eric Nash, Sam Moncure, and Alfred Tucker.

Mayor Coleburn welcomes everyone present and explains the Towns' reasons for requesting the meeting with the Board. Mayor Coleburn explains that it is the Town's intentions to provide water and sewer, where it can, for any industrial growth near the FASTC footprint, and implies that he seeks the Board's thoughts on the potential of the Town submitting a request to the County for annexation of the property.

Blackstone Town Manager Phillip Vanoorbeeck explains that the Town has an agreement by deed with the Federal Government requiring certain usage obligations for the National Guard, and in regulating the Town's available daily capacity.

Manager Vanoorbeeck explains that during an actuarial of usage, it was discovered that the Town is typically exceeding its allowed daily capacity. However, it has been reported by representatives from the FASTC project that their original estimate of expected daily usage has been reduced from 80,000 gallons per day to 55,000 gallons.

It is further explained that Mayor Coleburn formally requested for the VA Army National Guard to allow the Town to retract 250,000 of their allowed daily usage, for the Town's use. While the VAANG was willing to allow this transfer, they requested for their usage to be metered like the Town is for its use. They currently are paying for the inflow and infiltration of the system while the Town is metered for its usage. Manager Vanoorbeeck explains this poses a potential \$100,000 annual loss in revenue for the Town.

Additionally Manager Vanoorbeeck explains that with a one-time expense of approximately \$120,000 to make physical improvements to the Town's water system and/or treatment plant, the Town could produce an additional 100,000 gallons daily. Mayor Coleburn suggests that the Town would like the County (should they choose the physical improvements) to seek funding from the Tobacco Commission to offset the costs for the improvements.

Supervisor Bowen asks to allow brief comments from the citizens present; particularly local business owners. Supervisor Bowen expresses his acceptance for the Towns' potential request for property annexation.

Supervisor Vaughn shares concern about the County's recent zoning change of the property surrounding the FASTC project area to a "mixed-use" zoning. Administrator Roark explains that the current zoning is part of the sales agreement with Nottoway Commons, LLC. Manager Vanoorbeeck implies that it shouldn't be a problem for the Town to adopt a mirror zoning designation like the County's "mixed use" so as not to affect the sales agreement.

Administrator Roark reminds everyone there will be a revenue loss to the County, should the Town boundary adjust, due to the loss of Lodging Tax. Manager Vanoorbeeck explains the Town's billing process and the potential revenue loss it will lose from water/sewer collections with a Town boundary adjustment.

Councilman Green suggests the possibility of both the Boards' Budget Committee and the Towns' Finance Committee having a joint meeting. Councilman Green further urges that the Town will have an added expense from the potential need for increased police and fire protection. Supervisor Vaughn reminds Councilman Green that the County also will have additional expense, yet they do not have the revenue potential the Town will have with annexation.

Supervisor Bowen urges everyone to acknowledge there are many unknowns about the Nottoway Commons, LLC project and accept the realization that no one can control the size of the project. Additionally he wants everyone to agree that there are no issues to big that the two Bodies can't move forward.

Supervisor Gary Simmons thanks the Town for willingly joining forces on this potential growth, and any in the future. Councilman Green expresses the same to the Board.

It is the consensus of both Bodies that the Town will provide Nottoway Commons, LLC with assurances for water and sewer connections and the County will apply to the Tobacco Commission for funding to assist with the facility improvements.

Board Chairman Simmons allows delegations from the Public to briefly comment:

Carolyn Davis asks if there has been a study completed relating to the workforce needed to staff such new business and suggests this development could drive up local salaries.

Mark Lane suggests that no boundary adjustment be made and in turn have the developer financially fund any expense related to the necessary water/sewer improvements and added fire/police protection.

Candy Early informs that she doesn't think the Federal Government is required to pay local meals, lodging, and sales tax.

Sonny Abbott asks if Nottoway Commons, LLC has released an official plan for the development of the property. Assistant County Administrator John Prosis states that an original draft plan has been modified so there is no official plan.

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 5:43 p.m.

_____ Chairman _____ Clerk

May 18, 2017

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 18TH DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT: CLARENCE A. SIMPSON

Chairman Simmons called the meeting to order at 7:00 p.m.

Supervisor Steve Bowen provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

Chairman Simmons declares that with the absence of Supervisor Simpson a tie vote will result in a defeated motion.

The minutes of the April 20, 2017 VDOT Work Session, the April 20, 2017 regular Board meeting, and the April 27, 2017 adjourned meeting were presented. Vice Chairman Vaughn moved to adopt the April 20, 2017, and April 27, 2017 minutes as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Chairman Simmons asks if there are any delegations from the public:

Daphne Norton: Mrs. Norton is present to encourage the Board to reconsider funding for Nottoway County Emergency Services since those agencies have not had an increase in 22 years.

Presentation: Mrs. Jerri Morton, Burkeville: Mrs. Morton is present to provide information on the annual 100-mile yard sale she helps organize. Mrs. Morton explains the route for the yard sale and asks for the Board's support of the project that has been an outstanding success in past years.

Public Hearing: Request from Robert E. Schodt, Sr. to install a mobile home off Rt. 618 – Indian Oak Road to be used as a residence; owners of the property are Robert E. & Doris W. Schodt

Chairman Simmons asks if there is anyone present wishing to speak for or against the Schodt special exception request; there is no one wishing to speak. Administrator Roark informs the Planning Commission heard Mr. Schodt's request and recommend approval.

Supervisor Bowen moves to approve the special exception request from Robert E. Schodt, Sr. to install a mobile home off Rt. 618 – Indian Oak Road to be used as a residence. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Public Hearing: Virginia Department of Transportation – Secondary Six-Year Improvement Plan: Joint public hearing to receive public comment on the proposed Secondary Six-Year Improvement Plan for Fiscal Years 2017/2018 through 2022/2023 in Nottoway County and on the Secondary System Construction Budget for Fiscal Year 2017/2018

VDOT Representative and Assistant Residency Administrator Dianna Bryant is present to conduct the public hearing and review the projects on the proposed plan; totaling \$592,957.00. The proposed plan includes the addition of Loveland Road, Ingleside Road, Piper Lane, and Highpoint Road as rural rustic road project and funding to aid in construction of a roundabout at the intersection of Rt. 40 – Darvills Road and Military Road. It is the hope of VDOT to apply for additional funding sources to expedite the roundabout construction.

Chairman Simmons asks if there is anyone present wishing to speak, either for or against, the proposed Secondary Six-Year Improvement Plan; there is no one present wishing to speak.

Vice Chairman Vaughn moves to approve the Virginia Department of Transportation Secondary Six- Year Improvement Plan for Fiscal Years 2017/2018 through 2022/2023 and the Secondary System Construction Budget for Fiscal Year 2017/2018 as presented and also adopt a resolution in approval of the plan. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that the new bridge on Cox Road has been opened, Country Club Road project was recently completed allowing activity to begin on The Grove Road, contract mowing is currently underway on both primary and secondary routes, surface treatments are taking place on both primary and secondary routes

A – Analysis of Smart Scale Projects

B - Virginia Department of Transportation Monthly Report

C – Traffic Alert: Bridge Replacement work to close Cox Road beginning Monday, May 15, 2017 and will reopen Thursday, May 18, 2017

D – Revenue Sharing Programmatic Agreement: Nottoway County agreement is set to expire June 30, 2017; a resolution, showing a commitment to local funds, is required for a three (3) year extension. Supervisor Bowen moves to approve the Revenue Sharing Programmatic Agreement and adopt a resolution. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on April 13, 2017; minutes of the regular meeting of the Nottoway County School Board held on March 09, 2017, minutes of a budget work session of the Nottoway County School Board held on March 29, 2017

Actions taken at the regular meeting of the Nottoway County School Board held on May 11, 2017; minutes of the regular meeting of the Nottoway County School Board held on April 13, 2017, Perkins Budget Adjustment

1 – Budget Adjustment – Perkins - \$5,000.00

REVENUES:

3-201-33084-0048	Perkins	<u>\$5,000.00</u>
	(add. Allocation for equipment)	<u>\$5,000.00</u>

EXPENDITURES:

4-201-68100-8300-300-300-650	Perkins Equipment (Hardware)	<u>\$5,000.00</u>
		<u>\$5,000.00</u>

Vice Chairman Vaughn moves to approve the Perkins budget adjustment. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Health Department – Alex P. Samuel, MD MPH: There has been no report provided

Economic Development Committee: Administrator Roark informs there is no meeting scheduled for May

Regional Jail Report & Juvenile Detention Center: March 2017 Piedmont Regional Jail Transportation Report, February – March 2017 Jurisdiction Billing Report, January – March 2017 Jurisdiction Reports, March 2017 Piedmont Regional Jail Revenue report

Administrator Roark informs the Board that it appears there will be approximately \$327,000 funding remaining at the completion of FY17 in what they allocated for the Jail. He further explains of a planned capital improvement renovation project for the Jail that will require the 6 participating localities to fund \$2 million of the estimated \$4 million project; which means Nottoway will be responsible for between \$300,000 and \$400,000. He asks the Board for authorization to encumber any unused FY17 funding to help with this financial obligation.

Vice Chairman Vaughn moves to authorize Administrator Roark to encumber any unused FY17 Jail funding to help fund Nottoway's financial obligation to the planned capital improvements renovation project. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

A – Letter – Joyce Engineering – John G. Westerfield, P.G., Senior Technical Consultant: Providing notification that laboratory analytical data has indicated that volatile organic compounds are present in the shallow groundwater on the Jail's property

Landfill: Administrator Roark gave the Landfill report

A – Draper Aden Associates – Jeff Norman (PG), Environmental Services Division: Providing results of the Nottoway Sanitary Landfill Gas Monitoring Program Monitoring Event: 04-07-17

B - April 2017 Solid Waste Report; average of 64.40 tons of waste per day received

C – Letter – Virginia Department of Environmental Quality – Elizabeth A. Lohman, Land Protection Program Manager: Warning letter issued as a result of the Nottoway County Sanitary Landfill unannounced compliance inspection completed on March 15, 2017; it was observed that the facility's leachate storage pond had approximately 1 foot of freeboard (the distance from the leachate level to the top edge of the soil berm). DEQ does note that since the inspection the facility has pumped and hauled leachate to reduce leachate levels in the storage pond, however, no high water mark has been established for the leachate to be maintained in the future.

Administrator Roark informs that the water level in the leachate storage pond has been pumped down and Draper Aden has made soil borings to locate the top of the liner; Draper Aden has also been asked to establish the high water level and mark it for future reference

Fort Pickett Redevelopment Authority: Administrator Roark states there is nothing to report at this time.

Planning Commission Report; Administrator Roark reports the Commission met and heard the Schodt special exception request and held additional discussions concerning scheduling a meeting with a representative(s) from Southside Electric Cooperative to seek input on the elevated costs associated with establishing new rural electrical service

Statements – Nottoway Avenue Revenue Sharing Project – Town of Blackstone: Jennifer Hardy, Finance Director, has submitted one invoice for payment to the Town for the Nottoway Avenue Sidewalk Project; Invoice for \$1,317.62

Vice Chairman Vaughn moves to pay the Town of Blackstone for the invoice totaling \$1,317.62, for the Nottoway Avenue Sidewalk Revenue Sharing project. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Memorandum of Agreement between the County of Nottoway and the Piedmont Regional Juvenile Detention Center (PRJDC): Administrator Roark explains that PRJDC will now oversee the First Time Offender Program that was previously being handled by former County employee Yvonne Wilson; the grant funding will be received by the County and then distributed to PRJDC

Supervisor Gary Simmons moves to approve the Memorandum of Understanding between Nottoway County and the Piedmont Regional Juvenile Detention Center for the oversight of the First Time Offender Program. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Reports, requests – Constitutional Officers:

Commonwealth's Attorney Terry Royall wishes to share a concern she has; she expresses discontentment with a statement that was published in a local newspaper article where Nottoway Animal Control Officer (ACO) Randy Leonard gave a false statement. Attorney Royall cites a second incident with ACO Randy Leonard where he purposely failed to follow the law in relation to an animal that had to be euthanized. Attorney Royall reminds the Board that she provided documents pertaining to reported prior misconduct by Mr. Leonard while in the capacity of ACO for Amelia County. Attorney Royall further states that, due to concern for the reputation of both her office and herself, she has chosen to no longer prosecute any Nottoway County animal control cases brought forward by ACO Leonard.

Chairman Helen Simmons informs Attorney Royall that she will refer her concerns to the Personnel Committee.

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Commonwealth's Attorney - \$1,446.17

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$1,446.17</u>
	(CASC reimb for training)	<u>\$1,446.17</u>

EXPENDITURES:

4-100-22010-5504	Travel (Convention & Education)	<u>\$1,446.17</u>
		<u>\$1,446.17</u>

2 – Erroneous Assessment: Refund Ms. Flossie Blevins \$733.20 for erroneous real estate assessments for tax years 2014, 2015 and 2016; the amount will be credited to her 2017 taxes

3 – Budget Adjustment – Sheriff - \$165.85

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$165.85</u>
	(DSS fuel consumption)	<u>\$165.85</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$165.85</u>
		<u>\$165.85</u>

4 – Erroneous Assessment: Refund Stearns Bank \$277.40 for an erroneous personal property tax assessment for 2016

5 – Erroneous Assessment: Refund W.R. & Tucker S. Kile \$761.51 for erroneous real estate assessments

6 – Budget Adjustment – Sheriff - \$309.22

REVENUES:

3-100-19010-0040	Forfeited Assets – Sheriff	\$309.22
	(sale of seized vehicle)	<u>\$309.22</u>

EXPENDITURES:

4-100-31020-5808	State Asset Forfeiture	\$309.22
		<u>\$309.22</u>

7 – Erroneous Assessment: Refund Mrs. Marilyn McDaniel \$1,320.70; she qualifies as a widow spouse for Veterans tax relief

Vice Chairman Vaughn moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark presents the following information items:

1 – Letter – Virginia Department of Environmental Quality (DEQ) – Mark Mongold: Notification that Tyson Farms, Inc., Crewe Hatchery has applied to DEQ for a Virginia Pollution Abatement permit

2 – Notices: Application of Virginia Electric and Power Company for determination of the fair rate of return on common equity to be used as the general rate of return applicable to its rate adjustment clauses pursuant to § 56-585.1:1 C of the Code of Virginia Case No. PUR-2017-00038, Application of Virginia Electric and Power Company for approval of a rate adjustment clause pursuant to § 56-585.1 A 4 of the Code of Virginia Case No. PUR-2017-00057, Application of Virginia Electric and Power Company to revise its fuel factor pursuant to § 56-249.6 of the Code of Virginia CASE NO. PUE-2017-00058

3 – Letter – Eleventh Judicial Circuit – Paul W. Cella, Judge: Expressing appreciation for the Board's decision to authorize funding for the installation of a videoconferencing system in the Nottoway Circuit Court

4 – Blackstone Volunteer Fire Department Incident Report for April 2017

5 – Minutes: Minutes of the Nottoway County Planning Commission meeting held on February 14, 2017, Minutes of the Nottoway County Board of Zoning Appeals meeting held on March 13, 2017, Minutes of the Piedmont Regional Jail Board meeting held on March 22, 2017, Minutes of the Piedmont Regional Jail Authority Board meeting held on March 22, 2017, Minutes of the Virginia's Growth Alliance meeting held on March 2, 2017, Minutes of the Southern Virginia GO Regional Council meeting held on April 11, 2017

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period April 2017

2 - Animal Control Officer's Report: Report period April 2017

3 - Erosion and Sedimentation Report: Report period April 2017

4 - Letter – Steven J. Jacobs, Director – Robinson, Farmer, Cox Associates: Providing a copy of the County's Cost Allocation Plan based on FY 2016 costs; \$190,994 is the Schools' portion and \$114,807 was Social Services portion. Administrator Roark asks the Board to appropriate the \$190,994 to the Schools' Budget and in turn authorize him to bill them for the same amount.

Supervisor Gary Simmons moves to make the \$190,994 appropriation to the School and authorize Administrator Roark to bill them for the same amount. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

5 – Request – Office of the General Registrar – Angela Stewart: Requesting authorization to move funding from available line items in the Board of Elections budget to cover part-time help through the end of FY17; there is a Primary Election to be held in June and there is not enough funding budgeted to cover the necessary help

Vice Chairman Vaughn moves to transfer the necessary funding within the Board of Elections budget to cover part-time help for the Registrar. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Distribution of Decal Receipts: Administrator Roark provides a proposed breakdown of the 2017 decal receipts; the distribution of \$110,218 is proposed as follows:

Burkeville Rescue Squad	\$ 5,830.53
Nottoway County Emergency Squad, Inc.	23,301.19
Blackstone Volunteer Fire Department	27,028.76
Burkeville Volunteer Fire Department	27,028.76
Crewe Volunteer Fire Department	27,028.76

Supervisor Gary Simmons moves to approve the distribution of 2017 decal funds as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Supervisor Bowen urges that the method of funding the Emergency Services needs to be amended; suggests that it should not be a detriment to the agencies that the County doesn't collect all of the decal money. Supervisor Bowen strongly suggests that in the future the Board needs to set a budget for Emergency Services and distribute that amount regardless of collections.

Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$493.50. Supervisor Gary Simmons moves to approve the payment to Attorney Elliott. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Virginia's Growth Alliance: Administrator Roark explains that at the last meeting attended by he and Supervisor Gary Simmons, they heard a presentation from a Company from Herndon, Virginia, The Center For Innovative Technology, that is willing to perform a broadband assessment for the County that will address the needs and aid in devising a plan to obtain necessary services; with the end result of being more attractive to potential new business and/or industry

Supervisor Gary Simmons moves to invite the Company to make a presentation to the full Board about the services they offer and the benefit they can provide. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark informs the Board they are invited to a safety meeting related to the Atlantic Coast Pipeline being hosted at the Fort Pickett Officer's Club on Tuesday, June 6, 2017 at 6:00 p.m.; dinner will be provided.

Administrator Roark informs that the Blackstone Town Council has requested a joint meeting with the Board to discuss Nottoway Commons, LLC; the meeting will be held Tuesday May 23, 2017 at 5:00 p.m. at the Fort Pickett Officer's Club.

Supervisor Bowen requests to have the County Budget be placed on the County website.

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 7:55 p.m.

Hele M. Simmons Chairman Ronald E. Roark Clerk

County of Nottoway, Virginia
RESOLUTION

At a regular meeting of the Board of Supervisors of the County of Nottoway, held at the Nottoway County, Virginia Courthouse on May 18, 2017 at 7:00pm

Present were: Helen Simmons
 Sherman Vaughn
 Steve Bowen
 Gary Simmons
 Ronald E. Roark, County Administrator

On motion by Mr. Vaughn, the following resolution was adopted:

WHEREAS, Sections 33.1-23 and 33.1-23.4 of the 1950 *Code of Virginia*, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan,

WHEREAS, this Board had previously agreed to assist in the preparation of this plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2018 through 2023) as well as the Construction Priority List (2018) on May, 18, 2017 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List,

WHEREAS, Dianna Bryant, Assistant Residency Administrator, Virginia Department of Transportation, appeared before the board and recommended approval of the Six-Year Plan for Secondary Roads (2018-2023) and the Construction Priority List (2018) for Nottoway County,

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Nottoway County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2018-2023) and Construction Priority List (2018) are hereby approved as presented at the public hearing.

A COPY,

TESTE:


Ronald E. Roark, County Administrator

The Board of Supervisors of Nottoway County, in regular meeting on the 18th day of May, 2017, adopted the following:

RESOLUTION

WHEREAS, Sections 33.2-332 of the *Code of Virginia*, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Nottoway County, Virginia desires to consider whether

Rt. 703, Love Land Road from Rt. 661 to dead end, 0.4 miles

Rt. 680, Ingleside Road from Rt. 619 to dead end, 0.5 miles

Rt. 685, Piper Lane from Rt. 601 to dead end, 0.5 miles

Rt. 670, High Point Road from Rt. 630 to dead end, 0.5 miles

should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on these roads, and

WHEREAS, the Board believes that these roads should be so designated due to its qualifying characteristics; and

WHEREAS, these roads are in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates

Rt. 703, Love Land Road from Rt. 661 to dead end, 0.4 miles

Rt. 680, Ingleside Road from Rt. 619 to dead end, 0.5 miles

Rt. 685, Piper Lane from Rt. 601 to dead end, 0.5 miles

Rt. 670, High Point Road from Rt. 630 to dead end, 0.5 miles

as Rural Rustic Roads, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that these roads be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

Recorded Vote

Moved By: Mr. Vaughn

Yeas: 4

Nays: 0

A Copy Teste:

Signed: 

Printed Name: Ronald E. Roark

Title: County Administrator

RESOLUTION
AFFIRMING COMMITMENT TO FUND THE LOCALITY SHARE OF PROJECTS
UNDER AGREEMENT WITH THE VIRGINIA DEPARTMENT OF TRANSPORTATION
AND PROVIDE SIGNATURE AUTHORITY

WHEREAS, the County of Nottoway, VA is a recipient of Virginia Department of Transportation funds under various grant programs for transportation-related projects; and

WHEREAS, the Virginia Department of Transportation requires each locality, by resolution, to provide assurance of its commitment to funding its local share; and

THEREFORE, IT IS HEREBY RESOLVED, by the (Board of Supervisors) of Nottoway, VA hereby commits to fund its local share of preliminary engineering, right-of-way, and construction (as applicable) of the project(s) under agreement with the Virginia Department of Transportation in accordance with the project financial document(s); and

BE IT FURTHER RESOLVED, that the (County Administrator) and/or his designees is authorized to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

In witness whereof, the forgoing was adopted by (Board of Supervisors) of Nottoway, Virginia on May 18, 2017.


Clerk

AT A MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE FORT PICKETT OFFICER'S CLUB THEREOF, ON TUESDAY, THE 23RD DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

ABSENT: CLARENCE A. SIMPSON

Chairman Simmons called the meeting to order at 5:00 p.m.

Supervisor Steve Bowen provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

Chairman Simmons stated the purpose of the meeting was to discuss the proposed Nottoway Commons, LLC project with the Mayor and Council from the Town of Blackstone.

In attendance representing the Town of Blackstone are Mayor Billy Coleburn, Manager Phillip Vanoorbeeck, Clerk Jennifer Daniel, Director of Transportation Josh Worrell, Director of Community Development Yvonne Wilson, and Council members Wade Hamner, Ben Green, Eric Nash, Sam Moncure, and Alfred Tucker.

Mayor Coleburn welcomes everyone present and explains the Towns' reasons for requesting the meeting with the Board. Mayor Coleburn explains that it is the Town's intentions to provide water and sewer, where it can, for any industrial growth near the FASTC footprint, and implies that he seeks the Board's thoughts on the potential of the Town submitting a request to the County for annexation of the property.

Blackstone Town Manager Phillip Vanoorbeeck explains that the Town has an agreement by deed with the Federal Government requiring certain usage obligations for the National Guard, and in regulating the Town's available daily capacity.

Manager Vanoorbeeck explains that during an actuarial of usage, it was discovered that the Town is typically exceeding its allowed daily capacity. However, it has been reported by representatives from the FASTC project that their original estimate of expected daily usage has been reduced from 80,000 gallons per day to 55,000 gallons.

It is further explained that Mayor Coleburn formally requested for the VA Army National Guard to allow the Town to retract 250,000 of their allowed daily usage, for the Town's use. While the VAANG was willing to allow this transfer, they requested for their usage to be metered like the Town is for its use. They currently are paying for the inflow and infiltration of the system while the Town is metered for its usage. Manager Vanoorbeeck explains this poses a potential \$100,000 annual loss in revenue for the Town.

Additionally Manager Vanoorbeeck explains that with a one-time expense of approximately \$120,000 to make physical improvements to the Town's water system and/or treatment plant, the Town could produce an additional 100,000 gallons daily. Mayor Coleburn suggests that the Town would like the County (should they choose the physical improvements) to seek funding from the Tobacco Commission to offset the costs for the improvements.

Supervisor Bowen asks to allow brief comments from the citizens present; particularly local business owners. Supervisor Bowen expresses his acceptance for the Towns' potential request for property annexation.

May 23, 2017

Supervisor Vaughn shares concern about the County's recent zoning change of the property surrounding the FASTC project area to a "mixed-use" zoning. Administrator Roark explains that the current zoning is part of the sales agreement with Nottoway Commons, LLC. Manager Vanoorbeeck implies that it shouldn't be a problem for the Town to adopt a mirror zoning designation like the County's "mixed use" so as not to affect the sales agreement.

Administrator Roark reminds everyone there will be a revenue loss to the County, should the Town boundary adjust, due to the loss of Lodging Tax. Manager Vanoorbeeck explains the Town's billing process and the potential revenue loss it will lose from water/sewer collections with a Town boundary adjustment.

Councilman Green suggests the possibility of both the Boards' Budget Committee and the Towns' Finance Committee having a joint meeting. Councilman Green further urges that the Town will have an added expense from the potential need for increased police and fire protection. Supervisor Vaughn reminds Councilman Green that the County also will have additional expense, yet they do not have the revenue potential the Town will have with annexation.

Supervisor Bowen urges everyone to acknowledge there are many unknowns about the Nottoway Commons, LLC project and accept the realization that no one can control the size of the project. Additionally he wants everyone to agree that there are no issues so big that the two Bodies can't move forward.

Supervisor Gary Simmons thanks the Town for willingly joining forces on this potential growth, and any in the future. Councilman Green expresses the same to the Board.

It is the consensus of both Bodies that the Town will provide Nottoway Commons, LLC with assurances for water and sewer connections and the County will apply to the Tobacco Commission for funding to assist with the facility improvements.

Board Chairman Simmons allows delegations from the Public to briefly comment:

Carolyn Davis asks if there has been a study completed relating to the workforce needed to staff such new business and suggests this development could drive up local salaries.

Mark Lane suggests that no boundary adjustment be made and in turn have the developer financially fund any expense related to the necessary water/sewer improvements and added fire/police protection.

Candy Early informs that she doesn't think the Federal Government is required to pay local meals, lodging, and sales tax.

Sonny Abbott asks if Nottoway Commons, LLC has released an official plan for the development of the property. Assistant County Administrator John Prosis states that an original draft plan has been modified so there is no official plan.

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 5:43 p.m.

 Chairman

 Clerk



Nottoway County
Board of Supervisors

A G E N D A

June 15, 2017

7:00 P.M.

- A- CALL TO ORDER:** Chairman Simmons
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Simmons
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Bernard M. Fournier – Special Exception Permit
 - 2- Fred Pearson – Pearson's Appraisals – Up-date - Reassessment
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report
 - A- Monthly Waste Report
 - B- Letter – Draper Aden
 - 7- Fort Pickett Redevelopment Authority

		8-	Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	1-	
G-	NEW BUSINESS:	1-	Appropriation 2017-18 Budget
		2-	Refund Request – Sheba D. Tartt - \$200
		3-	Request – Town of Blackstone – (Burn Building)
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1-	Jane Brown, Clerk
		2-	Larry J. Parrish, Sheriff
		3-	Ellen F. Myatt, Treasurer
		4-	Christy Hudson, Commissioner of the Revenue
		5-	Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	1-	Budget Adjustment – Commonwealth Attorney – Forfeited Assets - \$309.22
		2-	Erroneous Assessment – McDaniel – \$660.35
		3-	Erroneous Assessment – Waller - \$79.11
		4-	Budget Adjustment – Sheriff - \$877.50
J-	INFORMATION ITEMS:	1-	Letter – Dept. of Treasury
		2-	Notice – VA Power
		3-	Notice – F E R C
		4-	Minutes
		5-	Fire Dept. Report
K-	COUNTY ADMINISTRATOR:	1-	Building Inspector’s Report
		2-	Animal Control Officer’s Report
		3-	E & S Report

- 4- Center for Innovative Technology
- 5- Statement – Revenue Sharing Project
- 6- Letter – Trout River
- 7- Statement – VEPGA - \$78.
- 8- Request – Blackstone Vol. Fire Dept.

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mr. Simpson

Mrs. Simmons

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



Success consists of going from failure to failure
without loss of enthusiasm.

Winston Churchill

June 15, 2017

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 15TH DAY OF JUNE IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT: CLARENCE A. SIMPSON

Chairman Simmons called the meeting to order at 7:00 p.m.

Reverend Evan Munir of Heaven Bound Baptist Church provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

The minutes of the May 18, 2017 regular Board meeting, and the May 23, 2017 meeting with the Town of Blackstone were presented. Vice Chairman Vaughn moved to adopt the May 18, 2017, and May 23, 2017 minutes as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Chairman Simmons declares that with the absence of Supervisor Simpson a tie vote will result in a defeated motion.

Administrator Roark announces that Supervisor Simpson asked him to share his concern for his constituents; he fears they worry that he is unreachable and asks that his telephone number be announced to the public, 434-298-1084.

Chairman Simmons asks if there are any delegations from the public:

Colonel Preston Scott of the Virginia Army National Guard (VAANG) makes a presentation on the VAANG; shares how the Guard, and the Ft. Pickett base is planning to prepare for the future. LTC Scott suggests that with the Nation's "new administration and a renewed focus on defense," there is opportunity for growth; further "anticipates an increase in both the number and frequency of military personnel training" at Ft. Pickett.

Public Hearing – Special Exception: Request from Bernard M. Fournier to construct and operate a 48' x 70' pavilion on property located off Old Nottoway Road, Rt. 460 Business, to be used to host weddings and events; owner of the property is Poplar Hill Farm LLC

Chairman Simmons asks if there is anyone present wishing to comment on the Fournier Special Exception request; there is no one present wishing to comment. Administrator Roark informs that the Planning Commission was scheduled to hear this request at its last meeting but were not able to hold the meeting due to a lack of quorum. Administrator Roark further explains that the Board is not required to receive a recommendation from the Planning Commission to take action on the request.

Supervisor Bowen moves to approve the request from Bernard M. Fournier to construct and operate a 48' x 70' pavilion on property located off Old Nottoway Road, Rt. 460 Business, to be used to host weddings and events. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Presentation: Fred Pearson of Pearson's Appraisal Service, joined by Nottoway's Project Manager Randy Willis, provides an update on the County's reassessment. Mr. Pearson states it is his hopes to have all field work complete by the end of August. The County has approximately 15,900 parcels, of which there are 1,300 left to visit; there are approximately 900 parcels of data entry left to complete. Mr. Pearson states it is the intentions to have reassessment notices sent to all property owners in early to mid-November; allowing plenty of time to schedule hearings for anyone needing to do so. Mr. Willis has completed a sales study of all 2016 sales; it is trending towards fair/poor properties seeing a slight decrease while average/good properties seeing a potential minimal increase.

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that on The Grove Road ditching, pipe cleaning and pipe replacements are being completed, the old bridge on Bus. Rt. 460/Cox Road is currently being demolished, the tie-in for Rt. 636 Reservation Road is complete and crews are working on tie-in for Rt. 651 Cedar Run Road, beginning Monday, June 19th at 9 a.m. traffic will be detoured until Friday June 23rd at 5:00 p.m. to allow for paving of the new bridge.

Mrs. Bryant additionally reports that dead tree removal is currently being performed throughout the County, pothole patching has been completed throughout the County, 1st round of primary and secondary mowing has been completed, the 2nd round of mowing will begin soon due to excessive rain, crews have been completing brush removal and intersection sight distance improvements.

Supervisor Bowen asks Mrs. Bryant what the process is for a citizen complaint for a hazardous tree on the side of the road. Mrs. Bryant urges citizens to call and crews will go out and assess the tree. Supervisor Vaughn asks if VDOT still removes dead animals from the roadways; Mrs. Bryant again urges for citizens to contact them.

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on June 08, 2017; minutes of the regular meeting of the Nottoway County School Board held on May 11, 2017, minutes of a special called meeting of the Nottoway County School Board held on May 22, 2017, minutes of a budget work session of the Nottoway County School Board held on June 06, 2017, Budget Adjustment – Textbook Revenue, FY17 carryover funds, year-end budget adjustment authority

Budget Adjustment – Textbook Revenue - \$110,000.00

REVENUES:

3-202-16120-0030-100	Textbook Revenue	\$110,000.00
		<u>\$110,000.00</u>

EXPENDITURES:

4-202-61100-6020-900-000-100	Textbook Expenditures	\$110,000.00
		<u>\$110,000.00</u>

Supervisor Gary Chairman moves to approve the Textbook Revenue budget adjustment. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Supervisor Gary Simmons moves to approve the FY 17 carryover amounts as presented by the School Board. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Health Department – Alex P. Samuel, MD MPH: There has been no report provided

Economic Development Committee: Administrator Roark informs there is no meeting scheduled for June

Regional Jail Report & Juvenile Detention Center: April 2017 Piedmont Regional Jail Authority Transportation Report, Piedmont Regional Jail Authority February 2017 – April 2017 Jurisdiction/Billing Reports, April 2017 Piedmont Regional Jail Revenue report

Landfill: Administrator Roark gave the Landfill report

A - May 2017 Solid Waste Report; average of 82.89 tons of waste per day received

B – Letters – Draper Aden Associates – William G. Hase, P.E., Program Engineer I: Notifying that they have completed the high water markings in the Leachate ponds

Letter – Draper Aden Associates – Jeff Norman (PG), Environmental Services Division: Providing results of the Nottoway County Sanitary Landfill (closed facility) Groundwater Monitoring Program for Sampling Event 47 performed on 04-19-17

C – Letter – Virginia Department of Environmental Quality – Susan Shettle, PRO Solid Waste Compliance Inspector: No Deficiency Letter for a compliance inspection conducted at the Nottoway County Sanitary Landfill

Fort Pickett Redevelopment Authority: Administrator Roark states there is nothing to report at this time.

Planning Commission Report: Administrator Roark reports the Commission was not able to hold its scheduled meeting for June due to a lack of quorum

Appropriation – 2017-18 Budget: Vice Chairman Vaughn moves to appropriate the FY 2017-2018 Nottoway County Budget totaling \$36,742,570.00 including all outstanding purchase orders and committed funds; contingent upon receipt of all State and Federal funding. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Letter: Request from Sheba D. Tartt to be refunded the \$200.00 special exception fee she paid; the purpose for her application was denied by the regulatory agency so there is no need for her request. Vice Chairman Vaughn moves to approve a refund of the \$200 application fee paid by Sheba D. Tartt. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Letter: William D. Coleburn, Mayor of the Town of Blackstone is seeking the County's support, by means of a letter of commitment, for a required \$15,665 match allowing the Town to apply for grant funding for repairs of the fire service training facility (Blackstone Burn Building) located in Blackstone. Vice Chairman Vaughn moves to approve the letter of commitment so the Town can apply for the grant funding for the burn building. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Commonwealth's Attorney - \$309.22

REVENUES:

3-100-19010-0050	Forfeited Assets – Commonwealth Atty.	<u>\$309.22</u>
	(State Forfeited Assets)	<u>\$309.22</u>

EXPENDITURES:

4-100-22010-5808	State Asset Forfeiture	<u>\$309.22</u>
		<u>\$309.22</u>

2 – Erroneous Assessment: Refund Ms. Marilyn McDaniel \$660.35; she qualifies as a widow spouse for Veterans tax relief for tax year 2014 (she was previously refunded for 2015 & 2016)

3 – Erroneous Assessment: Refund Cynthia Waller \$79.11 for an erroneous personal property tax assessment for 2016

4 – Budget Adjustment – Sheriff's Office - \$877.50

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$877.50</u>
	(Restitution for damage to Co. property)	<u>\$877.50</u>

EXPENDITURES:

4-100-31020-3004	Repairs & Maintenance	<u>\$877.50</u>
		<u>\$877.50</u>

Supervisor Bowen moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

1 – Letter – Virginia Department of Treasury – Manju S. Ganeriwala, State Treasurer: Introducing new investment options offered through the Virginia Department of the Treasury

2 – Notices – Dominion Energy: Virginia Electric and Power Company's Integrated Resource Plan filing pursuant to Va. Code § 56-597 et seq., Application of Virginia Electric and Power Company for approval of a rate adjustment clause pursuant to § 56-585.1 A 4 of the Code of Virginia Case No. PUR-2017-00057, Application of Virginia Electric and Power Company to revise its fuel factor pursuant to § 56-249.6 of the Code of Virginia Case No. PUR-2017-00058

3 – Notice – Federal Energy Regulatory Commission: Revised schedule for environmental review of the Atlantic Coast Pipeline and Supply Header project

4 – Minutes: minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on April 25, 2017, minutes of the Piedmont Regional Jail Board meeting held on April 19, 2017, minutes of the Piedmont Regional Jail Authority Board meeting held on April 19, 2017, Minutes of the Nottoway County Public Library System Board of Trustees meeting held on May 17, 2017

5 - Blackstone Volunteer Fire Department Incident Report for May 2017

Administrator Roark provides information to the Board concerning proposals received for a County-wide emergency notification alert system. After reviewing the proposals, the Committee recommends approving Code Red at an annual recurring cost of \$6,000. Supervisor Bowen moves to accept the proposal from Code Red. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period May 2017

2 - Animal Control Officer's Report: Report period May 2017

3 - Erosion and Sedimentation Report: Report period May 2017

4 - Center for Innovative Technology, a company that provides technical assistance to local governments and state agencies to expand broadband capacity and access and improve utilization, will attend the July Board meeting and make a presentation

5 - Statement – Nottoway Avenue Revenue Sharing Project – Town of Blackstone: Invoice for payment to the Town for the Nottoway Avenue Sidewalk Project; Invoice for \$1,362.16

Vice Chairman Vaughn moves to pay the Town of Blackstone invoice for \$1,362.16, for the Nottoway Avenue Sidewalk Revenue Sharing project. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

6 – Letter – John Barber, Manager – Trout River Dry Kilns, LLC: Requesting a 15 month extension of their "Performance Date" as outlined in Section 1 of the Performance Agreement relating to awarded Governor's Agriculture and Forestry Industries Development (AFID) funds.

Supervisor Gary Simmons moves to approve the 15 month "Performance Date" extension for Trout River Dry Kilns, LLC. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

7 - Memorandum – Virginia Energy Purchasing Governmental Association (VEPGA) – Neal Menkes, Secretary/Treasurer: Providing the 2017-18 assessment to cover the legal, consulting and administrative costs anticipated by VEPGA during the fiscal year; the assessment is \$78.00

Vice Chairman Vaughn moves to pay the \$78 fee assessed by VEPGA. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

8 - Appropriation – Department of Fire Programs funding: Administrator Roark informs the County is in receipt of the Fiscal Year 2016 Department of Fire Programs funding and needs to be appropriated; \$30,027.00. Administrator Roark furthers explains that in the past the funding has been distributed equally between the Blackstone, Burkeville, and Crewe Volunteer Fire Departments. Supervisor Bowen moves to appropriate the FY2016 Department of Fire Programs funding and distribute equally between the three Fire Departments. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

9 - Request – Blackstone Volunteer Fire Department – Dion Tomer, Chief: Requesting that the County financially fund equipment for the Fire Department to tie into the newly installed Computer Aided Dispatch (CAD) system in the Sheriff's Office. Chief Tomer informs that the new CAD system has components that can aid the volunteer departments in meeting their State reporting requirements. Chief Tomer, in his written request, also asks the Board to fund the purchase of two (2) Master Key Knox Boxes for all three volunteer fire departments at a total cost of \$5,000.

Chief Tomer is present and explains the expense associated with his request; an initial cost of \$17,150 to purchase and install necessary equipment for the system tie-in and then an annual maintenance fee per agency of \$3,204.

Chief Tomer urges the Board to attend the regularly scheduled Nottoway County Emergency Services Association meetings held every other month on the first Tuesday at 7:00 p.m.

Following a discussion by the Board, to include concerns relating to not treating all three departments fairly, it is Chairwoman Simmons' desire to have the Budget Committee review the CAD interface funding request for Blackstone Volunteer Fire Department.

June 15, 2017

Supervisor Bowen moves to approve the purchase of up to six (6) Master Key Knox Boxes, 2 each for the three fire departments. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 7:59 p.m.

Helen M. Simmons Chairman

Ronald E. Gault Clerk



Nottoway County
Board of Supervisors

A G E N D A

July 20, 2017

7:00 P.M.

- A- CALL TO ORDER:** Chairman Simmons
- INVOCATION:**
- PLEDGE OF ALLEGIANCE:** Chairman Simmons
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Presentation – Center for Innovative Technology
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Traffic Alert
 - B- Letter – VDOT
 - C- Letter – Julie Brown
 - D- Letter – Russ Dudley – Revenue Sharing Allocation
 - 2- School Board
 - A- Letter – Dr. Berry
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report
 - A- Notice – D.E.Q.
 - B- Monthly Waste Report

- | | | |
|--|----|---|
| | 7- | Fort Pickett Redevelopment Authority |
| | 8- | Planning Commission Report - Mr. Roark |
| F- UNFINISHED BUSINESS: | 1- | |
| G- NEW BUSINESS: | 1- | Appropriation – Outstanding P. O.s
And Committed Funds |
| | 2- | Advertise Delinquent Tax List – 6-30-17 |
| | 3- | Letter – Town of Blackstone |
| H- REPORTS, REQUESTS,
RECOMMENDATIONS
OF CONSTITUTIONAL OFFICERS: | 1- | Jane Brown, Clerk |
| | 2- | Larry J. Parrish, Sheriff |
| | 3- | Ellen F. Myatt, Treasurer |
| | 4- | Christy Hudson, Commissioner of the
Revenue |
| | 5- | Terry Royall, Commonwealth Attorney |
| I- CONSENT CALENDAR: | 1- | Budget Adjustment – Sheriff - \$2,271.88 |
| | 2- | Budget Adjustment – Asset Forfeiture –
Sheriff - \$48.75 |
| | 3- | Budget Adjustment – Asset Forfeiture -
Commonwealth Attorney - \$48.75 |
| | 4- | Erroneous Assessment – Herring -
\$205.07 |
| J- INFORMATION ITEMS: | 1- | Report – Blackstone Fire Dept. |
| | 2- | Letter – Amherst County |
| | 3- | Notice – Extension Service |
| | 4- | Resolution – Washington County |
| | 5- | State Corporation Commission –
Dominion Energy |
| | 6- | Memo – NACo |

- 7- Notice – State Corporation Commission
- 8- Notice – VEDP
- 9- Letter – State Corporation Commission
- 10- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- VA's Crossroads – Articles of Incorporation
- 5- Revenue Sharing Statement – Town of Blackstone
- 6- Letter – VA Association of Counties
- 7- Road Sign Maintenance

Closed Session: Personnel – 2.2-3711(A)(1)

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mr. Simpson

Mrs. Simmons

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 20TH DAY OF JULY IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT: CLARENCE A. SIMPSON
GARY L. SIMMONS

Chairman Simmons called the meeting to order at 7:00 p.m.

Chairman Simmons explains that Supervisor Simpson is still absent due to health matters and Supervisor Gary Simmons is absent due to a death in his family; Supervisor Bowen is going to be late due to vehicle issues.

Reverend Rod Spencer, Pryor Memorial Presbyterian Church, provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

Chairman Simmons asks if there are any delegations from the public:

Sonny Abbott: Mr. Abbott expresses appreciation to Administrator Roark and staff for the reply to his recent Freedom of Information Act request. Mr. Abbott expresses concern for the recent developments between the Town of Blackstone and the County relating to the negotiations surrounding the potential development at Pickett Park (particularly the property adjoining the Bowling Alley). The Town has made a request to extend its original area for possible boundary adjustment of which Mr. Abbott advises that everyone should slow down and remember that all the proposed growth is still uncertain until it is complete.

Presentation – Center for Innovative Technology (CIT): Jean Plymale, Project Manager, explains that CIT Broadband team is totally dedicated to broadband expansion in rural areas, they are funded by the State and their sole purpose is to “provide technical assistance to localities where wired broadband services are not currently available”. Ms. Plymale informs the Board that should they choose to utilize their services, that over the course of a few months (7-12) the CIT Broadband Team would develop a survey for the County so prioritization of need can occur.

Supervisor Bowen moves to enlist the services of the Center for Innovative Technology for a broadband needs study. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

The minutes of the June 15, 2017 regular Board meeting were presented. Vice Chairman Vaughn moved to adopt the June 15, 2017 minutes as presented. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that the Rt. 460/Cox Road Bridge replacement is complete and officially open, the Rt. 608 Old Shore Road closure will extend due to bridge construction issues, Rt. 603 Grove Road is still under construction and hoping for surface treatment within the next couple of weeks and crews will then move on to Lazaretto Creek Road. Mrs. Bryant further explains that VDOT has contracted tree trimming services currently being completed throughout the County, and it is expected that a pipe/shoulder washout in Burkeville will be completed next week

A – Notice of traffic alert: Virginia Department of Transportation will extend the road closure on Old Shore Road (Route 608) to through traffic between Green Hill Road (Route 609) and Rocky Hill Road (Route 153) in Nottoway through fall 2017 due to inclement weather delaying the bridge replacement project

B – Notice: Virginia Department of Transportation schedule of applicant workshops for Transportation Alternatives Set-Aside funding (FY 2019/20 federal Transportation Alternatives {TA} funding

C – Notice: Virginia Department of Transportation has opened registration for the 2017 Local Programs Workshop to be held September 12-14

D – Letter – Virginia Department of Transportation has awarded FY 2018 Revenue Sharing Program funding; provides a link to see awards

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on July 13, 2017; minutes of the regular meeting of the Nottoway County School Board held on June 08, 2017

A – Letter – Nottoway County Public Schools – Dr. Rodney Berry, Superintendent: Requesting that any unspent FY17 School funds be returned to the County's general fund; estimated to be approximately \$142,000 – Administrator Roark provides the actual figure of \$142,597.61

Health Department – Alex P. Samuel, MD MPH: There has been no report provided

Economic Development Committee: Administrator Roark informs there is no meeting scheduled for July

Regional Jail Report & Juvenile Detention Center: Piedmont Regional Jail Authority Jurisdiction Reports for March, April & May 2017 and Jurisdiction Billing Report for April and May 2017, May 2017 Piedmont Regional Jail Revenue report, Virginia Department of Juvenile Justice Statewide Detention Facility Population, May 2017 Piedmont Regional Juvenile Detention Center Utilization Report

Landfill: Administrator Roark gave the Landfill report stating that there has been recurring major equipment repairs needed for the loaders and explains there will be a future need to purchase a new, or newer, compactor for the facility

A – Letter – Virginia Department of Environmental Quality – Kyle Ivar Winter, P.E., Deputy Regional Director: acknowledging receipt and review of the County's Petition for Subset of Wells in Detection Monitoring report for the Nottoway County Sanitary Landfill (active facility), Permit #304; DEQ has approved five of the seven wells to be included in the detection monitoring

B - June 2017 Solid Waste Report; average of 87.29 tons of waste per day received

Supervisor Bowen expresses concern for the condition of the waste compactor sites; they are continuously at an overflow capacity, especially during holidays.

Fort Pickett Redevelopment Authority: there is nothing to report at this time.

Administrator Roark provides the list of committed funds from purchase orders as well as committed funds for carryovers for the Fiscal Year ending June 30, 2017.

(SEE PAGE THRU PAGE
FOR THE LIST OF COMMITTED FUNDS
FROM PURCHASE ORDERS AND CARRYOVER FUNDS
FOR FISCAL YEAR ENDING JUNE 30, 2017)

Delinquent Tax Report: Administrator Roark informs the Board that Treasurer Ellen Myatt has provided the delinquent tax list for tax year 2016 as required by State Code. Vice Chairman Vaughn moves to advertise the list showing those delinquencies as were actual June 30, 2017 in both the Courier Record and The Crewe-Burkeville Journal. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Letter – Town of Blackstone – William D. Coleburn, Mayor: Notifying of the Town’s formal motion as it pertains to the Nottoway Commons project to request that the County increase its fire apparatus contribution (for the Blackstone Fire Department) to \$125,000 annually, agree to an uncontested boundary adjustment at the Town’s terms, which includes the Town owned property at the airport and that which extends pas the Airport and taking in the right-of-way of Route 40, and that the County commit to provide up to \$120,000 toward the capacity upgrades at the Wastewater Plant to service the growth expected as a result of the FASTC project through Tobacco Commission funds.

Vice Chairman Vaughn informs that the County Budget Committee recently met concerning the Town’s request and it was immediately discussed that there have been no site plans nor business development plan provided by the property owner/Nottoway Commons. Vice Chairman Vaughn continues and presents the recommendations from the Budget Committee:

Nottoway County will seek funding from the Virginia Tobacco Region Revitalization Commission to assist in upgrading Blackstone’s water treatment facilities needed to provide additional capacity, the County will support a mutually agreeable uncontested boundary adjustment to include the Nottoway Commons property (72.835 acres) and the Nottoway Lanes parcel (4.000 acres)

Vice Chairman Vaughn moves to accept the recommendations from the Budget Committee and forward a letter stating the County’s position to the Town of Blackstone. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - \$2,271.88

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$2,271.88</u>
	(VML Insurance Proceeds)	<u>\$2,271.88</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$2,271.88</u>
		<u>\$2,271.88</u>

2 – Budget Adjustment – Sheriff - \$48.75

REVENUES:

3-100-19010-0040	Forfeited Assets - Sheriff	<u>\$48.75</u>
		<u>\$48.75</u>

EXPENDITURES:

4-100-31020-5808	State Asset Forfeiture	<u>\$48.75</u>
		<u>\$48.75</u>

3 – Budget Adjustment – Commonwealth’s Attorney - \$48.75

REVENUES:

3-100-19010-0040	Forfeited Assets – Comm. Attorney	<u>\$48.75</u>
		<u>\$48.75</u>

EXPENDITURES:

4-100-22010-5808	State Asset Forfeiture	<u>\$48.75</u>
		<u>\$48.75</u>

4 – Erroneous Assessment: Refund Jackie Carol Herring \$205.07 for an erroneous personal property assessment for tax year 2014

Supervisor Bowen moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark provided the following information items:

1 - Blackstone Volunteer Fire Department Incident Report for June 2017

2 – Letter – Amherst County – Dean C. Rodgers, Administrator: Notification that the General Assembly’s Committee on Wireless Communications Infrastructure will be meeting in August to consider a legislative proposal that would place limits on local land use and zoning authority for the approval new wireless towers and poles

3 – Notice – Extension Service: Nottoway Extension is hosting a back to school event on August 5, 2017 from 10 am to 12 noon on the grounds of the Crewe Library; will be giving away school supplies

4 – Resolution – County of Washington, Virginia: A resolution to request the Virginia State Legislature cease imposing new and begin removing existing unfunded mandates on its local school systems and other County operations

5 – Notices – Dominion Energy: Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider GV, Greenville County Power Station Case No. PUR-2017-00071, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider S, Virginia City Hybrid Energy Center Case No. PUR-2017-00073, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider W, Case No. PUR-2017-00074, Application of Virginia Electric and Power Company for approval of 100 percent renewable energy tariffs pursuant to §§ 56-577 A 5 and 56-234 of the Code of Virginia Case No. PUR-2017-00060, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider R, Bear Garden Generating Station Case No. PUR-2017-00072, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider B, Biomass Conversions of the Altavista, Hopewell, and Southampton Power Stations for the Rate Year commencing April 1, 2018 Case No. PUR-2017-00070

6 – Memorandum – National Association of Counties (NACo) – Bryan Desloge, President: 82nd Annual Conference to be held July 21-24, 2017 in Franklin County, Ohio

7 – Notice – Virginia State Corporation Commission: Case No. PUR-2017-00034 Joint petition of Lumos Networks Corp., Lumos Telephone Inc., Lumos Telephone of Botetourt Inc., Lumos Networks, Inc., FiberNet of Virginia, Inc., LMK Communications, LLC and MTN Infrastructure TopCo, Inc. for approval to transfer control pursuant to the Utility Transfers Act, Va. Code § 56-88 et seq.

8 – Notice – Virginia Economic Development Partnership – Suzanne W. Clark, Communications Director, Communications and Promotions: Announcing its 17-member board of directors that were recently appointed; Todd Haymore, Ric Brown, John “Dubby” Wynne, Robert Vaughn, Betsey Daley, John Reinhart, C. Daniel Clemente, William Hayter, Chris Lumsden, Ned Massee, Carrie Hileman Chenery, Heather Engel, Greg Fairchild, Vincent J. Mastracco, Dan M. Pleasant, Xavier R. Richardson, Carlos Tapias

9 – Letter – State Corporation Commission: Providing a Draft revision of the Rules Governing Enhanced 911 (“E-911”) Service

10 – Minutes: Minutes of the Nottoway Planning Council meeting held on January 5, 2017, minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on May 17, 2017, minutes of the Nottoway County Public Library Board of Trustees meeting held on May 17, 2017, minutes of the Nottoway Community Planning Management Team meeting held on May 22, 2017, minutes of the Nottoway County Public Library Board of Trustees meeting held on June 21, 2017

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period May 2017; Administrator Roark informs of a planned retirement party for Mr. Al Ellington on July 31, 2017 from 2-4 p.m. in the County Administrator's Office

2 - Animal Control Officer's Report: Report period May 2017

3 - Erosion and Sedimentation Report: Report period May 2017

4 – Letter – Magi Van Eps, Tourism and Visitor Center Coordinator for Prince Edward County: Providing a draft copy of the new Articles of Incorporation of Virginia's Crossroads, Inc. for review and approval; it is the Board's consensus that Assistant County Administrator John Prosis is authorized to attend a scheduled meeting concerning the Articles and vote on behalf of the County

5 – Statements – Nottoway Avenue Revenue Sharing Project – Town of Blackstone: Invoice for payment to the Town for the Nottoway Avenue Sidewalk Project; two Invoices totaling \$50,203.94

Vice Chairman Vaughn moves to pay the Town of Blackstone invoices, totaling \$50,203.94, for the Nottoway Avenue Sidewalk Revenue Sharing project. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

6 – Letter – Virginia Association of Counties (VACo) – Larry Land, CAE, Director of Policy Development: Seeking locality's position and policy statements for inclusion in the 2018 Legislative Program and Policy Statements, also notifying that the VACo County Officials' Summit will be held on August 21, 2017 in Albemarle County.

7 – Nottoway County E-911 road sign maintenance report

Administrator Roark informs the Board that he has a matter(s) that need(s) to be discussed in closed session. The Board enters closed session under Code of Virginia § 2.2-3711-A-1 Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals, and Code of Virginia § 2.2-3711-A-7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body

The Board enters closed session at 7:49 p.m.

The Board returned to open session at 8:40 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Supervisor Bowen moves to proceed with hiring the applicants discussed in closed session for the positions of Animal Control Officer and Building Code Official, pending the outcome of reference checks. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

July 20, 2017

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 8:41 p.m.

Helen M. Simmons Chairman

Ronald E. Bank Clerk

COMMITTED FUNDS FROM PURCHASE ORDERS FOR THE FISCAL YEAR ENDING
JUNE 30, 2017 TO BE CARRIED OVER TO THE 2017-2018 BUDGET:

4-100-11010-5804	DISCRETIONARY FUND	12,760.00
4-100-12100-3002	PROFESSIONAL SERVICES	119,899.50
4-100-12130-3006	PRINTING & BINDING (TAX TICKETS)	4,500.00
4-100-12130-5201	POSTAL SERVICE	125.00
4-100-12130-5401	OFFICE SUPPLIES	931.00
4-100-12200-7002	CAPITAL OUTLAY	40,891.00
4-100-31020-3004	REPAIRS & MAINTENANCE	20,289.00
4-100-31020-5401	OFFICE SUPPLIES	1,515.00
4-100-31020-5408	VEHICLE SUPPLIES	52,815.87
4-100-31020-5409	POLICE SUPPLIES (MISC. & CAMERA)	2,260.00
4-100-31020-5504	TRAVEL - CONVENTION & EDUCATION	398.00
4-100-31020-7005	MOTOR VEHICLES & EQUIPMENT	51,426.14
4-100-31040-3004	REPAIRS & MAINTENANCE	1,063.00
4-100-31040-3005	MAINTENANCE SERVICE CONTRACTS	22,376.15
4-100-31040-5203	TELEPHONE	789.66
4-100-33010-5806	PIEDMONT REGIONAL JAIL - PER DAY	327,304.00
4-100-73010-5411	BOOKS & PERIODICALS	799.95
4-100-83090-3004	REPAIR/MAINTENANCE	659.90
	GENERAL FUND SUB-TOTAL	<u>660,803.17</u>
4-201-61100-3000-200-100-630	PURCHASED SERVICES	25,650.00
4-201-61100-6030-200-100-100	INSTRUCTIONAL SUPPLIES - ELEM. REGULAR	8,925.00
4-201-61100-8100-200-100-100	REP. & REP. INST. EQUIP. - ELEM. REGULAR	68,414.60
4-201-61100-3000-300-100-100	PURCHASE SERVICE - SEC. REGULAR	2,050.00
4-201-61100-6000-300-100-100	MATERIALS & SUPPLIES - SEC. REGULAR	7,502.49
4-201-61100-6030-300-100-100	INSTRUCTIONAL MATERIALS - SEC. REGULAR	11,974.20
4-201-61100-8100-300-100-100	CAPITAL OUTLAY REPLACE - SEC. REGULAR	14,179.79
4-201-61100-3001-900-600-700	PURCH. SERV. SEC.	21,356.00
4-201-61100-3001-900-600-704	PURCHASE SERVICES	17,277.20
4-201-61320-3000-200-100-100	PURCHASE SERVICE	5,000.00
4-201-61320-3000-300-100-100	PURCHASE SERVICE	6,598.30
4-201-61320-6030-300-100-100	INSTRUCTIONAL MATERIALS	2,981.17
4-201-62120-3001-900-000-100	SURETY BOND	20,000.00
4-201-62120-6000-900-000-100	MATERIALS	4,211.34
4-201-62160-3000-900-000-100	PURCHASED SERVICE - COBRA ADMIN.	8,220.75
4-201-62230-6000-900-000-100	MATERIALS & SUPPLIES	3,804.31
4-201-63700-8100-900-000-100	CAPITAL OUTLAY, REPLACEMENT	267,879.00
4-201-64200-3000-900-000-100	PURCHASED SERVICES	32,950.00
4-201-64200-3002-900-000-100	MAINTENANCE & SERVICE CONTRACTS	142,475.45
4-201-64200-6000-900-000-100	MATERIALS & SUPPLIES	21,588.39
4-201-64200-8100-900-000-100	CAPITAL OUTLAY, REPLACEMENT	57,911.00
4-201-64300-3000-900-000-100	CONTRACT SERVICE, GROUNDS	27,300.00
4-201-64300-6000-900-000-100	GROUNDS, MATERIALS & SUPPLIES	2,840.00
4-201-64400-3000-900-000-100	CONTRACT SERVICE, EQUIPMENT	48,519.77
4-201-68100-8300-300-300-650	HARDWARE	15,782.25
4-201-68100-8300-900-000-100	HARDWARE	24,385.23
4-201-68200-3000-900-000-100	MATERIALS & SUPPLIES	1,125.00
	SCHOOL FUND SUB-TOTAL	<u>870,901.24</u>
4-203-65100-6000-900-000-150	MATERIALS & SUPPLIES	6,818.79
4-203-65100-6002-900-000-150	FOOD SUPPLIES	73,818.09
	CAFETERIA FUND SUB-TOTAL	<u>80,636.88</u>
4-212-31040-7010	WIRELESS EQUIPMENT	6,000.00
	E911 FUND SUB-TOTAL	<u>6,000.00</u>
4-214-42040-3004	REPAIRS & MAINTENANCE	21,794.68
4-214-42040-7011	CAPITAL OUTLAY - NEW REGULATIONS	10,465.62
	LANDFILL FUND SUB-TOTAL	<u>32,260.30</u>
	ENCUMBERED FUND TOTAL	<u>\$1,650,601.59</u>

COMMITTED FUNDS FOR FISCAL YEAR ENDING JUNE 30, 2017 TO BE CARRIED OVER:

4-100-11010-5805	REVENUE SHARING - VDOT	73,513.75
4-100-12130-4001	DATA PROCESSING	2,500.00
4-100-12200-3004	REPAIRS & MAINTENANCE	10,000.00
4-100-12200-7002	CAPITAL OUTLAY	45,000.00
4-100-21050-1001	VJCCCA - SALARY	5,729.47
4-100-21050-2001	VJCCCA - FICA	439.22
4-100-21080-5411	BOOKS & PERIODICALS	4,441.00
4-100-22010-5808	STATE ASSET FORFEITURE	365.78
4-100-31020-1001	SALARIES & WAGES	15,951.01
4-100-31020-5807	DRUG ASSET FORFEITURE	2,957.87
4-100-31020-5808	STATE ASSET FORFEITURE	3,455.52
4-100-31020-7003	CAPITAL OUTLAY - FIRING RANGE	50.00
4-100-35010-3004	REPAIRS & REPLACEMENTS/EQUIPMENT	5,000.00
4-100-35010-7009	DOG POUND/CONSTRUCTION & REPAIRS	4,000.00
4-100-57070-0100	MANDATED SERVICES	146,502.00
4-100-70000-8012	CAPITAL IMPROVEMENTS	39,977.54
4-100-70000-8023	SMALL BUSINESS INCUBATOR	9,581.02
4-100-81010-3140	CONSULTANT SERVICES	2,835.55
4-100-83090-7003	CAPITAL OUTLAY	161,000.00
	GENERAL FUND SUB-TOTAL	<u>533,299.73</u>
4-212-31040-3005	MAINTENANCE	5,000.00
4-212-31040-7003	COMMUNICATIONS EQUIPMENT	15,000.00
4-212-31040-7010	WIRELESS EQUIPMENT	30,000.00
	E911 FUND SUB-TOTAL	<u>50,000.00</u>

4-213-31700-5899	DARE EXPENSE	99.14
	DARE PROGRAM FUND SUB-TOTAL	<u>99.14</u>
4-214-42040-7009	ENCLOSED CONTAINERS	18,000.00
4-214-42040-7011	CAPITAL OUTLAY – NEW REGULATIONS	27,183.81
4-214-42040-7012	CAPITAL OUTLAY	4,776.25
	LANDFILL FUND SUB-TOTAL	<u>49,960.06</u>
	FY ENDING JUNE 30, 2016 CARRIED OVER TOTAL	<u>\$633,358.93</u>



Nottoway County
Board of Supervisors

A G E N D A

August 17, 2017

7:00 P.M.

- A- CALL TO ORDER:** Chairman Simmons
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Simmons
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:** 1-
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Letter – Mrs. Bryant
 - B- Revenue Sharing Program
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report
 - A- Monthly Waste Report
 - B- Groundwater Monitoring
 - C- Groundwater Monitoring
 - D- Groundwater Monitoring
 - 7- Fort Pickett Redevelopment Authority
 - 8- Planning Commission Report - Mr. Roark

- F- UNFINISHED BUSINESS:** 1-
- G- NEW BUSINESS:** 1- Letter - DEQ
- 2- Appointments – Planning Commission
- 3- Appointments – Industrial Development Authority
- 4- Victim Witness Program
- H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:** 1- Jane Brown, Clerk
- 2- Larry J. Parrish, Sheriff
- 3- Ellen F. Myatt, Treasurer
- 4- Christy Hudson, Commissioner of the Revenue
- 5- Terry Royall, Commonwealth Attorney
- I- CONSENT CALENDAR:** 1- Budget Adjustment – Sheriff - \$632.20
- 2- Budget Adjustment – Sheriff - \$212.30
- 3- Budget Adjustment – Sheriff - \$271.05
- 4- Budget Adjustment – Library - \$400.00
- 5- Erroneous Assessment – Buggs Island Telephone - \$2,920.92
- 6- Erroneous Assessment – Mottley – \$1,694.97
- J- INFORMATION ITEMS:** 1- Notice – Dominion Energy
- 2- Note – Simmons Family
- 3- Burkeville F. D. Report
- 4- Notice - USDA
- 5- Minutes
- 6- Report – Blackstone Fire Dept

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Surplus Equipment - Library
- 5- Broadband Committee
- 6- Ft. Pickett JLUS
- 7- Emergency Services Association Meeting

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mr. Simpson

Mrs. Simmons

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



**You are never too old to set another goal
Or to dream a new dream**

C. S. Lewis

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 17TH DAY OF AUGUST IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT: CLARENCE A. SIMPSON

Chairman Simmons called the meeting to order at 7:00 p.m.

Reverend Matt Brown of Blackstone Baptist Church provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

The minutes of the July 20, 2017 regular Board meeting were presented. Vice Chairman Vaughn moved to adopt the July 20, 2017 minutes as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Chairman Simmons declares that with the absence of Supervisor Simpson a tie vote will result in a defeated motion.

Chairman Simmons asks if there are any delegations from the public:

Sonny Abbott: Mr. Abbott suggests the Board should consider reducing the recently increased real estate tax rate back to \$0.47 per \$100 of valuation; citing the return of unused FY17 funding from the School. Mr. Abbott urges it was the necessary \$1 million funding for the estimated \$2 million construction of an additional Landfill cell that was the real cause for the tax increase, not the School system.

John Schutt: Mr. Schutt urges the Board to ask for additional traffic improvements from VDOT for the Rt. 360/Rt. 460 Intersection near Burkeville. Mr. Schutt cites a recent increase in severe traffic accidents since January 1, 2017; after the recent VDOT improvements to the intersection.

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant provides an update, including pictures from the job site, on the Rt. 608 Bridge project, the Rt. 603 Grove Road Rural Rustic project is completed and only needs a site cleanup, authorization will soon begin on Lazaretto Creek Road, repair work is being completed on the Rt. 606 bridge (crossing Hwy 460), Rt. 360 paving of the east bound land in Nottoway beginning at the Prince Edward County line is expected to begin in September, tree trimming continues and it is urged for School Bus drivers to notify VDOT of concern areas, trash pick-up and mowing is being completed

Mrs. Bryant reminds that a safety study, along with a speed reduction study, was completed on the Rt. 723 and Hwy 460/360 intersection and it did not qualify for additional improvements but urges that she will request an additional review.

A – Letter – Dianna Bryant, Assistant Residency Administrator – Virginia Department of Transportation: a speed study has been completed on the entire corridor for Route 603, The Grove Road, from Business 460 to Route 626, Hungarytown Road as it was suggested that the existing paved section of the road should be posted at a reduced speed, along with the rural rustic part that VDOT just completed; the study supported that and the entire road will be posted at 35 mph as soon as all signage is installed

B – Letter – Julie R. Brown, Director, Local Assistance Division – Virginia Department of Transportation: Notice that applications are now being accepted for the FY19/20 Revenue Sharing Program

C – Virginia Department of Transportation Monthly report

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on August 10, 2017; minutes of the regular meeting of the Nottoway County School Board held on July 13, 2017, minutes of a special called meeting of the Nottoway County School Board held on July 26, 2017

Health Department – Alex P. Samuel, MD MPH: There has been no report provided

Economic Development Committee: Administrator Roark informs there is a meeting scheduled for Thursday, August 24, 2017

Regional Jail Authority Report & Juvenile Detention Center: June 2017 Piedmont Regional Jail Authority Transportation Report, Piedmont Regional Jail Authority April 2017 – June 2017 Jurisdiction/Billing Reports, June 2017 Piedmont Regional Jail Revenue report

Administrator Roark announces that the Jail Authority will soon (September) advertise for bid the planned renovation project at an estimated cost of \$4.2 million; 50% will be reimbursed by the State, 50% to be borne by the 6 participating localities equally. Administrator Roark reminds the Board that he has already encumbered the vast majority of Nottoway's share.

Landfill: Administrator Roark gave the Landfill report

A - July 2017 Solid Waste Report; average of 66.16 tons of waste per day received

B – Letter – Jeff Norman, PG, Senior Project Geologist – Draper Aden Associates: Results of the Nottoway County Sanitary Landfill (closed) – GW Event 47

C – Letter – Jeff Norman, PG, Senior Project Geologist – Draper Aden Associates: Results of the Nottoway County Sanitary Landfill (active) – GW Event 82

D – Letter – Jeff Norman, PG, Environmental Services Division – Draper Aden Associates: Results of the Nottoway County Sanitary Landfill (active facility) Groundwater Monitoring Program Sampling Event 83 completed on 07-18-17

Fort Pickett Redevelopment Authority: Administrator Roark explains there are two buildings that will need to be demolished and asks for authorization to seek bids on the work

Vice Chairman Vaughn moves to authorize seeking bids for the demolition of the two buildings in Pickett Park. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Planning Commission Report: Administrator Roark reports the Commission met and discussed a variety of issues to include a subdivision boundary adjustment and solar farms and how the County Ordinance does not include any type of renewable energy permitted uses

Letter – Virginia Department of Environmental Quality (DEQ) – Melanie D. Davenport: Seeking the County's decision on the acceptance of a Memorandum of Agreement (MOA) that establishes a cooperative relationship between DEQ and Nottoway County in the review of Erosion and Sediment Control (ESC) and Stormwater Management (SWM) plans and future compliance and inspection activities related to the proposed Atlantic Coast Pipeline (ACP) project; DEQ would assume responsibility for review and enforcement

Supervisor Gary Simmons moves to approve the Memorandum of Agreement between DEQ and the County as it relates to review and compliance of Erosion and Sediment Control and Stormwater Management plans for the Atlantic Coast Pipeline project. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR MEMORANDUM
OF AGREEMENT)

Appointments: the following members of the Nottoway County Planning Commission will need to be reappointed or replaced:

William Gunn	District 5
Jesse Roberts	District 2
Duncan C. Quicke	District 5
Jack Leslie	District 1

Vice Chairman Vaughn moves to reappoint William Gunn, Jesse Roberts, Duncan Quicke, and Jack Leslie to the Planning Commission. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Appointments: the following Industrial Development Authority (IDA) member's term in office expired on June 30, 2017 and will need to be reappointed or replaced:

Jerome A. Wilson, III
Denis J. McCarthy
William E. Wilkerson, Jr.

Supervisor Gary Simmons moves to reappoint Jerome Wilson, Denis McCarthy, and William Wilkerson, Jr. to the IDA. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Letter – Francine C. Ecker, Director – Virginia Department of Criminal Justice Services: Grant number 18-E3162VW16 for the Victim Witness Program has been approved for FY18; for a total of \$57,713.00 in Federal Funds and \$19,237.00 in State Special Funds for a total award of \$76,950.00

Administrator Roark explains that he had already budgeted \$61,000 for FY18; only the remaining \$15,950 needs to be appropriated. Vice Chairman Vaughn moves to accept the Victim Witness Program grant award and appropriate the \$15,950. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Reports, requests, and recommendations of Constitutional Officers:

- 1 – Jane Brown, Clerk – not in attendance
- 2 – Larry J. Parrish – nothing to report at this time
- 3 – Ellen F. Myatt, Treasurer – nothing to report at this time
- 4 – Christy Hudson, Commissioner of the Revenue – not in attendance
- 5 – Terry Royall, Commonwealth's Attorney – not in attendance

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - \$632.20

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$632.20</u>
	(VML Insurance proceeds)	<u>\$632.20</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$632.20</u>
		<u>\$632.20</u>

2 – Budget Adjustment – Sheriff - \$212.30

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$212.30</u>
	(Vendor Refund)	<u>\$212.30</u>

EXPENDITURES:

4-100-31020-5201	Postage	<u>\$212.30</u>
		<u>\$212.30</u>

3 – Budget Adjustment – Sheriff - \$271.05

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$271.05</u>
	(VML Insurance Proceeds)	<u>\$271.05</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$271.05</u>
		<u>\$271.05</u>

4 – Budget Adjustment – Library - \$400.00

REVENUES:

3-100-18990-0990	Library – Miscellaneous	<u>\$400.00</u>
	(Pilcrow Foundation Grant Match)	<u>\$400.00</u>

EXPENDITURES:

4-100-73010-5411	Books & Periodicals	<u>\$400.00</u>
		<u>\$400.00</u>

5 – Erroneous Assessment: Refund Buggs Island Telephone Cooperative \$2,920.92; per Supplemental Assessment Order from the State Corporation Commission for tax year 2016

6 – Erroneous Assessment: Refund W.T. Mottley, Jr. \$1,694.97; he has not received his land use program exemption for tax years 2014, 2015, and 2016

Supervisor Bowen moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark provided the following information items:

1 – Notice of Virginia Electric and Power Company d/b/a Dominion Energy Virginia of intent to file applications of petitions pursuant to § 56-585.1 A 5 and A 6 of the Code of Virginia

2 – Note of thanks for bereavement flowers from the family of Pauline Simmons

3 – Burkeville Volunteer Fire Department Operational Summary for Jan – June 2017

4 – Notice from the United States Department of Agriculture on the release of the draft Record of Decision for one (1) authorization of a special use permit to Atlantic Coast Pipeline (ACP) for the use of National Forest System land to construct, operate, maintain and eventually decommission a natural gas pipeline on the Monongahela National Forest (MNF) and George Washington National Forest (GWNF) and approval of project-specific amendments to the MNF and GWNF Land and Resource Management Plans associated with implementing the ACP

5 – Minutes: minutes of the Southern Virginia GO Regional Council meeting held on May 9, 2017, minutes of the Piedmont Regional Jail Board meeting held on June 21, 2017, minutes of the Piedmont Regional Jail Authority Board meeting held on June 21, 2017, minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on June 27, 2017, minutes of the Nottoway Community Planning Management Team meeting held on June 26, 2017, report from Nottoway County Public Library

6 - Blackstone Volunteer Fire Department Incident Report for July 2017

Supervisor Bowen asks for clarification on a Virginia Association of Counties report that was released on Local Government Fiscal distress. Administrator Roark explains that Nottoway County scored very high on the document showing Nottoway's strong financial stability; the County scored in the top five for three consecutive fiscal years – scoring the highest two of those three years. The information was released by the Auditor of Public Accounts for fiscal years 2014, 2015 and 2016.

1 - Building Inspector's Report: Report period July 2017

2 - Animal Control Officer's Report: Report period July 2017

Administrator Roark informs that the 24/7 Animal Control coverage has been in place for two weeks.

3 - Erosion and Sedimentation Report: Report period July 2017

4 - Letter – Jacqueline Zataweski, Director – Nottoway County Public Library: requesting the approval to dispose of, or have them removed from the office, a number of antiquated and/or inoperable technology equipment

Supervisor Gary Simmons moves to authorize the disposal of the obsolete Library equipment. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

5 – Broadband: Administrator Roark explains that the Center for Innovative Technology is requesting the appointment of a Committee to begin the process of the broadband needs study. Administrator Roark suggests appointing County Planner Maegan Hailey, Assistant County Planner Logan Presley, and Assistant County Administrator John Prosise. Supervisor Vaughn suggests appointing Supervisor Gary Simmons and Supervisor Steve Bowen to the Committee as well.

6 – Letter – Mike Coleman, Military Relations Liaison, Commonwealth of Virginia, Secretary of Veterans & Defense Affairs: Offering a compromise on the OEA request to seek grant funding to complete a Joint Land Use Study (JLUS) on the County property surrounding Ft. Pickett in the form of voting on a resolution that would clearly state the following:

A – The JLUS report will consist of a separate annex for each county and town
B – Only the county or town can approve recommendations in the respective annex
C – The Board reserves the right to strike any recommendation made pertaining to them prior to the publication of the FINAL report

The Board Resolution would be approved prior to the grant submission thus would be included in the grant application the Commonwealth submits; if OEA has a concern with the outlined conditions, no grant is awarded and no study conducted

Supervisor Gary Simmons moves to accept the terms as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

7 – Nottoway County Emergency Services Association: Administrator Roark informs that Assistant County Administrator John Prosise attended the most recent meeting; it was requested that the missing E-911 posts be actively replaced

8 – Letter – Larry J. Parrish, Sheriff: requesting the Board appropriate \$15,000 that was budgeted in FY17, which his office failed to request for carryover, for the purchase of body cameras. Vice Chairman Vaughn moves to appropriate the \$15,000 to the Sheriff's budget. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

9 – Letter – Greg Eanes, Mayor – Town of Crewe: requesting that the Board adopt a resolution endorsing the advocating of full funding for Virginia State Parks; Supervisor Bowen moves to adopt such a resolution

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

10 – Administrator Roark informs that the field and administration work is near completion for the County's real estate reassessment; a Board of Equalization will need to be appointed by the Court and the Board needs to gather their recommendations to be forwarded to the Judge for consideration. The Board will provide Administrator Roark their recommendations prior to the September Board meeting.

Supervisor Bowen comments on remarks made earlier by citizen speaker Sonny Abbott; suggests that he welcomes public comments but feels that the media frenzy is driving a wedge between the Board of Supervisors and the School Board.

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 7:48 p.m.

Helen M. Simmons Chairman

Donald E. Roark Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE
COURTHOUSE THEREOF, ON THURSDAY, THE 17th DAY OF
AUGUST IN THE YEAR OF OUR LORD TWO THOUSAND
SEVENTEEN AND IN THE 242nd YEAR OF THE COMMONWEALTH:

PRESENT: HELEN SIMMONS, CHAIRMAN
SHERMAN VAUGHN, VICE-CHAIRMAN
STEVE BOWEN
GARY SIMMONS
RONALD E. ROARK, CLERK

RESOLUTION

Whereas, on August 14, 2017, the Town Council of the Town of Crewe, Virginia
by unanimous vote adopted a Resolution in support of full funding for Virginia State
Parks, and;

Whereas, it is the opinion of this Board of Supervisors that the Virginia State Park
system attracts visitors to rural Virginia and enhances economic activity in Nottoway
County, and;

Now Therefore Be It Resolved that the Nottoway County Board of Supervisors does
hereby support the Resolution adopted by the Town Council of Crewe, Virginia
requesting full funding for the Virginia State Parks.

Done this 17th day of August, 2017.

County of Nottoway, Virginia

By Helen M. Simmons
Chairman – Board of Supervisors

Attest:

Ronald E. Roark
Clerk



Nottoway County
Board of Supervisors

A G E N D A

September 21, 2017

7:00 P.M.

- A- CALL TO ORDER:** Chairman Simmons
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Simmons
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Resolution – Literacy Program
 - 2- Public Hearing – Amend Zoning Ordinance Adding Section 2-2-4-26
 - 3- Public Hearing – Reuel “Todd” Tribble – Establish an Abattoir – Cedar Hill Road
 - 4- Public Hearing – R. Vick Leslie/Ashley Leslie to Erect a Private Telecommunication Tower – Intersection Rt. 625 / Rt. 624
 - 5- Public Hearing – Nicki Shelton/Shelton Towing – To Establish a Towing Lot off Jennings Town Road
 - 6- Mrs. Jackie Zataweski, Director Nottoway County Library
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Letter – VDOT
 - B- Monthly Report
 - C- Revenue Sharing Program

- 2- School Board
- 3- Health Department – Alex P. Samuel,
MD MPH
- 4- Economic Development Committee
- 5- Regional Jail Report & Juvenile
Detention Center
- 6- Landfill Report
A- DEQ Annual Charge
B- Monthly Waste Report
- 7- Fort Pickett Redevelopment Authority
- 8- Planning Commission Report - Mr. Roark

F- UNFINISHED BUSINESS:

G- NEW BUSINESS:

- 1- Ordinance to Eliminate County Decal
- 1- Christmas Tree Ornament –
Governor’s Office
- 2- Appropriation – Fire Fund Programs
\$30,744.00
- 3- Appropriation – Clerk of Circuit Court
- 4- Voting Machine Decertification
- 5- Letter – C. Duncan Quicke

**H- REPORTS, REQUESTS,
RECOMMENDATIONS
OF CONSTITUTIONAL OFFICERS:**

- 1- Jane Brown, Clerk
- 2- Larry J. Parrish, Sheriff
- 3- Ellen F. Myatt, Treasurer
- 4- Christy Hudson, Commissioner of the
Revenue
- 5- Terry Royall, Commonwealth Attorney

I- CONSENT CALENDAR:

- 1- Budget Adjustment – Sheriff - \$4,185.00

- 2- Budget Adjustment – Sheriff – Forfeited Assets - \$72.15
- 3- Budget Adjustment – Social Services - \$137.80
- 4- Erroneous Assessment – Rogers - \$806.52

J- INFORMATION ITEMS:

- 1- Letter – Piedmont Senior Resources
- 2- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Letter – Parker Oil
- 5- Release Deed of Trust – Mr. Brown – Burkeville
- 6- Library Grant – Appropriate \$28.
- 7- Minimum Requirement for Purchase Orders
- 8- Delinquent Tax Collection
- 9- VA's Growth Alliance

L- COMMUNICATIONS, INSTRUCTIONS OF MEMBERS OF THE BOARD:

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mr. Simpson

Mrs. Simmons

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



Life is not measured by the number of
Breaths we take,
But by the moments that take
Our breath away.

Anonymous

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF SEPTEMBER IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT: CLARENCE A. SIMPSON

Chairman Simmons called the meeting to order at 7:00 p.m.

Reverend Damien Batts from Mt. Nebo Baptist Church provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

Chairman Simmons declares that with the absence of Supervisor Simpson a tie vote will result in a defeated motion.

The minutes of the August 17, 2017 regular Board meeting were presented. Vice Chairman Vaughn moved to adopt the August 17, 2017 minutes as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Chairman Simmons asks if there are any delegations from the public; there was no one wishing to speak.

Resolution: provides accolades to the volunteers and staff of the Nottoway Literacy Program on the occasion of its 30th anniversary; Supervisor Gary Simmons moves to adopt the resolution as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Public Hearing: Consider a proposed amendment to the Nottoway County Zoning Ordinance under the following style:

To amend Article 2, Division 2 – Conservation District (C-1) by adding Section 2-2-4-26 under the following Style:

Uses Permitted by Special Exception
26: Light Commercial

Chairman Simmons asks if there is anyone present wishing to comment, either for or against, the proposed Zoning amendment; there is no one present wishing to comment.

Administrator Roark informs that the Planning Commission heard the request and recommend approval. Supervisor Bowen moved to approve the amendment to the Zoning Ordinance by adding Section 2-2-4-26, Uses Permitted by Special Exception – 26: Light Commercial. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Public Hearing – Special Exception: Request from Reuel “Todd” Tribble to establish and operate an abattoir to process meat from wild game that has been field dressed at 944 Cedar Hill Road (Rt. 610), Blackstone, VA, property is zoned A-1, Agriculture and is outparcel #1 of Cedar Hill Subdivision

Chairman Simmons asks if there is anyone present wishing to comment, either for or against, the abattoir request:

Todd Tribble, the property and business owner, is present to answer any questions. Mr. Tribble offers clarification on a concern from the Planning Commission hearing; he will not be United States Department of Agriculture (USDA) certified and is planning to only process field-dressed deer so the requirement for a drainage disposal system wouldn't apply. Mr. Tribble explains that he contacted the Health Department of another County and they informed him that neither USDA nor the Department of Health regulate an abattoir; states that the representative from the Health Department he contacted specifically told him “you can even do this in your own kitchen if you like.” Mr. Tribble further explains that he was already planning to install a drain system in the skinning shed to accommodate any potential fluid exposure.

Administrator Roark informs that the Planning Commission heard the Tribble abattoir request and recommend approval with the condition that the Nottoway County Health Department inspect and approve the drainage disposal system.

Assistant County Administrator John Proise informs that he was contacted by Nottoway County Health Sanitarian Jaime Hawley stating that, although she admittedly wasn't familiar with all of the rules concerning such an operation, it was her understanding that Mr. Tribble would be required to install some type of drainage disposal system to operate the Abattoir. Mr. Tribble again suggests this is a requirement for a facility processing USDA meats; he is not. Following a discussion among the Board, to include Mr. Tribble, Vice Chairman Vaughn moves to approve the Tribble abattoir special exception request pending approval from the Health Department on his waste disposal system. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Public Hearing – Special Exception: Request from R. Vick/Ashley Leslie to erect a 130' to 190' telecommunications tower on their property located off the intersection of Cary Shop Road (Rt. 624) and W. Courthouse Road (Rt. 625); the property is zoned A-1, Agriculture and the tower will potentially be used for amateur radio communication and high speed broadband internet

Chairman Simmons asks if there is anyone present wishing to speak, either for or against, the Leslie tower request:

Mr. Leslie is in attendance to answer any questions and explains that his original request to install the tower for amateur radio communications has been expanded after research in broadband availability in the rural areas of Nottoway County. Mr. Leslie is joined at the meeting by Mr. Hodges of Straightupnet, LLC from Amelia County who has the ability to provide such broadband service.

Administrator Roark informs that the Planning Commission heard the request and recommend approval. Supervisor Bowen moves to approve the Leslie special exception request to erect the telecommunications tower on his property. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Public Hearing – Special Exception: Request from Nicki Shelton/Shelton Towing to establish a towing lot off of Jennings Road (Rt. 607), Crewe; property is zoned C-1, Conservation

Chairman Simmons asks if there is anyone present wishing to speak, either for or against, the Shelton towing lot request:

Mr. Shelton is in attendance to answer any questions and explains he is trying to expand his current towing business that is located in Lunenburg County.

Administrator Roark explains that the Planning Commission heard this request and recommend approval. Vice Chairman Vaughn moved to approve the Nicki Shelton/Shelton Towing special exception request to operate a tow lot on the Jennings Road property. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Presentation: Nottoway County Public Library Director, Jackie Zataweski, is present to seek the Board's position on the relocation of the Burkeville Library from its current location to the newly renovated Burkeville Train Station. She states that Mayor Morrisette is in favor of the Library relocating along with the Office of the Chief of Police.

It is the consensus of the Board that the decision will be that of both the Burkeville Town Council and the Nottoway Library Board of Trustees.

Director Zataweski informs everyone in attendance, in response to the prior conversation about rural internet access, that the Public Library System will soon be offering card-holding patrons Wi-Fi hotspots for personal use on loan.

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that a second round of primary mowing as well as sight distance mowing is being performed, they have completed a lot of dead tree removal on Rt. 723, the surface treatment team was able to complete additional roads in the County, brush and tree removal was completed at the 360/460 split to help with sight distance, construction on Lazaretto Creek Road has been started. Mrs. Bryant informs that the call center, VDOT's work order system, has only received four work orders for Nottoway County.

Supervisor Bowen asks Mrs. Bryant if the paving project for the east bound lane of 360 is still planned. Mrs. Bryant explains that the paving project for 360 is still on schedule to begin in October.

A – Virginia Department of Transportation – Barton A. Thrasher, P.E.: Providing details about the Commonwealth Transportation Board meeting scheduled for Monday, October 2, 2017; providing the opportunity to review materials produced by agency staff and discuss specific projects or issues, additionally information will be provided on proposed changes to the SMART SCALE prioritization process

B – Virginia Department of Transportation Monthly report

C - Statements – Nottoway Avenue Revenue Sharing Project – Town of Blackstone: Invoice for payment to the Town for the Nottoway Avenue Sidewalk Project; two Invoices totaling \$84,801.07

Administrator Roark informs the Board that an additional appropriation will need to be made to pay these new bills from the Town; \$58,091.26 is needed. It is further stated that there will likely need to be a future appropriation to complete the project.

Vice Chairman Vaughn moves to appropriate the \$58,091.26 and pay the Town of Blackstone invoices totaling \$84,801.07 for the Nottoway Avenue Sidewalk Revenue Sharing project. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on September 14, 2017; minutes of the regular meeting of the Nottoway County School Board held on August 10, 2017

Health Department – Alex P. Samuel, MD MPH: Dr. Samuel announces his resignation as Piedmont Health District Director but will remain in the capacity until a replacement is secured; he has accepted a position as the Chesterfield Health District Director

Vice Chairman Vaughn moves to forward a letter of appreciation to Dr. Samuel. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Economic Development Committee: Administrator Roark informs there is no meeting scheduled for September

Regional Jail Authority Report & Juvenile Detention Center: Piedmont Regional Jail Authority May 2017 – July 2017 Jurisdiction/Billing Reports, June 2017 Piedmont Regional Jail Revenue report, July 2017 Piedmont Regional Jail Authority Transportation Report

Landfill: Administrator Roark gave the Landfill report

A – Letter – Virginia Department of Environmental Quality - the solid waste annual fee due is \$2,174.72; Supervisor Bowen moves to approve payment of the annual fee to DEQ for the operations of the Landfill. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

B - August 2017 Solid Waste Report; average of 68.41 tons of waste per day received

Fort Pickett Redevelopment Authority: Administrator Roark has nothing to report

Planning Commission Report: Administrator Roark reports the Commission met and heard the four cases presented for public hearing tonight

Ordinance: Administrator Roark provides the Board with a draft copy of the proposed Ordinance to eliminate the County Decal and add the \$25.00 fee to personal property tax tickets

Supervisor Bowen moves to advertise the proposed Ordinance as presented for public hearing at the October Board meeting. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Letter – Virginia Association of Counties – Valerie Russell, Administrative Secretary: asking all localities to submit one hand-crafted ornament that uniquely represents their community to be placed on the holiday tree in the Executive Mansion; Vice Chairman Vaughn suggests Supervisor Gary Simmons asking Wanda Cary of Crewe to prepare the 2017 ornament.

Appropriation – Department of Fire Programs funding: Administrator Roark informs the County is in receipt of the Fiscal Year 2017 Department of Fire Programs funding and needs to be appropriated; \$30,744.00. Administrator Roark further explains that in the past the funding has been distributed equally between the Blackstone, Burkeville, and Crewe Volunteer Fire Departments. Supervisor Gary Simmons moves to appropriate the FY2017 Department of Fire Programs funding and distribute equally between the three Fire Departments. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Letter – Nottoway Circuit Court – Jane L. Brown, Clerk: Requesting, upon receipt of funds, appropriation of grant funding from the Library of Virginia in the amount of \$1,835.00 to be used for restoration of a record book retained in her office; the work has been completed and the invoice will need to be paid

Supervisor Bowen moves to appropriate the \$1,835 grant funding and pay the invoice upon receipt of funds by the Treasurer's Office. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Correspondence – Virginia Department of Elections – Elizabeth L. Howard, Deputy Commissioner: Advising that on Friday, September 8, 2017 Direct Recording Electronic (or "touchscreen) voting machines were decertified for use in the Commonwealth; localities will need to immediately obtain new voting equipment that has been certified by the State Board of Elections pursuant to Code of Virginia §24.2-626

Administrator Roark informs that the Board does not need to take action because new, certified voting machines have already been purchased and received.

Letter – C. Duncan Quicke: Mr. Quicke, a member of both the Nottoway County Planning Commission and Nottoway County Board of Zoning Appeals has submitted his resignation; effective immediately

Vice Chairman Vaughn moves to accept Mr. Quicke's resignation and send him a letter of appreciation for his service. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane Brown, Clerk – not in attendance

2 – Larry J. Parrish – has been awarded a Highway Safety Grant for Selective Enforcement in the amount of \$7,460.00; Supervisor Bowen moves to approve and appropriate the grant funding. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

3 – Ellen F. Myatt, Treasurer – nothing to report at this time

4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Terry Royall, Commonwealth's Attorney – not in attendance

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - \$4,185.00

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$4,185.00</u>
	(VML Insurance proceeds – total loss)	<u>\$4,185.00</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$4,185.00</u>
		<u>\$4,185.00</u>

2 – Budget Adjustment – Sheriff - \$72.15

REVENUES:

3-100-19010-0040	Forfeited Assets - Sheriff	<u>\$72.15</u>
		<u>\$72.15</u>

EXPENDITURES:

4-100-31020-5808	State Asset Forfeiture	<u>\$72.15</u>
		<u>\$72.15</u>

3 – Budget Adjustment – Sheriff - \$271.05

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$137.80</u>
	(VML Insurance Proceeds – Auto Loss)	<u>\$137.80</u>

EXPENDITURES:

4-100-53010-5408	Vehicle Supplies	<u>\$137.80</u>
		<u>\$137.80</u>

4 – Erroneous Assessment: Refund Ms. Peggy Rogers \$806.52 for erroneous real estate assessments for numerous years; the refund will be applied to her 2017 personal property taxes

Vice Chairman Vaughn moves to approve the CONSENT CALENDAR as presented.
The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark provided the following information items:

1 – Letter – Piedmont Senior Resources – Justine A. Young: Announcing the grand opening of their new office location at 1413 South Main Street, Farmville, VA; there will be a celebration held on September 27, 2017 from 3:30-6:30 p.m.

2 – Minutes: Minutes of the Piedmont Regional Jail Board Authority held on July 19, 2017, August 2017 report Nottoway County Public Library, minutes of the Nottoway County Planning Commission meeting held on August 15, 2017, minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on July 25, 2017, minutes of the Nottoway County Board of Zoning Appeals meeting held on July 24, 2017, minutes of the Virginia's Growth Alliance meeting held on July 13, 2017, minutes of the Nottoway Planning Council meeting held on January 05, 2017, minutes of the Virginia's Growth Alliance meeting held on July 13, 2017, minute of the South Central Workforce Development Board Chief Local Elected Officials meeting held on April 28, 2017, minutes of the South Central Workforce Development Board meeting held on April 20, 2017

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period August 2017

2 - Animal Control Officer's Report: Report period August 2017

Administrator Roark informs the Board of a need for an additional appropriation for the Animal Control Budget; the Vet Line item. He explains that the original budget amount was very quickly exceeded with not only the increased expense with seeking medical care for animals in custody but expenses related to the most recent horse seizure. He suggests that an additional \$10,000 be transferred from the General Fund balance. Supervisor Bowen moves to approve the \$10,000 transfer from the General Fund balance to the Animal Control Budget, Vet Line. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

3 - Erosion and Sedimentation Report: No report received

4 – Letter – Parker Oil Company, Inc. – Michael Tatum, Burkeville Plant Manager: Mr. Tatum is requesting a refund of \$204.00 for a building permit Parker Oil obtained and was afterwards informed they did not need it

Supervisor Gary Simmons moves to approve the \$204 refund to Parker Oil Company, Inc. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

5 – Deed of Trust: Administrator Roark requests authorization to have County Attorney Preston Williams prepare necessary documents to release the Deed of Trust on property located in the Burkeville District 1 Housing project area; Mr. Brown has met the financial obligation

Vice Chairman Vaughn moves to approve the release of the Deed of Trust for the Burkeville property. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

6 - Library Grant: Administrator Roark explains that the FY18 Library Budget was prepared using an estimated State Aid Grant figure of \$58,967, the actual approved funding was \$58,995; the Board needs to appropriate the additional \$28.00 to the Library Budget. Vice Chairman Vaughn moves to make that appropriation. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

7 – Minimum requirement on issued Purchase Orders: Administrator Roark explains that the original minimum requirement of \$200 is inadequate due to the continual cost rises in the economy and suggests increasing it to \$500

Vice Chairman Vaughn moves to increase the minimum requirement on issued purchase orders to \$500. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

8 – Letter – James W Elliott, Attorney At Law: Providing notification of thirteen (13) County properties that have been approved for auction, due to delinquent taxes, by the Nottoway County Circuit Court

Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$1,135.00. Supervisor Bowen moves to approve the payment to Attorney Elliott. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

9 – Virginia's Growth Alliance: Administrator Roark reports that he and Supervisor Simmons attended the last meeting and heard a presentation from Dominion Energy relating to liquefied natural gas. He further reports that as a result of efforts by the VGA, an economic development prospect recently met with he and Assistant Administrator Prosisie.

Supervisor Bowen asks for the Board meeting agenda to be placed on the County's website.

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 7:52 p.m.

H.M. Simmons Chairman

Ronald E Roark Clerk

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURT HOUSE THEREOF ON THURSDAY, THE 21ST DAY OF SEPTEMBER, IN THE YEAR OF OUR LORD TWO THOUSAND AND SEVENTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
GARY L. SIMMONS
R. E. ROARK, COUNTY ADMINISTRATOR

ABSENT: CLARENCE A. SIMPSON

AMEND ORDINANCE

By authority of Section 15.2-2280 et.seq. of the Code of Virginia (1950), as amended, the Nottoway County Zoning Ordinance is hereby amended with respect to the following articles and sections, to-wit:

Article 2 – BASE DISTRICT REGULATIONS GENERALLY
Division 2 – CONSERVATION DISTRICT C-1

Section 2-2-4- ADD SECTION 2-2-4-26: LIGHT COMMERCIAL

Effective date of this amendment is upon its passage, to-wit:

Passed by the Board of Supervisors of Nottoway County at a meeting and public hearing held on the 21st day of September, 2017 by a vote of 4 to 0.

FOR THE BOARD OF SUPERVISORS:

BY: Helen M. Simmons
Helen M. Simmons, Chairman

ATTEST:

Ronald E. Roark
Ronald E. Roark, Clerk



Nottoway County
Board of Supervisors

A G E N D A

October 19, 2017

7:00 P.M.

- A- CALL TO ORDER:** Chairman Simmons
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Simmons
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:** 1-
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant A
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report
 - A- Draper Aden – Aerial Mapping
 - B- Monthly Waste Report
 - C- Groundwater Monitoring
 - D- Site Visit – Draper Aden
 - 7- Fort Pickett Redevelopment Authority
 - 8- Planning Commission Report - Mr. Roark

- F- UNFINISHED BUSINESS:** 1-
- G- NEW BUSINESS:** 1- Resignation - CPMT
2- Appointment – PASAP
3- Nottoway County QIP-CSA
4- Writ of Election
5- VJCCCA – Return of Funds
- H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:** 1- Jane Brown, Clerk
2- Larry J. Parrish, Sheriff
3- Ellen F. Myatt, Treasurer
4- Christy Hudson, Commissioner of the Revenue
5- Terry Royall, Commonwealth Attorney
- I- CONSENT CALENDAR:** 1- Budget Adjustment – Sheriff - \$194.99
2- Budget Adjustment – Commonwealth Attorney - \$72.15
3- Budget Adjustment – Sheriff - \$466.48
4- Budget Adjustment – Commonwealth Attorney – 682.68
5- Erroneous Assessment – Robertson - \$138.18
- J- INFORMATION ITEMS:** 1- Letter – Department of Agriculture
2- Notice – SCC
3- Notice – Dominion Energy
4- Press Release – Southern Virginia GO Region 3 Council

- 5- Blackstone Fire Dept. Report
- 6- Thank You – Simpson Family
- 7- Sympathy – STEPS, Inc.
- 8- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Delinquent Tax Bid
- 5- Report – Auditor of Public Accounts
- 6- VACo Annual Meeting
- 7- Notification – VA Outdoors Foundation
- 8- Closed Session – Personnel – 2.2-3711 A-1

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 19TH DAY OF OCTOBER IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Simmons called the meeting to order at 7:00 p.m.

Reverend Rebecca Freeze from Blackstone Christian Church provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

Chairman Simmons declares that with the absence of Supervisor Simpson a tie vote will result in a defeated motion.

The minutes of the September 21, 2017 regular Board meeting were presented. Vice Chairman Vaughn moved to adopt the September 21, 2017 minutes as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Chairman Simmons asks if there are any delegations from the public;

Sonny Abbott: Mr. Abbott asks the Board to provide information concerning supposed international travel by the Virginia's Growth Alliance Director, Jeff Reed, as well as what the rumored "Porcelain Project" was. Mr. Abbott also questions if all vehicles garaged in Nottoway County will be picked up on the personal property tickets with the new sticker-less plan.

Assistant County Administrator John Prosise is able to provide an answer to Mr. Abbott's question relating to recent travels by VGA Director Reed. He informs that Mr. Reed did indeed recently travel internationally but did so with members of the Virginia Economic Development Partnership of whom funded the trip. Administrator Roark provides an answer to the sticker-less system; informing that all vehicles garaged in the County, outside of the corporate limits of the three towns, will be picked up.

Mr. Abbott, lastly, asks the Board if there were any additional requirements necessary to be considered for the District 5 appointment. Chairman Simmons explains the interim appointment process for everyone and clarifies the only actual requirement is that the interested party reside in District 5.

Administrator Roark informs the Board that the public hearing for the Ordinance amendment to eliminate the decals that was supposed to be scheduled for the October 19, 2017 meeting did not meet the advertising deadline so it will be scheduled for the November regular meeting.

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting.

Mrs. Bryant reports that the Hwy 360 paving project has been completed, Hwy 460 in Crewe should be finished up in the next couple of days which will lead into Burkeville to complete milling and the whole project, the Lipscomb Street cul-de-sac was completed; contractors are still leveling up depressions in the road and raising edges ahead of surface treatment, Lazaretto Creek Road will be surface treated in the next couple weeks, a final full mowing will begin soon using VDOT forces on primary routes (right of way to right of way) and contract mowing on secondary routes will be done, tree trimmers will be working in the County beginning in early November

Statements – Nottoway Avenue Revenue Sharing Project – Town of Blackstone: The final invoice, from the Town of Blackstone, for \$11,799.61 for the Nottoway Avenue Sidewalk Project has been received. Vice Chairman Vaughn moves to pay the \$11,799.61 final invoice. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on October 12, 2017; minutes of the regular meeting of the Nottoway County School Board held on September 14, 2017

1 – Budget Adjustment – 21st Century NMS – New Award - \$196,766.00

REVENUES:

3-201-33084-0099-002	21 ST Century NMS – New Award	\$196,766.00
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EXPENDITURES:

4-201-63200-1174-900-000-704	Tutor Drivers	\$ 10,000.00
4-201-63200-2100-900-000-704	FICA	765.00
4-201-63200-6008-900-000-704	Fuels	14,235.00
4-201-61100-1621-900-800-704	Tutor Salaries	38,632.00
4-201-61100-1622-900-800-704	Admin & Clerical Salaries	23,670.00
4-201-61100-1151-900-800-704	Aide & Other Salaries	66,000.00
4-201-61100-2100-900-800-704	FICA	9,814.00
4-201-61100-3000-900-800-704	Purchased Services	19,700.00
4-201-61100-5500-900-800-704	Travel	2,750.00
4-201-61100-6000-900-800-704	Materials & Supplies	<u>\$ 11,200.00</u>
		<u>\$196,766.00</u>

Supervisor Gary Simmons moves to approve the School Budget adjustment. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Health Department: There has been no report provided

Economic Development Committee: Administrator Roark informs there is no meeting scheduled for October

Regional Jail Authority Report & Juvenile Detention Center: August 2017 Piedmont Regional Jail Authority Transportation Report, Piedmont Regional Jail Authority June 2017 – August 2017 Jurisdiction/Billing Reports, August 2017 Piedmont Regional Jail Revenue report, Virginia Department of Juvenile Justice Statewide Detention Facility Population, July 2017 Piedmont Regional Juvenile Detention Center Utilization Report, August 2017 Piedmont Regional Juvenile Detention Center Utilization Report

Administrator Roark informs that the bids for the planned renovation project of the Piedmont Regional Jail have been received; the financing for the project has been secured. The locality funding will exceed the \$327,000 that has already been set aside for Nottoway's portion and the funding will not be provided upfront at the request of the Jail Authority.

Vice Chairman Vaughn moves to approve the financing arrangements and proceed with the renovation project as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Landfill: Administrator Roark gave the Landfill report

A – Draper Aden Associates – William G. Hase, Program Engineer I: Aerial mapping to show the remaining capacity of the existing cell

B - September 2017 Solid Waste Report; average of 62.28 tons of waste per day received

C – Draper Aden Associates – Jeff Norman, Senior Project Geologist: Results of the Groundwater Monitoring Sampling Event 83 performed on July 19, 2017

D – Draper Aden Associates – William G. Hase, Program Engineer I: Results of a recent site visit

Fort Pickett Redevelopment Authority: Administrator Roark has nothing to report but does state that the FAST-C held its first training class at Pickett on October 2, 2017

Resignation: Lafayette Dickens has resigned his position on the Nottoway Community Planning Management Team

Letter – Piedmont Alcohol Safety Action Program (PASAP) – Robyn B. Allen, Director: Requesting reappointment of Carlton Abernathy to the PASAP Board of Directors for another three year term; it is Mr. Abernathy's desire to continue to serve. Supervisor Gary Simmons makes a motion for Mr. Carlton Abernathy's reappointment to the PASAP Board of Directors. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Letter – Office of Children's Services (OCS) – Stephanie S. Bacote, CJGA: A recent program audit was completed and there were a number of unacceptable findings as a result; a corrective plan of action has been implemented but there will very likely be additional actions from OCS as a result

Writ of Election: Judge Cella has been notified of the petition and in reply has asked that County Attorney Preston Williams prepare the required documentation and submit it to the Nottoway Circuit Court

Letter – Virginia Department of Juvenile Justice – Beth Mohler Stinnett, VJCCCA Program Manager: The FY17 financial certification for the County's Virginia Juvenile Community Crime Control program funded by the Virginia Department of Juvenile Justice has been received and the expenditure report has been reviewed; all State funds provided were not expended and \$6,060.50 is due to be returned to the Commonwealth to close the file.

Vice Chairman Vaughn moves to return the \$6,060.50 VJCCCA funds to the Commonwealth. The motion carried as follows

G.L. Simmons	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane Brown, Clerk – not in attendance

2 – Larry J. Parrish, Sheriff: provides an update on Deputy Sheriff Greg Tanners recovery following his on-duty motor vehicle accident and reminds the Board that the Piedmont Regional Jail will receive approximately \$2 million of the \$5 million renovation expense from the Department of Criminal Justice Services

3 – Ellen F. Myatt, Treasurer – nothing to report at this time

4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Terry Royall, Commonwealth's Attorney: Attorney Royall reads excerpts from a prepared letter she has to present to the Board concerning Nottoway County Animal Control and its handling of custodial animals, responsible education of Virginia Animal Control Laws, the importance of maintaining effective relationships with organizations that can assist with the permanent placement of custodial animals, and the need for Freedom of Information Training (FOIA) for County staff

Attorney Royall states that it is her hope the Board shares the same concerns about the recent animal control matters that have been publicized by the local media and FOIA issues. She further reminds the Board that her request, presented during the March regular Board meeting, to have a closed session meeting with them has not honored. Attorney Royall strongly urges the Board to become educated on Virginia Animal Control Laws and provides highlights on a few that the County could be in potential violation of.

Attorney Royall suggests that the County needs to staff properly trained Animal Control Officers, work to improve relationships with local assistance, and provide sufficient veterinary care for custodial animals. She further suggests that most localities have implemented contract care agreements to provide quality care at a reduced rate; however, she states that local vets don't want to treat Nottoway custodial animals because they have a difficult time getting paid.

Supervisor Bowen agrees with Attorney Royall that the Board are not lawyers and are not aware of all of the laws relating to custodial animals and he expresses a strong desire to have the meeting with Attorney Royall as she requested. Vice Chairman Vaughn assures Attorney Royall the Board will meet with her.

Administrator Roark will bring a listing of veterinary expenses paid since July 01, 2017 to the November meeting.

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - \$194.99

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$194.99</u>
	(Refund from vendor)	<u>\$194.99</u>

EXPENDITURES:

4-100-31020-5410	Uniforms	<u>\$194.99</u>
		<u>\$194.99</u>

2 – Budget Adjustment – Commonwealth’s Attorney - \$72.15

REVENUES:

3-100-19010-0050	Forfeited Assets – Commonwealth Attorney	\$72.15
		<u>\$72.15</u>

EXPENDITURES:

4-100-22010-5805	State Asset Forfeiture	\$72.15
		<u>\$72.15</u>

3 – Budget Adjustment – Sheriff - \$466.48

REVENUES:

Revenue received in FY16 (Forfeited Assets)	\$170.10
Revenue received in FY17 (Forfeited Assets)	296.38
	<u>\$466.48</u>

EXPENDITURES:

4-100-31020-5808	State Asset Forfeiture	\$466.48
		<u>\$466.48</u>

4 – Budget Adjustment – Commonwealth’s Attorney - \$682.68

REVENUES:

Revenue received in FY17 (Forfeited Assets)	\$682.68
	<u>\$682.68</u>

EXPENDITURES:

4-100-22010-5808	State Asset Forfeiture	\$682.68
		<u>\$682.68</u>

5 – Erroneous Assessment: Refund Estate of Margaret R. Robertson \$138.18 for erroneous personal property assessments for tax years 2014, 2015, and 2016; the refund is to be applied to the 2017 personal property tax bill number 7522

Supervisor Gary Simmons moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark provided the following information items:

1 – Letter – Virginia Department of Agriculture and Consumer Services, Division of Consumer Protection – Tina M. MacIntyre, Gypsy Moth Protection Program: The 2018 *Guidelines for Participation – Aerial Treatments* for the Virginia Cooperative Gypsy Moth Suppression Program has been completed

2 – Notice – State Corporation Commission: Application of Columbia Gas of Virginia, Inc. for approval to amend a SAVE Plan pursuant to Virginia Code § 56-604 and for approval to implement a 2018 SAVE Plan Infrastructure Reliability and Replacement Adjustment in accordance with Section 20 of its General Terms and Conditions

3 – Notices – Dominion Energy: Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider US-2, Scott, Whitehouse, and Woodland Solar Power Stations for the Rate Year Commencing September 1, 2018 Case No. PUR-2017-00127, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider BW, Brunswick County Power Station, for the Rate Year Commencing September 1, 2018 Case No. PUR-2017-00128, Petition of Virginia Electric and Power Company for approval to extend an existing demand-side management program and for approval of two updated rate adjustment clauses pursuant to § 56-585.1 of the Code of Virginia Case No. PUR-2017-00129

4 – Press Release: Southern Virginia GO Region 3 is Soliciting Project Grant Applications are now being accepted

5 – Blackstone Volunteer Fire Department Incident Report for September 2017

6 – Thank you card from the family of Clarence Simpson for bereavement flowers

7 – Sympathy card from Sharon Harrup and the STEPS, Inc. staff for the loss of Supervisor Clarence Simpson

8 – Minutes: Minutes of the Nottoway County Public Library System Board of Trustees meeting held on August 16, 2017, minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on July 19, 2017, minutes of the Piedmont Regional Jail Board meeting held on August 16, 2017, minutes of the Nottoway Community Planning Management Team meeting held on August 28, 2017, minutes of the Virginia's Growth Alliance marketing committee meeting held on August 17, 2017

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period September 2017

2 - Animal Control Officer's Report: Report period September 2017

3 - Erosion and Sedimentation Report: No report received

4 – Letter – James W. Elliott, Attorney at Law: as a result of Civil Case No. 11-125, County of Nottoway vs. Bernice Johnson for property identified by Tax Map No. 50A19-8C-101A*, a written offer was received in the amount of \$500.00 from JVJ 1 LLC; if the bid is accepted the County will not recover any of the costs previously paid of \$504.60, the Town of Blackstone will not receive any payment toward the unpaid tax lien and will be required to make an additional contribution of \$500.00 to close the file

Supervisor Bowen moves to authorize Attorney Elliott to proceed with the sale, including the subsidies required to close the file. The motion carried as follows after a roll call vote:

G.L. Simmons	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

5 - Letter – Martha S. Mavredes, CPA, Commonwealth of Virginia Auditor of Public Accounts: Providing notification of the recent review of the Commonwealth collections and remittances of the Treasurer, Commissioner of the Revenue, and Sheriff for the year ended June 30, 2017; all Officers were found to be compliant with state laws, regulations, and other procedures relating to the receipt, disbursement, and custody of state funds

6 - Letter – Virginia Association of Counties (VACo) – Dean A. Lynch, Executive Director: Requesting a designation for voting credentials, on behalf of Nottoway County, for the 2017 Annual Business meeting to be held on Tuesday, November 14, 2017

Supervisor Bowen moves to allow Chairman Helen Simmons to hold voting credentials for the VACo Annual meeting; Vice Chairman Sherman Vaughn will serve as alternate. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

7 – Correspondence – Virginia Outdoors Foundation – Sherry Buttrick: VOF is working on an easement that is primarily in Amelia County along Rt. 307 but the property contains approximately 2 acres in Nottoway County; the Board has no problems with the proposed easement

8 - Administrator Roark informs the Board that he has a matter(s) that need(s) to be discussed in closed session; The Board enters closed session under Code of Virginia § 2.2-3711-A-1 Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals, and Code of Virginia.

The Board enters closed session at 7:55 p.m.

The Board returned to open session at 8:43 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Supervisor Bowen moves to reclassify current employee Katy Tomer to Finance Director with an annual salary of \$50,000. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 8:45 p.m., until Friday, November 3, 2017 at 4:00 p.m. in the General District Courtroom.



Chairman



Clerk



Nottoway County
Board of Supervisors

A G E N D A

ADJOURNED MEETING

November 3, 2017

4:00 P.M.

CALL TO ORDER:

Mrs. Simmons

INVOCATION:

Mr. Bowen

PURPOSE OF MEETING:

This is an Adjourned Meeting from October 19, 2017 for the purpose of reviewing the Letters of Interest from those who would like to be considered for the interim appointment as District 5 representative and take any other action necessary following the review.

MOTION:

To enter Closed Session under Section 2.2-3711(A)(1)

MOTION:

To return to Open Session

**CERTIFICATION OF CLOSED
SESSION:**

**ANY ACTION NECESSARY
FOLLOWING CLOSED SESSION:**

ADJOURNMENT:

AT AN ADJOURNED MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON FRIDAY, THE 03RD DAY OF NOVEMBER IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Simmons called the meeting to order at 4:00 p.m.

Supervisor Steve Bowen provided the invocation.

Citizen Sonny Abbott is present and poses a Parliamentary inquire to the Board; according to Code of Virginia §2.2-3711-A-1 isn't it true that compensation is provided to the person selected to fill the unexpired term of the late Clarence Simpson and is it possible that it will be discussed at today's meeting and also asks if there are questions that the Board will ask the candidates to be interviewed that cannot be discussed in closed session.

Administrator Roark informs that County Attorney Preston Williams has clarified that the Board will be in compliance with Code of Virginia §2.2-3711-A-1 if they go in closed session to hold the interviews.

Supervisor Bowen explains his position concerning the Board entering Closed Session; he does not wish to have Administrator Roark nor Assistant County Administrator Prosise participate in the interviews and does not wish to pose questions to those being interviewed but let them speak freely

Chairman Simmons states the purpose of the meeting is to review the Letters of Interest from those who would like to be considered for the interim appointment as District 5 representative and take any other action necessary following the review.

Vice Chairman Vaughn moves to enter closed session under Code of Virginia § 2.2-3711-A-1 Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals

The Board enters closed session at 4:06 p.m.

The Board returned to open session at 5:59 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

November 3, 2017

There being no further business to come before the Board, Chairman Simmons adjourns the meeting at 6:01 p.m., until Monday, November 6, 2017 at 4:00 p.m. in the General District courtroom.

Walter M. Simmons

Chairman

Ronald E. Boat

Clerk

November 06, 2017

AT AN ADJOURNED MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON MONDAY, THE 06TH DAY OF NOVEMBER IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Simmons called the meeting to order at 4:00 p.m.

Supervisor Steve Bowen provided the invocation.

Chairman Simmons states this is an adjourned meeting from November 3, 2017 for the purpose to discuss information gathered at that meeting and take action necessary to appoint an interim replacement for District 5.

Vice Chairman Vaughn moves to enter closed session under Code of Virginia § 2.2-3711-A-1 Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals

The Board enters closed session at 4:01 p.m.

The Board returned to open session at 4:16 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

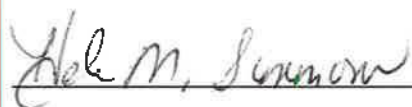
G.L. Simmons	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Vice Chairman Vaughn moves to appoint Noel Shekleton to the District 5 seat of the Nottoway County Board of Supervisors. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

There being no further business to come before the Board, Chairman Simmons adjourns the meeting at 4:19 p.m



Chairman



Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 16TH DAY OF NOVEMBER IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
NOEL R. SHEKLETON
STEVE W. BOWEN
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Simmons called the meeting to order at 7:00 p.m.

Chairman Simmons formally introduces newly appointed District 5 representative Noel Shekleton and welcomes him to the Board.

Reverend Chris Hillman of Sharon Baptist Church provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

The minutes of the October 19, 2017 regular Board meeting, the November 03, 2017 adjourned meeting, and the November 06, 2017 adjourned meeting were presented. Vice Chairman Vaughn moved to adopt the October 19, 2017, November 03, 2017, and the November 06, 2017 minutes as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
N.R. Shekleton	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Chairman Simmons asks if there are any delegations from the public;

Sonny Abbott: Mr. Abbot asks if there are any new revenue ideas for FY19 and questions the legitimacy of unspent funding at the end of each fiscal year. Mr. Abbott suggests using a portion of the excess fiscal year funds and build a County Animal Shelter that the citizens can be proud of.

Public Hearing: Hearing to consider a proposed Ordinance Amendment under the following style:

To amend Chapter 113, TAXATION, Article IX – Motor Vehicle License Tax of the Nottoway County Code, under the following style:

Rescind above stated article, removing decal requirement
Enact Article XIV – COUNTY VEHICLE LICENSES – Establish License Fee

Chairman Simmons asks if there is anyone present wishing to comment, either for or against, the proposed Amendment; there is no one present wishing to comment. Supervisor Bowen moves to approve the Ordinance Amendment enacting Article XIV – COUNTY VEHICLE LICENSES – Establish License Fee. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
N.R. Shekleton	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR
ORDINANCE AMENDMENT)

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that Lazaretto Creek Road paving project is complete, the last secondary mowing of the season is still on-going, along with tree trimming, surface treatment schedule has been completed, there has been a minor issue with the loop detectors at some stoplights in Crewe that will be corrected soon, bridge over railroad tracks on Rt. 723 will be repaired tomorrow beginning at 8:30 a.m.

A - Statement – Nottoway Avenue Revenue Sharing Project – Town of Blackstone: The final engineering invoice, from the Town of Blackstone, for \$3,271.84 for the Nottoway Avenue Sidewalk Project has been received. Vice Chairman Vaughn moves to pay the \$3,271.84 final engineering invoice. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
N.R. Shekleton	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

B – November 16, 2017 Monthly Permit

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on November 10, 2017; minutes of the regular meeting of the Nottoway County School Board held on October 12, 2017

Health Department: There has been no report provided

Economic Development Committee: Administrator Roark informs there will be a meeting scheduled for late November or early December

Regional Jail Authority Report & Juvenile Detention Center: Piedmont Regional Jail Authority July 2017 – September 2017 Jurisdiction/Billing Reports, September 2017 Piedmont Regional Jail Revenue report

Landfill: Administrator Roark gave the Landfill report and informed that the tank truck, used for leachate hauling, has become unusable due to a collapsed tank and either a replacement tank or truck will need to be purchased as soon as possible; Vice Chairman Vaughn moves to replace the tank on the existing truck. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
N.R. Shekleton	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

A – October 2017 Solid Waste Report; average of 70.42 tons of waste per day received

B - Draper Aden Associates – William G. Hase, Program Engineer I: Proposal for Cell 5 Construction Documents and Bidding Services for the Nottoway County Landfill, Permit No. 304, DAA #20344-00

C – Draper Aden Associates – Jeff Norman, Senior Project Geologist: Results of the Groundwater Monitoring Sampling Event 48 performed on October 17, 2017

Fort Pickett Redevelopment Authority: Administrator Roark has nothing to report

Planning Commission Report: Administrator Roark states there was no meeting held for November

Christmas tree ornament – Governor’s Mansion: Administrator Roark explains that Mrs. Cary has already presented the ornament to the Board and it has been sent to the Governor’s Office. Mrs. Cary, the Art Teacher for Nottoway Intermediate School, provided a brief explanation on the inspiration for her design of the “Old Brick Church” ornament; faith, unconditional love and community service.

Equalization Board: Administrator Roark provides an update on the process to include the advertisement for the hearing requests must be run for three consecutive weeks, there must be a 45 day minimum delay between a request and the hearing, the Board cannot arbitrarily set an end date for the hearings, training is required for members of the Equalization Board and is completed by the Virginia Department of Taxation. It is further explained that the firm completing the reassessment suggests compensating the members \$150 per full day and \$75 per half day. Administrator Roark clarifies that the Equalization Board has not yet been appointed; awaiting the signature from all three Circuit Judges.

Letter – Virginia Department of Motor Vehicles – Richard D. Holcomb, Commissioner: Notification that Nottoway County is due \$225.00 from the sale of the Animal Friendly license plates. Supervisor Bowen moves to accept and appropriate the \$225.00. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
N.R. Shekleton	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Letter – Virginia Office of Children’s Services – Scott Reiner, Executive Director: An exit conference to review findings from the Nottoway County Child Services Act (CSA) Self-Assessment Validation Audit performed in May 2017 was conducted on June 26, 2017; as a result the auditor reported several instances of non-compliance in which CSA state pool funds were expended in violation of requirements established by the Code of Virginia, as well as several additional findings that did not attach to specific CSA state pool funding. As a consequence of the audit findings the Virginia Office of Children’s Services has denied recovery and/or reimbursement of funds in the amount of \$131,574.

Administrator Roark clarifies that the findings are not due to the performance of the current CSA Coordinator; she is however appealing to the VA OCS and hopes to have the denial of fund amount reduced significantly.

Reports, requests, and recommendations of Constitutional Officers:

- 1 – Jane Brown, Clerk – not in attendance
- 2 – Larry J. Parrish, Sheriff:
- 3 – Ellen F. Myatt, Treasurer – nothing to report at this time
- 4 – Christy Hudson, Commissioner of the Revenue – not in attendance
- 5 – Terry Royall, Commonwealth’s Attorney: not in attendance

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - \$194.99

REVENUES:

3-100-18990-0990	Miscellaneous – Library (E-rate proceeds)	<u>\$2,846.00</u> <u>\$2,846.00</u>
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EXPENDITURES:

4-100-73010-5203	Telephone	\$ 691.00
4-100-73010-5204	Internet Access	<u>2,155.00</u> <u>\$2,846.00</u>

2 – Erroneous Assessment: Refund Herbert E. and Joyce R. Winn \$37.60 for an erroneous real estate assessment for tax year 2016; this amount is to be applied to the 2017 tax bill

3 – Erroneous Assessment: Refund William L. and Darlene Nash \$188.00 for an erroneous real estate assessment for tax year 2016; this amount is to be applied to the 2017 tax bill

Vice Chairman Vaughn moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
N.R. Shekleton	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark provided the following information items:

1 – Virginia Department of Social Services – Margaret Ross Schultze, Commissioner: 2017 Annual Financial Statements for Nottoway County Department of Social Services

2 – Thank you card from Jean Payne for the bereavement flowers sent during the passing of her mother

3 - Letter – Virginia Department of Environmental Quality – Sanjay Thirunagari, Manager, Recycling and Litter Programs, Division of Land Protection and Revitalization: Providing notification that Nottoway County has been awarded \$5,460.00 for litter prevention and recycling program activities.

4 – Letter – Virginia Association of Counties (VACo) – Dean Lynch, Executive Director: VRS Board of Trustees has certified an employer contribution rate of 15.68 percent for the teacher plan for the 2018-2020 biennium budget, this rate is lower than the General Assembly approved FY18 contribution rate of 16.32 percent; the VRS Board also certified an employer contribution rate of 1.20 percent for the teacher retiree health insurance credit and 1.31 percent for group life insurance

5 – Letter – County of Nelson, Virginia – Stephen A. Carter, Administrator: Expressing appreciation for the County's response to their request for input on the Memorandum of Understanding between the Virginia Department of Environmental Quality and the Atlantic Coast Pipeline Project

6 – Minutes: Minutes of the Nottoway County Public Library Board of Trustees meeting held on September 20, 2017, minutes of the Piedmont Regional Jail Authority Board meeting held on September 20, 2017

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period October 2017

2 - Animal Control Officer's Report: Report period October 2017; Expenditure detail of funds expended from the Vet line item in the Animal Control budget, \$3,761.55 spend from July 01, 2017 thru November 07, 2017

Supervisor Bowen asks Chairman Simmons if she wishes for the entire Board to meet with Commonwealth's Attorney Terry Royall or just the Personnel Committee. Chairman Simmons explains that she has spoken with Attorney Royall and agreed for the entire Board to meet with her after they return from the VACo trip.

3 - Erosion and Sedimentation Report: Report period November 2017

4 - Nottoway County E911 Sign Maintenance Report

5 - Letter – James W. Elliott, Attorney At Law: Attorney Elliott provides the results of the recent delinquent tax auction held at the Courthouse:

A – Three properties (Ruby M. Barlow, Lewis Fowlkes, and Effie D. Stewart) received adequate bids allowing for the payment of all taxes and costs; these bids will be submitted to the Court for acceptance

B - Bids for the following parcels were insufficient to pay all outstanding taxes and court costs – County needs to either reject these bids and attempt a resale or accept these bids and subsidize the sales:

1 – Essie W. Cousin – property assessed at \$34,000 – combined bid received of \$1,500: acceptance of this bid will not allow for recovery of costs previously paid of \$322.20; will not allow for recovery of an unpaid tax lien and will require an additional County contribution to close the file; this figure includes the outstanding taxes due to the Town of Blackstone in the amount of \$17.60

2 – Dorothy B. Harris – property assessed at \$4,000 - bid received of \$1,000.00: acceptance of this bid will not allow for recovery of costs previously paid of \$84.60; will not allow for recovery of an unpaid tax lien and will require an additional County contribution of \$1,257.04 to close the file; this figure includes the outstanding taxes due to the Town of Blackstone in the amount of \$1,507.04

3 – Robert W. McDaniel – property assessed at \$78,600 - bid received of \$1,100: acceptance of this bid will not allow for recovery of costs previously paid of \$120.60; will not allow for recovery of an unpaid tax lien and will require an additional County contribution of \$806.49 to close the file; this figure includes the outstanding taxes due to the Town of Crewe in the amount of \$1,156.49

4 – Lois L. Wainwright – property assessed at \$2,400 - bid received of \$100: acceptance of this bid will not allow for recovery of costs previously paid of \$40.60; will not allow for recovery of an unpaid tax lien and will require an additional County contribution of \$650.00 to close the file

5 – Catherine Wright – property assessed at \$3,000 - bid received of \$500: acceptance of this bid will not allow for recovery of costs previously paid of \$; will not allow for recovery of an unpaid tax lien and will require an additional County contribution of \$2,680.36 to close the file; this figure includes the outstanding taxes due to the Town of Blackstone in the amount of \$2,030.36

Supervisor Bowen moves to contact the managers of the Town's affected and seek their wishes for waiving the taxes due their town in attempts to accept the bids received and get the properties back on the tax rolls. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
N.R. Shekleton	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

6 - Letter – Darlene Nash, President – Nottoway Allies For Paws (NAFP): Requesting for this organization to be provided a 48-hour notice before euthanizing dogs that are in the pound; a dog that otherwise appears to be in good health and is not considered a dangerous dog. NAFP continues their efforts to have adoptable animals placed, either in a suitable home or with a rescue agency that can do the same and feels that their request will assist with maintaining a good reputation with these groups.

Supervisor Bowen moves to approve the Nottoway Allies For Paws request for a 48-hour notice on plans for euthanizing dogs from the pound when possible; noting there will be times when this is not possible and the County wishes for this to be made aware to the organization. The motion carried as follows:

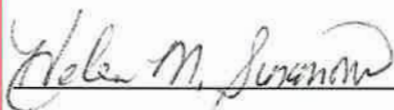
G.L. Simmons	Yes
S.W. Bowen	Yes
N.R. Shekleton	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

7 - Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$4,650.50. Vice Chairman Vaughn moves to approve the payment to Attorney Elliott. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark provides a brief rundown on the recent Virginia Association of Counties (VACo) conference; the Board members participated in a number of committee meetings to include Economic Development and Planning, Finance, General Government, Health and Human Resources, and Nominating, they listened to a number of informative presentations from various speakers, including a presentation on the State budget and what to expect in the coming years, and Supervisor Bowen was a presenter for one of the sessions. Supervisor Bowen was named the 1st Vice President of VACo during the annual business meeting.

There being no further business to come before the Board, Supervisor Bowen closes out the meeting with a prayer and Chairman Simmons adjourned the meeting at 7:45 p.m.

 Chairman

 Clerk

**AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF
NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE
THEREOF, ON THURSDAY, THE 16th DAY OF NOVEMBER IN THE YEAR
OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 242nd YEAR OF
THE COMMONWEALTH:**

**PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE-CHAIRMAN
STEVE W. BOWEN
GARY L. SIMMONS
NOEL R. SHEKLETON
RONALD E. ROARK, CLERK**

**AN ORDINANCE TO AMEND
CHAPTER 113, TAXATION
OF THE NOTTOWAY COUNTY, VIRGINIA
CODE**

By authority of Section 15.2-2280 et. seq. of the Code of Virginia (1950), as amended, the Nottoway County Code is hereby amended with respect to the following articles and sections, to-wit:

Chapter 113, TAXATION, Article IX – Motor Vehicle License Tax is **recinded**.

Chapter 113, TAXATION, Article XIV – County Vehicle Licenses is **enacted**.

Chapter 113- Article XIV. County Vehicle Licenses

§ 69. Vehicles required to be licensed; situs; student owners; grace period.

A. Every person who shall own or lease a motor vehicle normally garaged, stored or parked in the County shall pay an annual County license fee for such vehicle, as required herein.

B. Persons who establish residence in the County during the license year shall comply with the provisions of this chapter within 45 days subsequent to establishing such residence.

C. The situs for the imposition of licensing fees under this chapter shall in all cases, except as hereinafter provided, be the locality in which the motor vehicle is normally garaged, stored, or parked. If it cannot be determined where the personal property is normally garaged, stored, or parked, the situs shall be the domicile of its owner. In the event the owner of the motor vehicle is a full-time student attending an Institution of higher education, the situs shall be the domicile of such student, provided that the student has presented sufficient evidence that he has paid a personal property tax on the motor vehicle in his domicile.

§70. Assessment of license fee; exemptions for volunteer fire department and rescue squad members; Prisoners of War.

A. There is hereby assessed to any person owning a motor vehicle normally garaged, stored or parked in Nottoway County on January 1st of each year a Nottoway County motor vehicle license fee.

B. The chief or captain of each volunteer fire department and volunteer emergency rescue squad will prepare and certify a list of active members of his department or squad who regularly respond to calls or perform other duties for the department or squad and who reside in the County. The certified list will include the complete name of each individual, his residence address, and the identification number and description of the cars owned or leased by such active member and to be certified for exemption. Each individual so certified will complete the required application form and submit it to his chief who will attach all individual applications to the certified listing and submit them to the Treasurer of the County prior to April 1st of each year.

After reviewing and comparing the certified listings and applications with the personal property tax rolls, the Treasurer will exempt to each certified member one license fee without charge. No member of a volunteer rescue squad or volunteer fire department shall be issued an exception for more than one vehicle free of charge.

C. Any persons that have been Prisoners of War are hereby exempt from the mandatory licensing fees as specified in this chapter.

§71. Amount of fee, and Antique Exemptions

A. On each and every passenger vehicle and truck there shall be an annual license fee of \$25.00, and on each and every motorcycle, with or without a sidecar, a license fee of \$18.00, and on each and every trailer, a license fee of \$16.00.

B. The provisions of this chapter shall not be construed as to impose a license fee upon any motor vehicle when the motor vehicle is operated by a common carrier of persons or property operating between cities and towns in the commonwealth and not in intracity transportation or between cities and towns on the one hand and points and places outside cities and towns on the other and not in intracity transportation.

C. Antique motor vehicles and antique trailers, as defined in § 46.2-100, Code of Virginia, registered and licensed by the state in accordance with §46.2-730A, Code of Virginia, shall be exempt from the payment of the license fee levied under this chapter, provided that other conditions prescribed herein are met. in order to qualify for exemption hereunder, an antique motor vehicle and antique trailer registered and licensed under § 46.2-730, Code of Virginia, shall not be used for general transportation purposes, including but not limited to daily travel to and from the owner's place of employment, but shall only be used:

(1) For participation in club activities, exhibits, tours, parades, and similar events;

(2) On the highways of the commonwealth for the purpose of testing its operation or selling the vehicle or trailer, obtaining repairs or maintenance, transportation to and from events as described in Subsection B(1) of this section, and for occasional pleasure driving not exceeding 250 miles from the residence of the owner; and

(3) To carry or transport passengers in the antique motor vehicle, personal effects in the antique motor vehicle and antique trailer, or other antique motor vehicles being transported for show purposes.

D. All fees collected pursuant to this chapter shall be deposited by the Treasurer in the general fund of the County.

§72. Payment of personal property taxes and license fee prerequisite to vehicle license.

A. No motor vehicle shall be licensed by the Department of Motor Vehicles until such applicant for such license has paid all personal property taxes and the license fee assessed hereunder upon the motor vehicle to be licensed and until the Department of Motor Vehicles has been provided satisfactory evidence by the Treasurer of Nottoway County that any delinquent motor vehicle personal property taxes or license fees which have been properly assessed or are assessable against the applicant by the County have been paid.

B. No motor vehicle license shall be issued by the Virginia Department of Motor Vehicles unless the tangible personal property taxes properly assessed or assessable by the County on any tangible personal property used or usable as a dwelling and owned by the taxpayer have been paid.

C. No motor vehicle license shall be issued by the Virginia Department of Motor Vehicles to an owner of a motor vehicle as to which a fee is required to be paid pursuant to this chapter qualified under the provisions hereof to a waiver of the fee, until the applicant for such license or registration from the Department of Motor Vehicles has produced before the Nottoway County Treasurer, or his agent, satisfactory evidence that all personal property taxes upon the motor vehicle have been paid and satisfactory evidence that any delinquent personal property taxes due with respect to the vehicle which have been properly assessed or are assessable against the owner have been paid.

§73. License year.

The license year with respect to which the fee required to be paid under this chapter is assessed, shall be January 1st through December 31st of each year. The fee assessed under this chapter shall be assessed to the owner of each motor vehicle as provided in this chapter for motor vehicles owned January 1st of each year.

The fee shall be payable on or before December 5th of each year, and with respect to any fees not paid at that time, a fee of \$20 to reimburse the County of Nottoway for costs associated with administration of the Vehicle Registration Withholding Program with the Commonwealth of Virginia Department of Motor Vehicles shall be assessed. The fee herein assessed will be based upon ownership of vehicles on fee day, that is January 1st of each year, and the period for which the license is effective shall be January 1st through December 31st of the next ensuing year.

§74. Failure to pay license fee or personal property taxes.

A. In the event that the license fee required by this chapter is not paid, or if any personal property taxes, properly assessed against such vehicle, are not paid on or before December 5th of each year; with respect to each owner or co-owner of any motor vehicle as to which the license fee has not been paid, or any personal property taxes have not been paid, the Treasurer shall mail to the owner/co-owner by first-class mail notice of Intent to request the Commonwealth of Virginia Department of Motor Vehicles under the Vehicle Registration Withholding Program to deny his or her registration renewal with respect to the vehicle which is subject to the license fee or personal property tax herein. In the event of payment of that vehicle license fee and/or delinquent personal property taxes, the Treasurer shall provide to the vehicle owner/co-owner an approved numbered receipt that clearly indicates that the vehicle owner/co-owner has paid in full all outstanding local vehicle fees and delinquent taxes to the locality, together with the penalty, interest and administrative fee hereinabove set forth.

B. It shall be unlawful for any owner of a motor vehicle to fail to pay the local license fee or personal property taxes assessed with respect to each motor vehicle.

C. A violation of this section shall constitute a Class 4 misdemeanor.

D. A violation of this section by the registered owner of the vehicle shall not be discharged by prepayment of a fine or by payment of a fine imposed by the court except upon presentation of satisfactory evidence that the required license has been obtained.

Effective date of this amendment is upon its passage, to-wit:

Passed by the Board of Supervisors of Nottoway County at a meeting and public hearing held on the 16th day of November by a vote of 5 to 0.

FOR THE BOARD OF SUPERVISORS

By Helen M. Simmons
Chairman – Board of Supervisors

Attest:

Ronald E. Goark
Clerk

December 07, 2017

AT A SPECIAL MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 07TH DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
NOEL R. SHEKLETON
STEVE W. BOWEN
GARY L. SIMMONS
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

ABSENT: RONALD E. ROARK, COUNTY ADMINISTRATOR

Chairman Helen Simmons called the meeting to order at 6:00 p.m.

Supervisor Steve Bowen provided the invocation.

Chairman Simmons stated the purpose of the meeting is to meet with the Commonwealth's Attorney to discuss personnel issues.

Vice Chairman Vaughn moves to enter closed session Code of Virginia § 2.2-3711-A-1 Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals, and Code of Virginia.

The Board enters closed session at 6:05 p.m.

The Board returned to open session at 7:05 p.m.

The Board proceeds with certifying the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

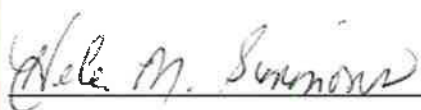
G.L. Simmons	Yes
S.W. Bowen	Yes
N.R. Shekleton	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

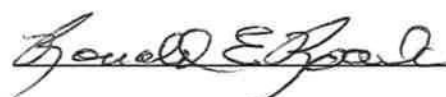
The Board discusses a letter received from Attorney Royall, concerning an application received by the Virginia Department of Alcoholic Beverage Control for a "mixed beverage on premises" licenses for Paris Inn Restaurant; located within the corporate limits of Burkeville.

The Board chooses to take no action on the matter, in turn forwarding it to Burkeville Mayor Joe Morrisette; they are the local governing body for this facility.

There being no further business to come before the Board, Chairman Simmons moves to adjourn the special meeting at 7:10 p.m.



Chairman



Clerk



Nottoway County
Board of Supervisors

A G E N D A

November 16, 2017

7:00 P.M.

- A- CALL TO ORDER:** Chairman Simmons
- INTRODUCE NEW BOARD MEMBER:** Chairman Simmons
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Simmons
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Amend Motor Vehicle License Tax Ordinance – Eliminate Decal Requirement
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Appropriation – Revenue Sharing Program
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report
 - A- Monthly Waste Report
 - B- Completed Contract – New Cell Plans, etc.
 - C- Groundwater Monitoring

		7-	Fort Pickett Redevelopment Authority
		8-	Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	1-	Christmas Tree Ornament – Governor’s Mansion
G-	NEW BUSINESS:	1-	Equalization Board – Set Rate of Pay & Completion Date
		2-	Dept. of Motor Vehicles – Animal Friendly License Plate Fee
		3-	Office of Children’s Services Audit
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1-	Jane Brown, Clerk
		2-	Larry J. Parrish, Sheriff
		3-	Ellen F. Myatt, Treasurer
		4-	Christy Hudson, Commissioner of the Revenue
		5-	Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	1-	Budget Adjustment – Library – \$2,846.00
		2-	Erroneous Assessment – Winn - \$37.60
		3-	Erroneous Assessment – Nash - \$188.00
J-	INFORMATION ITEMS:	1-	Social Services Report
		2-	“Thank You” - Mrs. Wootton
		3-	Litter Control Grant
		4-	Letter - VACo
		5-	Letter – Nelson County
		6-	Minutes
K-	COUNTY ADMINISTRATOR:	1-	Building Inspector’s Report
		2-	Animal Control Officer’s Report

A- Medical Care Expense

3- E & S Report

4- 911 Sign Installation

5- Delinquent Tax Collection

6- Request – Nottoway Allies for Paws

7- Delinquent Tax Collection Invoices

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

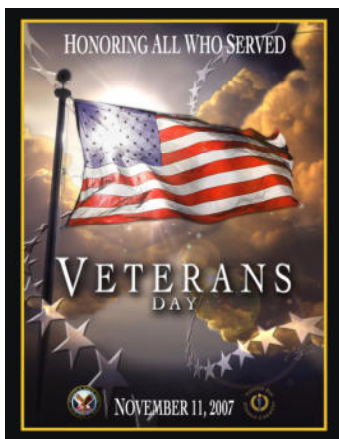
Mr. Shekleton

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



REMEMBER ALL



Nottoway County
Board of Supervisors

A G E N D A

December 21, 2017

7:00 P.M.

- A- CALL TO ORDER:** Chairman Simmons
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Simmons
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Resolution – Simpson
 - 2- Resolution – Inge
 - 3- Presentation of Audit – Robinson,
Farmer, Cox Associates
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - 2- School Board
 - 3- Health Department – Alex P. Samuel,
MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile
Detention Center
 - 6- Landfill Report
 - A- Monthly Report
 - B- Leachate Report
 - C- Financial Responsibility Demonstration
 - 7- Fort Pickett Redevelopment Authority

- | | | |
|--|----|--|
| | 8- | Planning Commission Report - Mr. Roark |
| F- UNFINISHED BUSINESS: | 1- | Delinquent Tax Auction |
| G- NEW BUSINESS: | 1- | Request – Mr. Elliott – Delinquent Tax Collection |
| | 2- | Nottoway Library Request |
| | 3- | Letter – Helen Yvonne Williams |
| | 4- | Letter – Dept. of Health & Developmental Services |
| | 5- | Proposal – Draper Aden |
| H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS: | 1- | Jane Brown, Clerk |
| | 2- | Larry J. Parrish, Sheriff |
| | 3- | Ellen F. Myatt, Treasurer |
| | 4- | Christy Hudson, Commissioner of the Revenue |
| | 5- | Terry Royall, Commonwealth Attorney |
| I- CONSENT CALENDAR: | 1- | Budget Adjustment – Sheriff - \$2,261.58 |
| | 2- | Erroneous Assessment – Le Lage Landen - \$1,507.00 |
| | 3- | Erroneous Assessment – Walton - \$344.17 |
| | 4- | Erroneous Assessment – Parker - \$172.50 |
| | 5- | Erroneous Assessment – Shelton – \$168.54 |
| | 6- | Budget Adjustment – Sheriff - \$13,200.00 |
| | 7- | Budget Adjustment – Library - \$215.34 |
| | 8- | Budget Adjustment – Sheriff - \$440.06 |

9- Erroneous Assessment – Woodburn - \$30.53 & Snead - \$41.84

J- INFORMATION ITEMS:

- 1- Letter – John Jenkins
- 2- Letter – McDonald
- 3- Fire Dept. Report
- 4- Blackstone Burn Building
- 5- Letter – National School Choice Week
- 6- Letter – VACo
- 7- Notice – USDA
- 8- Notice – Dominion Energy
- 9- Notice – VEPCO
- 10- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Letter - CSA
- 5- Letter – Robinson, Farmer, Cox Associates
- 6- Letter – Baker & Miller PLLC
- 7- VA's Growth Alliance
- 8- Lease – Bowling Center
- 9- Closed Session – 2.2-3711(A)(1) – Personnel

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

Mr. Shekleton

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



REMEMBER THE REASON



AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
NOEL R. SHEKLETON
STEVE W. BOWEN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

ABSENT: GARY L. SIMMONS
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Simmons called the meeting to order at 7:00 p.m.

Reverend Celeste Heath of Crenshaw United Methodist Church provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

Chairman Simmons states that with the absence of Supervisor Gary Simmons, any vote that results in a tie will defeat that motion.

The minutes of the November 16, 2017 regular Board meeting and the December 07, 2017 special call meeting were presented. Vice Chairman Vaughn moved to adopt the November 16, 2017 and the December 07, 2017 minutes as presented. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
N.R. Shekleton	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Chairman Simmons asks if there are any delegations from the public;

Sonny Abbott: Mr. Abbott speaks in reflection of 2017 and hopes for positive change for 2018; encourages the Board to allow delegations to hold more importance than in years past.

Administrator Roark provides answers to Mr. Abbott's questions/comments from the November regular meeting. He explains that the County is governed by the Dillon Rule which limits what it can do and how it can raise funds. He specified that the County does anticipate new revenue when the Atlantic Coast Pipeline project is completed; however it is also anticipated that the County will be required to reduce the real estate tax rate as a direct result of the reassessment. Administrator Roark goes on to explain reasons for there being an excess of funds left remaining at the end of a fiscal year; Departmental budgets are prepared based on anticipated need and all of the funding is not always needed, which he explains is the ideal scenario.

Presentation: Resolution in Memorium for former District 5 Supervisor Clarence A. Simpson. Supervisor Shekleton moves to adopt the Resolution in Memorium. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
N.R. Shekleton	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Presentation: Resolution in Appreciation for Lynne Mann Inge for her nearly forty years of service at Piedmont Geriatric Hospital. Supervisor Bowen moves to adopt the Resolution in Appreciation. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
N.R. Shekleton	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Presentation - Robinson, Farmer, Cox Associates: Mr. Paul Lee presents to the Board the completed Nottoway County Audit for the fiscal year ending June 30, 2017. Mr. Lee reports that the Audit found the County to be in solid financial shape; the unallocated reserve funds were approximately 14 million at the end of the year. Mr. Lee further states that the tax collection rate remains noteworthy at 97.7%. Mr. Lee reports that there was a management letter comment issued for one item and that is due to the need of the School Board to produce an post-employment benefit actuarial.

Supervisor Bowen asks if the Board can have a work session before the Budget Committee begins its work, in 2018, for discussion of items that could be beneficial as they relate to the County's finances.

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that there are crews on 360 & 460 completing shoulder work, reminds every one of the "move over" law and to please move over if safely possible when approaching a VDOT work zone, right-of-way slope mowing is being completed by contract forces, a deficient bridge on Rt. 624, Cary Shop Road, over Horsepen Creek is on schedule to be replaced in late January or early February and is expected to take 3-4 months to complete

A – December 21, 2017 Residency report

Vice Chairman Vaughn asks Mrs. Bryant to have a speed reduction study initiated for Courthouse Road, beginning just outside of the Corporate Limits of the Town of Blackstone through the entire portion located in the County

Administrator Roark presents a letter that was sent to Town of Crewe Mayor Greg Eanes by Nottoway County Public Schools Superintendent Rodney Berry concerning safety concerns of the traffic conditions existing at the Sunnyside Road/Route 460 Intersection in the mornings. It was the decision of the Transportation Team to reroute the 12 buses that go to Crewe Primary School to avoid entering this intersection.

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on December 14, 2017; minutes of the regular meeting of the Nottoway County School Board held on November 09, 2017

Administrator Roark presents a letter from Nottoway County Public Schools Superintendent Dr. Rodney Berry concerning an anticipated 15% increase in the Schools' health care insurance for the 18-19 school year. Dr. Berry is asking for the Board's financial assistance to participate in the COVA Local health care plan being offered by the Commonwealth of Virginia; it is expected to cost the Division between \$316,800 and \$554,000 more.

Administrator Roark informs that it is the Budget Committee's recommendation not to commit to the funding at this time. Vice Chairman Vaughn moves accept the Budget Committee's recommendation to deny the Superintendent's request for committed funding for the new health care plan. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	No
N.R. Shekleton	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Health Department: There has been no report provided

Economic Development Committee: Administrator Roark informs there will be no meeting held in December

Regional Jail Authority Report & Juvenile Detention Center: Piedmont Regional Jail Authority October 2017 Transportation Report, Piedmont Regional Jail Authority August 2017 – October 2017 Jurisdiction/Billing Reports; copy of order concerning a court order from the Department of Justice, October 2017 Piedmont Regional Jail revenue report

Landfill: Administrator Roark gave the Landfill report

A – November 2017 Solid Waste Report; average of 70.42 tons of waste per day received

B – October 2017 Daily Leachate Disposal Record

C – Draper Aden Associates – Jeff Norman (PG), Environmental Services Division: Results of the Nottoway County Sanitary Landfill (active facility) Groundwater Monitoring Program sampling event 84 performed on 10-17-2017

D – Robinson, Farmer, Cox Associates: Financial Assurance documents for the closure care, post-closure care, and corrective action costs for the Nottoway County Sanitary Landfill

Fort Pickett Redevelopment Authority: Administrator Roark reports that the building that was renovated for the Southside Virginia Community College Lineman Program students is staying full; Hensel Phelps, the contractor for Phase III of FASTC, is leasing a building and parking area from the County and has completed \$30-\$40,000 in renovations

Planning Commission Report: Administrator Roark states there was no meeting held for December

Delinquent Tax Auction: Administrator Roark informs that he has been in communications with Blackstone Manager Phillip Vanoorbeeck and he stated that the Town Council approved waiving the taxes due from the parcels auctioned at the last delinquent tax auction but has not forwarded this action in writing as he stated he would; there has been no reply from the Town of Crewe

Letter - James W. Elliott, Attorney at Law: a Nottoway County parcel (Parcel No. 18-31) was sold at public auction for the collection of delinquent real estate taxes on July 26, 2016; it has since been discovered that the property was incorrectly described and is mapped under a different property owner. Attorney Elliott informs that the purchaser would like a refund of the purchase price in the amount of \$800; should the county choose to honor the refund request, he will refile the suit to correctly describe the land and hopefully recover the refunded amount at a future tax sale.

Vice Chairman Vaughn moves to refund the buyer of Parcel No. 18-31 the purchase price of \$800, thereby authorizing Attorney Elliott to refile the suit. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
N.R. Shekleton	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Letter – Nottoway County Public Library System – Jacqueline Zataweski, Director: Director Zataweski is requesting an additional FY18 local appropriation of \$5,000 to compensate for increases in operating expenses and aid in accommodating the unexpected increase in salary expenses. Chairman Simmons forwards the request to the Budget Committee for their review and recommendation.

Letter – Helen Yvonne Williams, Estate Executrix for Williams Henry Shepperson, III: Mr. Shepperson's estate wishes to donate property situated in the County of Nottoway, State of Virginia, described as, Assessor's Parcel Number 31-74 – 2 acres; Executrix Williams is willing to certify that it would be a bona fide gift with no obligations, express or implied, of any other services of any kind now or in the future.

Administrator Roark explains, that while the offer of donation is appreciated, he sees no benefit to the County accepting the property. It is the Boards decision to take no action at this time.

Letter – Virginia Department of Behavioral Health and Development Services – Jack Barber, MD, Interim Commissioner: informing that due to the census of the Virginia Center for Behavioral Rehabilitation (VCBR) being very close to maximum capacity and due to delays in releasing funds for the proposed expansion of the facility, there has been an approved plan to temporarily occupy a housing unit located at Piedmont Geriatric Hospital for the care and treatment of 22 individuals adjudicated as sexually violent predators

Letter – Draper Aden Associates – William G. Hase, P.E., I: notification that Nottoway County's Solid Waste Management Plan will need to be updated by May 22, 2018; historically updates have been just a letter updated general information but it has been implied that a complete plan overhaul is expected. Mr. Hase provides cost estimates of \$2,000 for a letter update and \$8,000 to \$12,000 for a complete plan overhaul.

Vice Chairman Vaughn moves to attempt at satisfying the update requirement with a letter update at the cost of \$2,000 but if a complete plan overhaul is required proceed with this update at a cost not to exceed \$12,000. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
N.R. Shekleton	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane Brown, Clerk – not in attendance

2 – Larry J. Parrish, Sheriff – nothing to report at this time

3 – Ellen F. Myatt, Treasurer – nothing to report at this time

4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Terry Royall, Commonwealth's Attorney – Wishes to acknowledge the Buildings and Grounds work that County employee Wayne Mayton performs on the Courthouse Complex

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - \$2,261.58

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	\$1,168.42
	(VML Ins. Proceeds – Felder total loss)	
	Miscellaneous – Undefined	<u>1,093.16</u>
	(VML Ins. Proceeds – Tanner total loss)	<u>\$2,261.58</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	\$2,261.58
		<u>\$2,261.58</u>

2 – Erroneous Assessment: Refund De Lage Landen Financial Services, Inc. \$1,507 for an erroneous business personal property assessment for tax year 2017

3 – Erroneous Assessment: Refund Edith Walton \$344.17 for erroneous real estate assessments, due to her eligibility for Veteran exemption as a spouse, for tax years 2015, 2016, and 2017

4 – Erroneous Assessment: Refund Evelyn A. Parker \$172.50 for erroneous real estate assessments for tax years 2014, 2015, 2016, and 2017

5 – Erroneous Assessment: Refund Ralph Toney Shelton, Jr. \$168.54 for erroneous late filing penalties

6 - Budget Adjustment – Sheriff - \$13,200.00

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	\$13,200.00
	(VML Ins. Proceeds – Tanner total loss)	<u>\$13,200.00</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	\$13,200.00
		<u>\$13,200.00</u>

7 - Budget Adjustment – Library - \$215.34

REVENUES:

3-100-18990-0990	Library - Miscellaneous	\$215.34
	(Additional E-rate proceeds)	<u>\$215.34</u>

EXPENDITURES:

4-100-73010-5203	Telephone	\$215.34
		<u>\$215.34</u>

8 - Budget Adjustment – Sheriff - \$440.06

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	\$440.06
	(Dept. of Soc Ser fuel consumption)	<u>\$440.06</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	\$440.06
		<u>\$440.06</u>

9 – Erroneous Assessment: Refund Woodburn Farm, LLC \$30.53 and James Snead, III \$41.84 for an erroneous personal property assessment for tax year 2016; a portion of the property was transferred from Woodburn Farm, LLC to James Snead, III

Supervisor Bowen moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
N.R. Shekleton	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark provided the following information items:

1 – Letter – John D. Jenkins, Supervisor – County of Prince William, Virginia: offering congratulations to Supervisor Steve Bowen for his recent election as First Vice President of the Board of Directors for the Virginia Association of Counties

2 – Note – Chris J. McDonald, Esq, Director of Government Relations – Virginia Association of Counties: Expressing appreciation to Supervisor Bowen for presenting during the recent annual conference and offers congratulations for his election as First Vice President of the Board of Directors

3 – Blackstone Volunteer Fire Department Incident reports for October 2017 and November 2017

4 – Blackstone Fire Training Facility, burn building prop Five (5) Year Structural Evaluation for the Virginia Department of Fire Programs; the review revealed that the burn building prop was in a serviceable condition, however it was recommended that the noted distress listed in the Summary of Distress be repaired as soon as possible to prevent future distress and prolong the life of the structure

5 – Letter – Andrew Campanella, President – National School Choice Week: requesting Nottoway join other cities and counties across the country in officially recognizing January 21-27, 2018 as School Choice Week; issuing such a proclamation provides an opportunity to shine a positive spotlight on the K-12 education options available for children and families in the County

6 – Letter – Valerie Russell, Administrative Secretary – Virginia Association of Counties: expressing appreciation for the County's ornament submission to be displayed on the holiday tree in the Governor's mansion

7 – Notice – United States Department of Agriculture (USDA): notification that the USDA Forest Service has released a final Record of Decision for (1) authorization of a special use permit to Atlantic Coast Pipeline (ACP) for the use of National Forest System land to construct, operate, maintain and eventually decommission a natural gas pipeline on the Monongahela National Forest (MNF) and George Washington National Forest (GWNF) and (2) approval of project-specific amendments to the MNF and GWNF Land and Resource Management Plans associated with the implementing the ACP

8 – Notice – Dominion Energy Services, Inc.: Application of Virginia Electric and Power Company for approval to establish experimental companion tariff, designated Schedule RF, pursuant to § 56-234 B of the Code of Virginia Case No. PUR-2017-00137

9 – Notices – Dominion Energy Services, Inc.: Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider US-2, Scott, Whitehouse, and Woodland Solar Power Stations, for the Rate Year Commencing September 1, 2018 Case No. PUR-2017-00127, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider BW, Brunswick County Power Station Case No. PUR-2017-00128, Petition of Virginia Electric and Power Company for approval to implement new, and to extend existing demand-side management programs and for approval of two updated rate adjustment clauses pursuant to § 56-585.1 A 5 of the Code of Virginia Case No. PUR-2017-00129, Notice of Virginia Electric and Power Company d/b/a Dominion Energy Virginia of intent to file application(s) or petition(s) pursuant to § 56-585.1 A 6 of the Code of Virginia

10 – Minutes: Minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on October 24, 2017, minutes of the Nottoway County EFSP Local Board meeting held on June 29, 2017, minutes of the Nottoway Community Planning Management Team meeting held on October 23, 2017, minutes of the Piedmont Regional Jail Authority Board meeting held on October 18, 2017

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period November 2017

2 - Animal Control Officer's Report: Report period November 2017

3 - Erosion and Sedimentation Report: Report period November 2017; currently investigating and handling three separate sites, two in conjunction with the Virginia Department of Environmental Quality and the Army Corps of Engineers, that have land disturbances in violation of the Erosion and Sediment Control Ordinances

4 – Letter: Nottoway County Community Planning Management Team has requested the opportunity to appeal the decision of the Office of Children's Services to deny funds based upon the absence of documentation of Child Services Act eligibility.

5 – Letter – Robinson, Farmer, Cox Associates: Notification to the Auditor of Public Accounts that they have audited the financial statements of the County of Nottoway, Virginia, for the year ended June 30, 2017, and such audit included the procedures required by Chapter 836 of the 2017 Acts of Assembly; they identified a source of funds of the Sheriff's Office – State Collections Account. The audit found the Sheriff of the County has a system of internal controls for the State Collections Account funds that is adequate for complying with the Virginia Sheriff's Accounting Manual and the Code of Virginia, Sections 15.2-1609 through 15.2-1625

6 – Letter – Baker & Miller PLLC, Attorneys and Counsellors: Norfolk Southern Railway (NSR) Company requested a one-year extension, until September 17, 2018, of the abandonment authority granted to NSR in proceeding AB-290 (Sub-No. 378X); the extension was granted on 11-9-17, decision ID No: 46032

7 – Virginia's Growth Alliance: Administrator Roark reports that, at Vice Chairman Vaughn's request for review, it is Supervisor Gary Simmons recommendation to remain a member in the VGA for one (1) additional year; Vice Chairman Vaughn and Supervisor Shekleton share Supervisor Simmon's opinion. Vice Chairman Vaughn moves to remain a member of the Virginia's Growth Alliance for one (1) additional year. The motion carried as follows following a roll call vote:

G.L. Simmons	Absent
S.W. Bowen	No
N.R. Shekleton	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

8 – Lease – Nottoway Lanes bowling center: Current operator David Carmichael is seeking a one year lease renewal with the rent being 10% of gross sales with the option for a 2nd year renewal

Administrator Roark states that it is the Budget Committee recommendation to approve the one (1) year lease renewal at 10% of gross sales, but make the second year renewal option based on rent of 12% of gross sales

Vice Chairman Vaughn moves to accept the recommendations of the Budget Committee on the lease renewal of the Nottoway Lanes Bowling Center. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
N.R. Shekleton	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

9 - The Board has a matter(s) that need(s) to be discussed in closed session; The Board enters closed session under Code of Virginia § 2.2-3711-A-1 Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals, and Code of Virginia.

The Board enters closed session at 7:55 p.m.

The Board returned to open session at 8:15 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
N.R. Shekleton	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

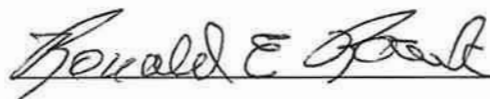
(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Supervisor Bowen moves to give Chairman Simmons the authority to give direction to Administrator Roark to administer the disciplinary action on the employee discussed in Closed Session. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
N.R. Shekleton	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 8:20 p.m.

 Chairman

 Clerk

NOTTOWAY COUNTY BOARD OF SUPERVISORS

MEETING DATE:

December 21, 2017

MOTION:

To enter Closed Session pursuant to Code of Virginia §2.2-3711 A 1 – Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments of schools of public institutions or higher education where such evaluation will necessarily involve discussion of the performance of specific individuals

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nottoway County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, §2.1-344.1 of the Code of Virginia requires a certification by this Board of Supervisors that such executive meeting was conducted in conformity with Virginia Law;

NOW THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors.

VOTE:

AYES: 4

NAYS: 0

(For each nay vote, the substance of the departure from the requirements of the Act should be described.)

ABSENT DURING VOTE: MR SIMMONS

ABSENT DURING MEETING: MR SIMMONS


Clerk to the Board of Supervisors